

**SELECT BOARD MEETING AGENDA
TOWN OF PETERBOROUGH**

Tuesday, May 21, 2013 – 5:00 PM
1 Grove Street, Peterborough, New Hampshire

ELECTION OF SELECT BOARD CHAIR

APPOINTMENT

5:00pm – Carol Nelson and Mile Klein - Presentation on Community Center Kitchen fund raising
5:15pm – Rodney Bartlett - Arts Center Assessment Report

NEW BUSINESS

Review of Proposed Revisions to the Town of Peterborough Safety Policy
Heritage Commission request to appoint Andrea Cadwell as a new alternate member.

OLD BUSINESS

Review and Approval of Select Board Minutes of April 9, 23, and May 7, 2013 and Non-Public Minutes of April 26th, 2013

CONSENT AGENDA

Correspondence:

April 30, 2013 – Revenue and Expenditure Status Reports

Minutes:

Heritage Commission – April 14, 2013

Building Permits:

1. BP13-29; Steve Dreher; 583 Greenfield Rd; Pool, finish room.
2. BP13-32/ Douglas Proops; 11 High St; Finish above garage.
3. BP13-34; Hector Agostini; 35 Union; Rebuild porch.
4. BP13-35; Wilbur Monroe; 52 Robbe Farm Rd; Generator.
5. BP13-36; HHKC LLC (Torphy); 91 Hancock Rd; Tenant Fit UP.
6. BP13-37; Michael Putnam; 108 Sand Hill Rd; Deck.
7. BP13-38; George Eastman; 35 Windy Row; Electrical Panel.
8. BP13-39; Kathleen Johnson; 361 Sand Hill Rd; 15' x 30' above ground pool.
9. BP13-40; Town of Peterborough; 71 Union St; Remodel pool house.
10. BP13-41; Abigail Meyer; 76 Summer St; Two baths, finish room, propane heat.

ADJOURN

Unless a Public Hearing is scheduled, all times should be considered approximate

MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH
Tuesday, May 21, 2013 – 5:00pm
1 Grove Street, Peterborough, New Hampshire

Present: Joe Byk, Barbara Miller, Liz Thomas

Also Present: Pamela Brenner, Nancie Vaihinger, Rodney Bartlett, Nicole MacStay

Chair Miller called the meeting to order at 5:00pm.

Election of Select Board Chair

Chair Miller said that it has been a privilege and honor to be a resident of this community and to serve as the Chair of the Select Board.

Motion:

Chair Miller made a motion to nominate **Mr. Byk** to be Chair of the Select Board for the following year; **Ms. Thomas** seconded.

Vote:

Chair Miller and **Ms. Thomas** voted in favor of the motion; the motion carried.

It was agreed that **Chair Miller** would continue to lead this meeting.

Kitchen at the Community Center

Mike Klein updated the Board on the efforts to raise funds for the renovations of the kitchen at the Community Center, saying that local organizations will be taking over the local fundraising. He said they visited the center with a number of potential users, and as a result came up with a revised plan. These changes had to do with utilization in terms of flow and in relation to other rooms in the facility. We are thinking of offering sponsorships for pieces of the construction project. We got contributions from the Peterborough Women's Club, and sent out solicitations and numerous emails. We are now focused on a couple of areas after discussion with a number of groups, and we are now promoting it as the Community Center, with the immediate goal is to raise funds for the kitchen. The MacDowell Colony is exploring some potential possibilities for a relationship down the line. Now that Town Meeting is over, we will be sending direct solicitation and press releases. Cornucopia Group will also be doing fundraising with a look towards a fall festival.

Dave Drasba then presented a slide show of the new kitchen design, and indicated that we are ready to prepare construction drawings, to be completed by the end of June at the latest. **Carol Nelson** said that we did meet with MacDowell today, we are in the process of trying to meet with PSNH, MCH and C&S wholesalers - we are also the top non-profit at the Green Grocers for the next couple of months. **Jeff King** said we did get a check from the Waterhouse - \$484 from their Tuesdays in April which was nice to get.

Rodney Bartlett – Webb Management Arts Center Assessment Report

Mr. Bartlett said that at the end of the report there are three recommendations; Mr. Webb does not recommend building a new arts facility - he recommends utilizing spaces already here in the community, and utilizing funds to bring them up to higher service. The second recommendation comes from a discovery during the needs assessment - the High School has organized an exploratory committee to construct an arts center at the high school, and that the Town and School District work together on a performing arts center - there is no need to pursue two in a community this size, particularly if one is new. I have met with Brian Pickering and Tim Grossi, and we have incorporated them into our steering group.

