

**MASTER PLAN STEERING COMMITTEE  
TOWN OF PETERBOROUGH,  
New Hampshire**

September 14, 2011

**Minutes**

The Master Plan Steering Committee met at 5:45 p.m. on Wednesday, September 14, 2011 in the Selectmen's Room of the Peterborough Town House.

**Members present:** Chairman Mose Olenik, Sue Chollet, and Beth Alpaugh-Cote.

**Also present:** Carol Ogilvie, Director, Laura Norton, Administrative Assistant, Office of Community Development

**Meeting called to order:** 5:45 p.m.

**Statement from the Chairman:**

Chair Olenik noted the Committee did not have a quorum.

**Review of Cultural Resources Chapter:**

Ms. Ogilvie distributed draft copies of the Cultural Resources Chapter to the members noting that while the group did not have a quorum "you can still send the chapter to the Planning Board." Chair Olenik replied "I think it is a good document." Ms. Ogilvie mentioned the implementation piece noting she had "put it together in the format that was used for the other chapters."

David Macy, Chairman of the chapter subcommittee arrived at 5:50 p.m. Ms. Ogilvie briefly reviewed the implementation with him as well. She asked the members review it noting "I extracted what I thought made sense but I would like you to confirm it does makes sense and add any other entities that should be in there. Anything I may not have captured." Ms. Ogilvie also noted she had updated the table of recommended goals that included promotion and marketing of the arts as well as ongoing town support of the arts in general.

Mr. Macy asked about the timeframe involved with Ms. Ogilvie reviewing the schedule and replying "it will probably be their October meeting." It was noted the October Planning Board meeting was October 10<sup>th</sup>.

Ms. Ogilvie noted the Planning Board had a Workshop scheduled for Monday, September 19<sup>th</sup> "They may review the chapter then and schedule it for public hearing at the October meeting" said Ms. Ogilvie. "So the earliest would be October 10" replied Mr. Macy adding "that is fair, considering how long it took to get started."

The members went on to discuss a meeting date for October. They also discussed the problem of poor attendance and lack of quorum issues they have encountered over the past year. Ms. Ogilvie noted she would contact the committee members via e-mail to try to get a consensus on their next meeting day and time. Chair Olenik suggested Ms. Ogilvie reiterate the importance of attending the upcoming meeting in the e-mail adding “you have to round up the cats which is not easy.”

Ms. Cote suggested they consider reducing the size of the committee with Ms. Chollet interjecting “I think we need at least four (members) to do work on a chapter” adding “maybe we need to look for some new people, we need to get re-energized.” Chair Olenik complimented the make-up of the Cultural Resources subcommittee adding “maybe we could see if some of them are interested.” Ms. Chollet replied “David (Macy) would be good.”

The discussion closed at 6:05 p.m.

**Next Meeting: TBD**

Respectfully submitted,

Laura Norton  
Administrative Assistant