

**MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH**

Tuesday, June 7, 2016 – 5:00pm
1 Grove Street, Peterborough, New Hampshire

Present: Barbara Miller, Ed Juengst, Tyler Ward

Also Present: Rodney Bartlett, Nancie Vaihinger, Nicole MacStay, Chief Ed Walker, Fash Farashahi
Marcia Patten, Terry Reeves, Tina Kriebel

Chairman Juengst called the meeting to order at 5:05pm.

Emergency Management Performance Grant

Chief Walker explained that the town has a local Emergency Operations Plan (LEOP), which guides us in the event of a disaster, or a planned large scale event. This plan is updated on a regular basis. Part of the update process this year will be working with Southwest NH Regional Planning Authority. We have successfully used Carol Ogilvie as a consultant for the Hazard Mitigation Plan. The Town's cost for this is \$6000, since Homeland Security's matching grant can assist communities rewrite their LEOP. This is a matching grant. The town will be required to come up with the remaining \$6000. There will be a training session for a web based program the state uses to help manage resources during such events. The final part of the plan, Home Security has what they call a Tabletop in a Box, designed to allow community to exercise their plan. Ours is a new format, we are going to use the Tabletop as a final draft. He explained that the application has been approved but now the Select Board will have to accept this grant.

Mr. Ward asked if it was safe to assume that we've known about it for some time. Chief Walker explained that the State's LEOP and the Federal Hazard Mitigation plan are due at the same time, and after the success we had with Carol Ogilvie on the Hazard Mitigation Plan, she used the same language and translated it to fit the new template for the LEOP. He also explained that we have to do the Hazard Mitigation Plan anyway, therefore we are not taking away from other work.

Motion: Mr. Ward made the motion: "The Town of Peterborough Board of Selectmen, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$6,000.00 for the update of the Town's Local Emergency Operations Plan. Furthermore, the Board acknowledges that the total cost of this project will be \$12,000.00, in which the Town will be responsible for a 50% match (\$6,000.00)."

Vote: Ms. Miller seconded. All in favor. Motion passed.

Planned Network Outage – June 15 and 16, 2016

Mr. Farashahi explained that all computers will be taken offline to complete the connections between the buildings in order to communicate between all sites without connection to the internet. Mr. Bartlett added that the Town Clerk's office will be closed during those days because of communication with Concord will be compromised.

Appointment of Debra Caplan and Terra Tarango as Alternate Library Trustees pursuant to RSA 202-A:10

Marcia Patten recommended Debra Caplan and announced that Mrs. Tarango will be withdrawing since her husband has recently accepted a job in Michigan and they will be moving. Ms. Caplan was involved in the search for the library director and is interested in staying involved; she also has a library degree.

Motion: Ms. Miller made a motion to approve Debra Caplan as alternate library trustee.

Vote: Mr. Ward seconded. All in favor. Motion passed.

2016 Select Board Liaison Assignments

Mr. Juengst expressed that he would like to be the liaison for the selectman advisory committee. Ms. Miller will continue to serve on the Library Trustees, and the Economic Development Authority. Mr. Bartlett brought up the Open Space committee. Ms. Miller volunteered to serve on that committee. Mr. Juengst suggested that the Select Board meet with the school board as a way to connect.

Children and the Arts

Chair Juengst extended his gratitude to Tina Kriebel and Terry Reeves. Mrs. Kriebel expressed gratitude to the town on making the event possible. Mr. Ward also expressed thanks. Ms. Miller asked how long they had been doing this. Ms. Reeves responded that she has been involved for 23 years.

Webb Management – Final Draft of Report on Town House Renovation Plan

Mr. Bartlett explained that several weeks ago we reached out to Webb Management services to evaluate the town house renovation. They took into consideration the Scully Inspection report, to support future uses of the upper hall. Webb Management cites other buildings in other communities, reflecting the individual needs of those particular communities. The space should be seen as the community living room. He looked at the rentals but it came down to the fact that each community renovated their space because it was the right thing to do for their downtown, and increasing the value, tourism, and youthful vibrancy. After doing a cost analysis to maintain the building, and with all the aspects involved, it turns out to be a break-even scenario. We would unlikely recoup the capital investment. With more rentals, support services, heating and cooling, it would create more expense that would balance out the increase in revenue, with a break-even expectation. The other communities recognize that this supports their downtown vibrancy. Mr. Bartlett recommends the audio/visual improvements, as all would benefit from these particular improvements. Additional investments of elevator or Phase II would not be investments that could be recouped. Separating the costs of the building renovation from the improvement costs, half a million for audio visual and acoustical, this would be the most improvement for the dollar. As for structural improvements from LCHIP grant, it's imperative to recognize what is necessary and what is not. Mr. Bartlett expressed that to make a function space successful, it would need enough demand. Mr. Bartlett recommended that the floor be replaced in the upper main hall. Mr. Ward said that for some groups like Monadnock Chorus the acoustics are almost perfect, but that for others like the Thing in the Spring, the acoustics don't work, so recognizing that the variety of groups have different needs, that it's good to keep in mind not to change things too much as it needs to work for the majority of groups that use the space. Ms. Miller asked if we need to invite the general public to weigh in on this process. Mr. Bartlett admitted that he recognized two distinct pieces to this project, the structural renovations and the improvements to the upper main hall. He explained that Duncan Webb had a hard time getting people to come talk to him. So he suggested that we continue the process and continue the next steps toward this renovation.

Update on Condy Road property

Ms. MacStay reviewed the process of our acquiring the property then explained that we are now in the process of scheduling two public hearings. They must be no less than seven days apart and no more than fourteen days apart. July 19th and August 2nd were agreed upon.

Review and Approval of the Minutes of May 17, 2016.

Motion: Mr. Ward made a motion to accept minutes as written.

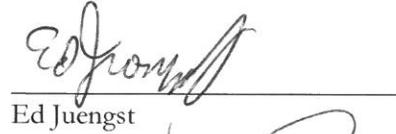
Vote: Ms. Miller seconded. All in favor. Motion accepted.

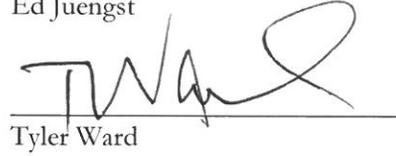
As there was no more business to discuss, Chair Juengst made a motion to adjourn. Mr. Ward seconded. Motion to adjourn accepted.

Respectfully Submitted,
Vanessa Amsbury-Bonilla, Department Assistant

PETERBOROUGH
SELECT BOARD:


Barbara A. Miller, Chair


Ed Juengst


Tyler Ward