

MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH
Tuesday, March 15, 2016 – 5:00pm
1 Grove Street, Peterborough, New Hampshire

Present: Barbara Miller, Ed Juengst, Tyler Ward

Also Present: Rodney Bartlett, Nancie Vaihinger, Nicole MacStay, Pete Throop, Vanessa Ambury-Bonilla
Ed Henault, Roland Patten, Leslie Lewis, Ron McIntyre, Gordon Kemp (remotely)

Chair Miller called the meeting to order at 5:00pm.

Hazard Mitigation Plan Update

Mr. Throop, sitting in for Chief Ed Walker, provided background of the Hazard Mitigation Plan. The plan was first developed in 2004, updated in 2009 and adopted in 2010. This is the 2015 update, as it's required to be updated every five years. They began by applying for a grant through Homeland Security using a consultant, formed a steering committee that met six times, providing input, reviewing and commenting on various drafts. Once it was completed, it was submitted to the State Office of Emergency Management, then sent to FEMA. Once they approve the plan, it will come back for our acceptance. Department heads were consulted, the Planning Board, Army Corps of Engineers, Town Committees, and various other staff members.

The process involves the identification of hazards, assessment of risks, identification of critical facilities, identification of existing mitigation strategies, and development and prioritization of appropriate new mitigation strategies, and implementation.

Hazards identified include floods, wind, thunderstorms, and severe winter weather, including ice storms or heavy snow, and ice dams. Also man-made hazards including utility disruption. Mr. Throop continued to explain the different mitigation strategies included from the 2010 update. Two were added since then, which include road connectivity strategy, and revisiting the wetland protection overlay district. The prioritized implementation schedule includes upgrading town-wide communications, continuing to explore options for a Town Dispatch Center, and continuing improvements to the downtown drainage system. He stressed the importance to keep the plan 'alive', and concluded that the plan will go through another required update in five years.

Motion:

Chair Miller made a motion to approve the Hazard Mitigation Plan Update as presented. Ed Juengst seconded. Motion carried.

Minutes from March 1, 2016

Motion:

Mr. Juengst made a motion to approve the minutes of March 1, 2016. Mr. Ward seconded. Motion carried.

Joint Budget and Select Board

Review Warrant

Article 3. Budget for Fiscal Year 2017 - \$13,927,031

*To see if the Town will vote to raise and appropriate the sum of **Thirteen Million Nine Hundred Twenty Seven Thousand Thirty One Dollars (13,927,031)** for the support of General Government, Water, and Wastewater. This represents the fiscal year 2017 budget period, July 1, 2016 to June 30, 2017. This article does not include appropriations in special or individual articles addressed separately.*

Motion:

Chair Patten made a motion to support the proposed \$13,927,031 budget for fiscal year 2017 as stated above in Article 3.

Vote:

Chair Miller, Mr. Ward, and Mr. Juengst all voted in favor.

Mr. Patten, Mr. Henault, Mr. McIntyre, Ms. Lewis and Mr. Kemp all voted in favor; the motion carried.

Article 4. Financial Management Software/Hardware Capital Reserve Fund - \$43,113

*To see if the Town will vote to raise and appropriate the sum of **Forty Three Thousand One Hundred Thirteen Dollars** (\$43,113) to be placed in the previously established "Financial Management Software/ Hardware Capital Reserve Fund" for the purpose of the orderly replacement and/or upgrades of the present outdated Financial Management Software/Hardware Systems. This amount is partially paid by the utility funds in the amount of \$18,152.*

Motion:

Chair Patten made a motion to support the proposed \$43,113 in funds for the Financial Management Software/Hardware capital Reserve Fund as stated above in Article 4.

Vote:

Chair Miller, Mr. Ward, and Mr. Juengst all voted in favor.

Mr. Patten, Mr. Henault, Mr. McIntyre, Ms. Lewis and Mr. Kemp all voted in favor; the motion carried.

Article 5. Geographic Information System Capital Reserve Fund - \$5,000

*To see if the Town will vote to raise and appropriate the sum of **Five Thousand Dollars** (\$5,000) to be placed in the previously established "Geographic Information System Capital Reserve Fund" for the purpose of upgrading and maintaining the aerial maps and planimetric data.*

Motion:

Chair Patten made a motion to raise the sum of \$5000 for the Geographic Information System Capital Reserve Fund as stated above in Article 5.

