

Peterborough Town Library Board of Trustees

Meeting Minutes Dec. 18, 2014

Present: F. Karlicek, R. Brown, R.C. Bowman, M. Patten, C. Chronopoulos, T. Kriebel, R. McIntire

Meeting called to order 14:03

Minutes from Nov. 20 approved RB/FK

Treasurer's report approved RCB/FK

Director's report approved RB/FK

1833 Update: Capital Director search in progress. Director expected on board by 4/'15. Fairpoint financial update anticipates shortfall of approximately \$26K. A discussion with Town Administrator will take place to see if any funds may be available. Impact on land sale to be determined.

Budget for FY2016 reviewed for final presentation. Changes made in budget due to bridge construction re-schedule explained and clarified. It was noted that budget presentation to Bud Comm was well received.

Bldg. Comm. Update: Details on progress to date shared. The budgetary shortfall impact on the land purchase unknown, but could be significant. Could require a hold with architects.

Moved to close library at 4pm on Christmas Eve. Any staff leaving early or not completing a 40hr week will be required to use vacation time or paid leave. RCB/FK Motion carried unanimously

Nine potential logos were presented for discussion. Survey resulted in two “finalists”. Slight color modifications will be requested and reviewed for further consideration.

A “snow closure protocol” was presented to help clarify how to handle bad weather closure. It was decided that a more formal document should be prepared to identify a process that would/could allow for employee dismissal, while recognizing Town policy, to ensure the safety of staff.

Director submitted a plan for new shelving and to provide a more effective art corner. The detailed plan was well received and supported while recognizing the need a modest capital expenditure for equipment. The multi-phased project will be completed with budgeted funds over an undetermined period of time.

In light of the shortfall in the Fairpoint property purchase, a discussion on the potential for Trustee trust fund money to assist in the purchase was had. We remain unsure what funds are accessible but expressed our willingness to help.

Meeting adjourned 15:59

Respectfully submitted,

Ron Bowman