

SELECT BOARD MEETING AGENDA
TOWN OF PETERBOROUGH
Tuesday, June 7, 2011 – 7:00 PM
1 Grove Street, Peterborough, New Hampshire



ELECTION OF SELECT BOARD CHAIR

APPOINTMENTS

7:00pm – Water Resources Advisory Committee Volunteer Applications

NEW BUSINESS

1. Board and Committee Vacancies and Reappointments
2. Acquisition of a Conservation Easement on Elm Hill Road
3. Proposed Amendments to Office of Community Development Fees
4. Fire Pumper Lease Purchase Agreement

OLD BUSINESS

Review and Approval of Minutes of February 3rd, 13th, March 1st, 21st, 22nd, April 5th, 19th, May 3rd, 5th, and June 2nd, 2011 and Non-Public Minutes of May 5th and May 9th, 2011

CONSENT AGENDA

Correspondence:

1. Recycling and MSW Tonnage as of April 30 2011
2. Bryan Christiansen to Select Board regarding programming changes, 5/10/11
3. Bryan Christiansen to Select Board re: Franchise Fees
4. FEMA to Chairman Joe Byk re: Flood Insurance Rating, 5/16/11
5. Children in the Arts Committee to David Croumie re: thank you
6. Shirley Sherk to Nicole MacStay re: thank you, 5/23/11
7. Department of Commerce to Joe Byk, Chairman re: 2010 Census data, 5/26/11
8. Charles Richmond to Select Board re: Veteran's tax credit, 2/1/11; response from Pamela Brenner, May 31, 2011
9. Peter and Susan Mazzone to Rodney Bartlett re: Murphy Road, 5/31/11; response from Rodney Bartlett 6/1/11
10. Lisa Koziell-Betz re: Program Update, June 2011

Minutes:

1. Conservation Commission April 21, 2011

Building Permits:

1. 452 Old Street Road – MCH – remodel kitchen
2. 452 Old Street Road – MCH – air conditioning units
3. 73 General Miller Road – Tom Izbicki – gas stove and vent pipe
4. 47 High Street – Kathy Duerig – add second story to south side of house
5. 155 Old Jaffrey Road – Andrew Morison – add porch and laundry room. Renovate several rooms. Remove greenhouse
6. 93 Kaufmann Drive – Thomas O'Malley – deck
7. 138 Hunter Farm Road – Lillian Buschman – new electrical panel
8. 80 Main Street – Richard Healey – remodel kitchen add deck
9. 365 Jaffrey Road – Microbends Corporation – upgrade lighting
10. 23 Monadnock Lane – Richard Messina – SFR – foundation only

11. 10 Sharon Road – SDE – consession stand
12. 17 Winter Street – Catherine Carleton – deck
13. 5 Maple Avenue – Garritt Simonds – deck
14. 200 Wilton Road – Leighton White – single family residence three bedroom with attached garage
15. 100 Contoocook Lane – Richard Messina – Add greenhouse and 2 decks
16. 420 Old Greenfield Road – Richard Cravedi – 24' x 30' Barn

ADJOURN

Unless a Public Hearing is scheduled, all times should be considered approximate

**MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH**

Tuesday, June 7, 2011 – 7:00pm
1 Grove Street, Peterborough, New Hampshire

Present: Joe Byk, Barbara Miller, Elizabeth Thomas

Also Present: Pamela Brenner, Nicole MacStay

Chair Byk called the meeting to order at 7:00pm.

Election of Select Board Chair

Motion:

Mr. Byk made a motion to appoint **Barbara Miller** Chair of the Select Board for one year; **Ms. Thomas** seconded.

Vote:

Mr. Byk, Ms. Thomas and **Ms. Miller** voted in favor of the motion; the motion carried.

Chair Miller said that it is a privilege to be Chair of the Board and to represent the town.

Board and Committee Appointments

Chair Miller said that the Board has asked Kevin Goohs, who has offered to serve on the Water Resource Advisory Committee to introduce himself. She explained that Mr. Goohs is not a resident of Peterborough, and while there are no laws or ordinances which prevent him from serving on an advisory committee, it would set a precedent. She added that he does have a depth and breadth of knowledge and experience, so we the Board thought it would be good to meet him. **Mr. Goohs** said that he is an environmental engineer, and a silent partner in his wife's business in Peterborough. He says that he feels that anything that can be done to improve the standard of living in Peterborough is good for the community and good for business. He reviewed his resume and explained his work, and said that this seemed like an outstanding opportunity to serve the community. **Ms. Thomas** and **Mr. Byk** expressed their satisfaction with his nomination.

Motion:

Mr. Byk made a motion to appoint Mr. Goohs to the Water Resource Advisory Committee; **Ms. Thomas** seconded.

Vote:

Mr. Byk, Ms. Thomas and **Chair Miller** voted in favor of the motion; the motion carried.

Chair Miller said that Sharon Monahan, also in the audience, is another applicant to the Water Resources Advisory Committee. **Mr. Byk** said that the Board does not have a recommendation from WRAC. The members of WRAC present at the meeting said that they would make sure that it is on the next agenda. **Ms. Monahan** said that she has a BS in Forest Management and minor in soils, and a BS in Geology. She is also a paralegal, a member of the ZBA, and a licensed subsurface designer and a certified wetlands scientist. She said that she is interested in serving on the WRAC because of her experience in surface and drinking water, and she knows a number of people in the hydro-geology community. **Mr. Byk** asked if she has a general philosophy in terms of water

conservation. **Ms. Monahan** said that it is extremely important to promote wise and compatible use. She said that people tend to get focused on how water use affects them, and don't see the wider impacts on other people and the system. The Board then discussed the Agriculture Commission. **Mr. Byk** said that he would compile a list of those interested in serving on the Commission.