Vote:

Chair Miller, Mr. Ward, and Mr. Juengst all voted in favor.

Mr. Patten, Mr. Henault, Mr. McIntyre, Ms. Lewis and Mr. Kemp all voted in favor; the motion carried.

Article 6. Study of the Withdrawal from the Contoocook Valley Regional School District

To see if the Town will vote to direct the School Board to conduct a study of the feasibility and suitability of the withdrawal of one or more member districts from the Contoocook Valley Regional School District.

Motion:

Chair Patten made a motion to support the Study of the Withdrawal from the Contoocook Valley Regional School District as stated above in Article 6.

Vote:

Chair Miller, Mr. Ward, and Mr. Juengst all voted in favor.

Mr. Patten, Mr. Henault, Ms. Lewis voted in favor; Mr. Kemp and Mr. McIntyre voted against; the motion carried.

Article 7. Financial Support to Review the Withdrawal Study of the Town from Contoocook Valley Regional School District - \$20,000

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) for the purpose of contractual services to support the Town of Peterborough's review of the study of the feasibility and suitability of the withdrawal of one or more member districts from Contoocook Valley School Regional District.

Motion:

Chair Patten made a motion to propose financial support to review the withdrawal study of the town from Contoocook Valley Regional School District as stated above in Article 7.

Vote:

Chair Miller, Mr. Ward, and Mr. Juengst all voted in favor.

Mr. Patten, Mr. Henault, Mr. McIntyre, and Ms. Lewis voted in favor; Mr. Kemp voted against; motion carried.

OPEN SESSION ARTICLES**May 11th, 2016****Article 8. Main Street Bridge Reconstruction and Improvements to Route 202, Pine Street**

To see if the Town will vote to raise and appropriate the sum of **Five Million Six Hundred Ninety Three Thousand Dollars (\$5,693,000)** for the purpose of designing, engineering constructing and replacing the Main Street Bridge and Improvements to Route 202, Pine Street, and to authorize the issuance of not more than \$5,693,000 of bonds or notes for such purpose in accordance with the provisions of the Municipal Finance Act (RSA 33); and to authorize the Select Board to issue, negotiate, sell and deliver such bonds and/or notes and to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the Select Board to apply for, obtain and accept Federal, State, or any and all other aid or revenue source that may be or may become available for said project and to comply with all laws applicable to said project; and to authorize the Select Board to pass any vote relative thereto and to take any and all action necessary to carry out any such vote or take any other action relative thereto. Without impairing the general obligation nature of the bonds and/or notes, it is intended that this appropriation will be supported by Federal Highway Administration/New Hampshire Department of Transportation Municipal Bridge Aid funds.

By ballot vote (Requires 2/3 vote).

Motion:

Chair Patten made a motion to support the Main Street Bridge Reconstruction and Improvements to Route 202, Pine St, to raise and appropriate the sum of \$5,693,000 as stated in Article 8 above.

Vote:

Chair Miller, Mr. Ward and Mr. Juengst voted in favor.

Mr. Patten, Mr. Henault, Mr. McIntyre, Ms. Lewis and Mr. Kemp all voted in favor; the motion carried.

Article 9. Budget for Fiscal Year 2017 - \$13,927,031

To see if the Town will vote to raise and appropriate the sum of **Thirteen Million Nine Hundred Twenty Seven Thousand Thirty One Dollars (13,927,031)** for the support of General Government, Water, and Wastewater. This represents the fiscal year 2017 budget period, July 1, 2016 to June 30, 2017. This article does not include appropriations in special or individual articles addressed separately.

Pursuant to the Peterborough Charter, if the Official Ballot Session adopts an annual budget by approving **Article 3**, this article will be passed over.

Motion:

Chair Patten made a motion to raise the sum of \$13,927,031 in support of the Budget for Fiscal Year 2017.

Vote:

Chair Miller, Mr. Ward and Mr. Juengst voted in favor.
Mr. Patten, Mr. Henault, Mr. McIntyre, Ms. Lewis and Mr. Kemp all voted in favor; the motion carried.