Chair Miller said that a number of stakeholders at the public hearing didn't want to see a facility attached to the school because it doesn't have the same appeal or draw if you say it is at the school. **Mr. Bartlett** it may be a great idea, but this process is looking to evaluate whether it is financially sustainable in the long term.

Mr. Bartlett continued, and explained that the third idea was to look at a private/public partnership, primarily coming out of Mr. Webb's discussion with Sharon arts and the NH Institute for the Arts which would involve developing education space, and performance space. There are a number of different opportunities, and would allow us to focus on a growth in the arts world that is real. NHIA is going to develop some of their course work here, and once we take a further look at how this partnership comes together, this may bring a whole new direction for the arts and culture for the downtown. **Mr. Bartlett** concluded his overview by recommending that we go to the next phase to look at the financial feasibility of these recommendations. **Chair Miller** asked what would be the time frame; **Mr. Bartlett** replied that there will be a meeting scheduled with the support group sometime in the next two weeks. **Mr. Byk** said that he thinks the third idea is interesting, but asked how would that work; right now the art groups are pretty disconnected - throwing that component into that disunion - how would that work? Someone would have to drive it. **Mr. Bartlett** said that most of the people who would make up that driving force are the people who are involved today - NHIA is the start of that - they are doing something here today. I am not sure if anyone knows what the final makeup will be, but working with them to see where they are going, and looking to see what support they need. He added that we heard throughout the process that the focus should be to keep the center in the downtown - there is a lot of space here already, and utilizing that to its fullest makes a lot of sense. How that gets managed is a huge task. **Mr. Byk** said that in the Upper Hall there could be acoustics improvements, which is something we could address. **Mr. Bartlett** said that the next phase will be essentially a business plan, and there will be costs for these upgrades included - it will not be detailed, but it will be enough to make decisions in regards to the recommendations.

Review of Proposed Safety Policy

Ms. Brenner said that the Safety Policy is an internal document - it is required by workers compensation insurance and state law.

Motion

Mr. Byk made a motion to accept the Safety Policy; **Ms. Thomas** seconded.

Vote:

Chair Miller, **Mr. Byk** and **Ms. Thomas** voted in favor of the motion; the motion carried.

Heritage Commission Request to Appoint Andrea Cadwell as an Alternate Member

Chair Miller asked if the Board has information about this person; **Mr. Byk** said we have an ordinance that requires all appointments to be recommended by the committee - she spoke at Town Meeting a few times. **Chair Miller** said that one of her concerns is that when we talked about whether or not some positions should be elected or appointed, one of the criticisms was that the SB would not do a good job vetting the candidates. I would like her to come to a Select Board meeting so that I could meet her. **Mr. Byk** said that as Heritage Commission liaison I have met her, and she was very active. **Tyler Ward**, Chair of the Heritage Commission, asked if **Chair Miller** knew all of the members of the Heritage Commission; **Chair Miller** replied that she believes that she does. **Mr. Byk** said that I feel comfortable with the nomination; **Ms. Thomas** said that his opinion is enough for her. **Chair Miller** said that she would abstain from the vote, which has nothing to do with her qualifications, but I don't feel comfortable voting for someone I don't know. I don't think that it is unfair to ask her to come in, and ask her why she would like to serve on tis committee. There was then a discussion of ex-officio membership on committees where it is allowed by law. It was decided that this should be a topic for discussion at the upcoming retreat.

Motion:

Mr. Byk made a motion to appoint Andrea Cadwell as an alternate member of the Heritage Commission; **Ms. Thomas** seconded.

Vote:

Mr. Byk and **Ms. Thomas** voted in favor of the motion; **Chair Miller** abstained. The motion carried.

Mr. Ward noted that the GAR Hall didn't come up for discussion tonight, but I was interested in what the next steps are for that; **Ms. Brenner** replied that will be on the agenda for the meeting in June. Attorney Ratigan is getting some clarification on some of those details from the Attorney General's Office.

As there was no further business, **Mr. Byk** made a motion to adjourn; **Chair Miller** seconded. All in favor, the meeting adjourned at 6:05pm.

Respectfully Submitted,
Nicole MacStay, Assistant Town Administrator

PETERBOROUGH
SELECT BOARD:


Barbara A. Miller, Chair


Joe Byk


Elizabeth M. Thomas

ACTION ITEM PENDING LIST

- 1.