Motion:

Mr. Byk made a motion to reappoint John Patterson and Bryn Dumas to the Conservation Commission; Ed Henault, Alexandra Walker and Liz Thomas to the Open Space Committee and Randy Brown to the Water Resources Advisory Committee; **Ms. Thomas** seconded.

Vote:

Mr. Byk, Ms. Thomas and **Chair Miller** voted in favor of the motion; the motion carried.

Conservation Easement

Susan Stanbury of the Conservation Commission presented the Board with the details of a proposed conservation easement on Elm Hill Road. The property in question is surrounded by Casalis State Forest. She then gave an overview of the details of the easement agreement. **Ms. Brenner** said that the easement is currently being reviewed by Town Attorney, who has some minor suggestions.

Motion:

Mr. Byk made a motion to accept the Elm Hill conservation easement contingent on **Ms. Brenner** and Attorney Ratigan reviewing and approving the final document; **Chair Miller** seconded.

Vote:

Mr. Byk, Chair Miller and **Ms. Thomas** voted in favor of the motion; the motion carried.

Ms. Von Mertens said that **Ms. Stanbury** is a new member of the Conservation Commission who has agreed to take over the monitoring of easements, and has brought that house back in order. She added that the Commission is eager to take on easement #22, as it is a very significant parcel in terms of linking existing conservation areas. **Ms. Brenner** explained that **Ms. Stanbury** has a very distinguished resume as a retired Town Administrator from another state. The Board thanked **Ms. Stanbury** for contributing her energy and expertise to the Town.

Office of Community Development Fees

Dario Carrara, Code Enforcement Officer, asked if the Board had any questions; **Mr. Byk** said that the changes appeared straightforward.

Motion:

Mr. Byk made a motion to amend the code as recommended in the memo submitted in the packet; **Ms. Thomas** seconded.

Vote:

Mr. Byk, Ms. Thomas and **Chair Miller** voted in favor of the motion; the motion carried.

Ms. Brenner asked **Mr. Carrara** for an update. **Mr. Carrara** said that at the end of the month **Mr. Weeks** will be employed by OCD as a consultant on an as-needed basis. He said there were many

the Rivermead expansion. Mr. Carrara said that they have a lot of big plans, and will be going forward when they have enough prospective residents.

Fire Pumper Truck Lease Purchase Agreement

Motion:

Chair Miller made a motion to authorize the Town Administrator to sign the lease purchase agreement for the pumper truck after it has been reviewed by Town Counsel; Mr. Byk seconded.

Vote:

Chair Miller, Mr. Byk and Ms. Thomas voted in favor of the motion; the motion carried.

Review and Approval of Minutes

Motion:

Mr. Byk made a motion to approve the minutes of February 3rd, 13th, March 1st, 21st, 22nd, April 5th, 19th, May 3rd, 5th, and June 2nd, 2011 and Non-Public Minutes of May 5th and May 9th, 2011 as presented; Ms. Thomas seconded.

Vote:

Mr. Byk, Ms. Thomas and Chair Miller voted in favor of the motion; the motion carried.

Ms. Brenner said that the Board has been invited to attend the upcoming grand opening of the NH Liquor Store. She said that she, Ms. Ogilvie and Mr. Bartlett toured the Waterhouse restaurant, which is set to open tomorrow. Margaret Dillon and Rick Monahon will be conducting a blower door test on the Town House at 10am on Sunday. And lastly, the GAR Hall will be vacant as of July 1st. She said that she has agreed to allow CPC to keep their belongings in the hall until the end of summer. The Town has owned the building since it was constructed in the 1830s. The Legion used it for about 75 years, and about ten years ago the town put out an RFP to reuse the building. The only organization to step forward at that time was the CPC. Ms. Brenner explained that the building is not ADA compliant and has no parking of its own, however the view from the top of the hill is beautiful. She said that if someone gave the town \$1 million she isn't sure if that would be enough to repair and upgrade the building. Her thought is to meet with the Heritage Commission and think creatively about the building and put covenants on it to protect the structure. She said that she was approached about six months ago by someone with a good reputation who was interested in renovating it, as well as by Bruce Hunter who has talked about creating a World War I museum. The Board voiced their support for Ms. Brenner approaching the Heritage Commission.

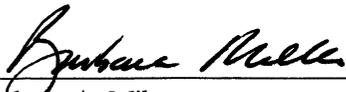
As there was no further business, Chair Miller made a motion to adjourn; Ms. Thomas seconded. All in favor, the meeting adjourned at 7:46pm.

Respectfully Submitted,

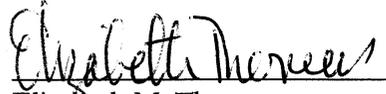
Nicole MacStay, Assistant to the Town Administrator

PETERBOROUGH
SELECT BOARD:

Joe Byk, Chair



Barbara A. Miler



Elizabeth M. Thomas

ACTION ITEM PENDING LIST

1.