Article 10. Union Street Bridge Reconstruction Capital Reserve Fund - \$60,000

*To see if the Town will vote to raise and appropriate the sum of **Sixty Thousand Dollars** (\$60,000) to be placed in the previously established Union Street Bridge Reconstruction Capital Reserve Fund. This appropriation is to be supported 100% by the West Peterborough TIF District Fund.*

Motion:

Chair Patten made a motion to support the Union Street Bridge Reconstruction Capital Reserve Fund, raising and appropriating the sum of \$60,000 as stated in Article 10 above.

Vote:

Chair Miller, Mr. Ward and Mr. Juengst voted in favor.
Mr. Patten, Mr. Henault, Mr. McIntyre, Ms. Lewis and Mr. Kemp all voted in favor; the motion carried.

Article 11. Union Street Bridge Reconstruction – \$300,000

*To see if the Town will vote to raise and appropriate the sum of **Three Hundred Thousand Dollars** (\$300,000) for the purpose of engineering and reconstruction of the Union Street Bridge and furthermore, to authorize the withdrawal of **Sixty Thousand Dollars** (\$60,000) from the previously established Union Street Bridge Reconstruction Capital Reserve Fund created for this purpose to offset this appropriation. This appropriation is also eligible for 80% reimbursement, \$240,000, from the NH DOT Municipal Bridge Aid Program. This Article has no effect on the tax rate.*

Motion:

Chair Patten made a motion to raise and appropriate the sum of \$300,000 in support of the Union Street Bridge Reconstruction as stated above in Article 11.

Vote:

Chair Miller, Mr. Ward and Mr. Juengst voted in favor.
Mr. Patten, Mr. Henault, Mr. McIntyre, Ms. Lewis and Mr. Kemp all voted in favor; the motion carried.

Article 12. Transportation Improvement Capital Reserve Fund

To see if the Town will vote to adopt provisions of RSA 261:153 VI to collect an additional fee for the purpose of supporting a municipal and transportation improvement fund, which shall be a capital reserve fund established for this purpose. The maximum fee shall be \$5. And to see if the Town will authorize the establishment of a Capital Reserve Fund (pursuant to RSA Chapter 35) to be known as the "Transportation Improvement Capital Reserve Fund" for the purpose of transportation improvements as defined in RSA 261:153 VI and to designate the Board of Selectmen as agents to expend. This article voted by ballot.

Motion to Amend:

Mr. Ward made a motion to amend the article to reflect that the \$5 fee will be coming from car registrations by adding the phrase "to collect an additional fee at the time of vehicle registration."

Vote:

Chair Miller, Mr. Ward and Mr. Juengst voted in favor.
Mr. Patten, Mr. Henault, Mr. McIntyre, Ms. Lewis and Mr. Kemp all voted in favor; the motion carried.

Motion:

Chair Patten then proceeded to make a motion to adopt provisions of RSA 261:153 VI to collect an additional fee for supporting the Transportation Improvement Capital Reserve Fund as stated above in Article 12, but with added amendment.

Vote:

Chair Miller, Mr. Ward and Mr. Juengst voted in favor.

Mr. Patten, Mr. McIntyre, and Ms. Lewis voted in favor; Mr. Henault, and Mr. Kemp voted against; motion carried.

Article 13. Economic Development Authority Support - \$48,000

*To see if the Town will vote to raise and appropriate the sum of **Forty Eight Thousand Dollars** (\$48,000) for the purpose of a contractual service to support the Economic Development Authority in their efforts to promote business retention and new business development.*

Motion:

Chair Patten made a motion to raise and appropriate the sum of \$48,000 for the purpose of supporting the Economic Development Authority as stated above in Article 13.

Vote:

Chair Miller, Mr. Ward and Mr. Juengst voted in favor.

Chair Patten, Mr. Henault, Mr. McIntyre all voted in favor. Ms. Lewis voted against; motion carried.

Chair Patten made a motion to adjourn at 5:55 pm, all in favor; motion carried.

Respectfully Submitted,
Vanessa Amsbury-Bonilla, Department Assistant

PETERBOROUGH
SELECT BOARD:



Barbara A. Miller, Chair

Ed Juengst



Tyler Ward

