

TOWN OF PETERBOROUGH
CAPITAL IMPROVEMENTS COMMITTEE

6:00 P.M. Tuesday
December 7, 2010

MINUTES

Present: Chairman Leo Smith, Richard Freitas, Leandra MacDonald, Susan Stanbury, and Roland Patten.

Also Present: Carol Ogilvie, Director, and Laura Norton, Administrative Assistant, Office of Community Development.

The meeting was called to order at 6:00 p.m.

Welcome and Opening Comments:

Mr. Patten arrived providing a quorum and the meeting was officially called to order at 6:15 p.m. Chair Smith welcomed the members and noted the first item on the agenda was to review the Minutes. A motion was made/seconded (Patten/Freitas) to approve the Minutes as written with all in favor.

Chair Smith then reiterated the goal of having the Spreadsheet ready for presentation to the Board of Selectmen and the Budget Committee next week. He noted "Susan did a nice job of attempting to smooth out the spreadsheet." He suggested they review and comment on the smoothing Ms. Stanbury had done. Ms. Stanbury noted "these are just some points of discussion" to which Chair Smith replied "yes, which is good."

The members reviewed several of Ms. Stanbury's suggestions that included moving some things out of a heavy FY 2014 back to FY 2012 "simply because they are smaller projects."

The members briefly discussed the Library requests with Ms. MacDonald noting their "serious handicapped access issues" as well as their desire to have a single entrance and move the Children's Library downstairs. The members agreed they did not feel the New Board of Library Trustees were "100% on board" with all the requests, with one member pointing out it was a new Board "that doesn't seem to have a plan yet." Ms. MacDonald suggested moving the Circulation Desk out to FY 2014 with Ms. Stanbury interjecting "with all their uncertainty I agree."

The members then discussed potentially moving up the Fire Station Generator from FY 2014 to FY 2013. Chair Smith noted "that seems OK to me." Another member suggested moving the Command Vehicle up as well with the other members agreeing it would be best left where it is. Ms. Stanbury had also recommended moving Fire Station generator forward one year (FY 2014 to FY 2013) trying to balance between the two years. "FY 2014 is a heavy year" she said. "That seems reasonable" replied Chair Smith.

Chair Smith noted “OCD is intact, no changes there.” The members went on to briefly discuss the Recreation Department (removing the request for the Multi-Use Pavilion “it is the biggest pie in the sky request” said Ms. MacDonald, and creating a capital reserve for pool maintenance.) Mr. Patten (who works for the Recreation Department) spoke briefly about support of the bond for the pool and gave a brief synopsis of the history of the pool. He noted “having worked on the pool I know the shape it is in.” He spoke about repairs in the past (including filters replaced in 1968 that had a service life of 25 years.) “You add the years up and you come up with something less than 2010” he said adding “so you can see it is a time bomb about to go off.” He noted the out-of-compliance flow valves and diving board and concluded by noting “\$300,000.00 for replacement of the sand filters today would not be enough money. If they vote down the bond I don’t know what the answer is, we can put money in until 2020 and still would not be enough for major repairs.”

The members went on to discuss Public Works (first suggesting removal of the Public Works Facility, then leaving it in the spreadsheet but with no money attached), the Library (Reiteration of the Board of Trustee’s role in the Library requests coupled with the fact they are a newly elected board, the members felt they should have some time to “get their feet under them” with a member noting “we should put the Circulation Desk in for FY 2014, it will be at least 10 years down the road before they are looking at a new building.”) and Police Department (moving the Dispatch Center forward one year for long term savings on the Operations side of things and re-lumping the Storage and Garage projects back together with the suggestion of perhaps even adding that to the Dispatch Center request for design efficiency and cost savings.) Ms. Stanbury suggested the Public Works Facility, the Multi Purpose Pavilion and the Armory “should be discussed in a long term facilities plan.” Mr. Freitas noted the priorities “we need athletic fields and we need a pool” he said. Chair Smith agreed with Ms. Stanbury when she referred to the large facility requests and said “we need a lot of discussion at other levels first.” Mr. Patten interjected “he can ask for it” with Ms. MacDonald noting “this is the only place (venue) we look that far out.” Chair Smith again suggested keeping the request in the CIP “without any money in it.”

The members continued to try to smooth out the fiscal years with Ms. Ogilvie, at her laptop, updating them on the increases or decreases in the plan for future years. When the conversation went back to the Recreation Department Ms. Stanbury noted “you can do as you wish but I would like to give recreation some support.” Chair Smith replied “fields and pool, pool and fields are the two major priorities.”

The members re-reviewed Buildings and Grounds and Highway requests and concluded by reviewing the priorities of the Police Station needs, the Fire Department Parking Lot, and Recreation’s fields and pool. One member mentioned the North Peterborough Dam with Ms. MacDonald noting “we don’t know what is going to happen there.”

Chair Smith asked the members if they were comfortable with their product. Mr. Patten replied “yes, I think you have to look at the purpose of this Committee and that is just what we have done by trying to level out the huge capital expenditures so we can present the requests to the town.” He continued by noting “does it work all the time? No, not always” but added he was content with the results.

The other members agreed and a motion was made/seconded (Stanbury/MacDonald) to approve the CIP and present it to the Board of Selectmen and Budget Committee with all in favor.

In conclusion the members briefly discussed the Library needs once again. They mentioned the success of the Sage Keyes House and how it was saved from demolition and renovated through fund raising.

Chair Smith thanked the members for their hard work and dedication and ended by noting “I think we got it right, Carol!”

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

Laura Norton
Administrative Assistant