

SELECT BOARD MEETING AGENDA
TOWN OF PETERBOROUGH
Tuesday, November 5, 2013 – 5:00 PM
1 Grove Street, Peterborough, New Hampshire



APPOINTMENTS

5:00pm – Keith Hickey – Salem Town Manager – Present ICMA Award for Career Development (the Cookingham Award) to Town Administrator Pam Brenner

5:15pm - Contoocook Valley Transportation Company-Matt Waitkins

OLD BUSINESS

Acceptance of Non-Public minutes of October 15, 2013

NEW BUSINESS

Accept Tax Deeds from Tax Collector

1a. Southfield Village Development LLC located at Southfield Lane including land and approved 60 units

1b. Discuss process to make a determination to retain land and dissolve approved rights or to sell such property

2a. Bradley Jackson Estate - Lobaki Drive property

2b. Bradley Jackson Estate – Discuss process to make a determination to retain land or to sell such property

OTHER BUSINESS

Contoocook Valley School Board Public Hearing (6:30pm) – SB members Barbara Miller and Liz Thomas will be excused by 6:15pm to attend

CONSENT AGENDA

Correspondence:

September 30, 2013 – Expenditure and Revenue Status Reports

October 10, 2013 – Letter from Mrs. Richard Brumaghim to Select Board re: intersection of High, Elm and Union Streets pedestrian safety issues

October 14, 2013 – Letter from Pamela Brenner to Mrs. Brumaghim addressing pedestrian/vehicle traffic concerns

Building Permits:

BP13-111 – Nubi River partners LLC; 25 A Steele RD; barn

BP13-112 – Jan MacLennan-Kennedy; 250 Sand Hill RD; addition to garage

BP13-113 – Carol Petersen; 26 Longhill Estates; remodel

BP13-114 – Jeuse Rev Liv Trust; 58 Reynolds DR; generator

BP13-115 – Ocean State Job Lots; 19 Wilton RD; replace lighting

BP13-116 – Cheney Avenue Garden Apts; 102 Cheney AVE; electrical meters-center building

BP13-117 – Ken Kraft; 20 Robbe Farm RD; propane heater

BP13-118 – Steve Bohlin; 183 Sand Hill RD; front entrance

BP13-119 – Malcolm Cooper; 37 Tarbell RD; addition

BP13-120 – Gregory Blake; 68 Cunningham Pond RD; storage area under porch

BP13-121 – Janice LaRoche; 18 Orchard Hill RD; propane boiler

BP13-122 – Peter Read; 281 Sand Hill RD; solar electric and hot water

BP13-123 – Garland Family Realty Trust; 45 Garland Way; stairs to loft

BP13-124 – Cathleen Duerig Rev Trust; 47 High ST; renovate kitchen and small addition

BP13-125 – Sarah Jurzon; 216A Old Jaffrey RD; generator

BP13-126 – Town of Peterborough; 35 Off Evans RD; pole barn

ADJOURN

Unless a Public Hearing is scheduled, all times should be considered approximate

MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH
Tuesday, November 5, 2013 – 5:00pm
1 Grove Street, Peterborough, New Hampshire

Present: Joe Byk, Barbara Miller, Liz Thomas

Also Present: Pamela Brenner, Nicole MacStay

Chair Byk called the meeting to order at 5:00pm.

Keith Hickey, Salem Town Manager – Presentation of International City and County Managers Association Award for Career Development to Town Administrator Pamela Brenner

Mr. Hickey said that he has known Ms. Brenner for twenty years, and was honored to be here today to present this award. Ms. Brenner was nominated by a number of her peers who have worked for the Town of Peterborough and gone on to have careers in the public administration field. The award given to Ms. Brenner tonight is the only one given by the International City and County Managers Association this year.

Mr. Hickey said that he had an opportunity to read the letters sent on Ms. Brenner's behalf, and they all said the same thing; that Ms. Brenner has been there to support them, but she also gave them the opportunity to make mistakes, succeed and flourish. None of them felt that they would be where they are today without her direction. He said that he has always sought Ms. Brenner's opinion; she is direct, clear, concise, and will give you the direct answer in a professional and polite way. He said that in all the time that he has known Ms. Brenner she has been a tremendous ambassador for Peterborough. He then presented Ms. Brenner the L.P. Cookingham Award for Career Development on behalf of their New Hampshire and international colleagues.

Ms. Brenner said that today she took the time to count the number of interns the town has had, and estimated that there have been between 50 and 75 interns, 90% of whom have been Peterborough residents, young people that we need to make sure that we support and encourage so that they come back to Peterborough and our region. It is important that our young people know that there are careers in towns. She thanked this Select Board and previous boards for having the foresight to invest in the internship program and for being so supportive. The Board applauded Ms. Brenner for her work and her achievement.

Review and Approval of Non-Public Minutes of October 15, 2013

Motion:

Ms. Miller made a motion to accept the minutes as presented; **Ms. Thomas** seconded.

Vote:

Ms. Miller, Ms. Thomas and **Mr. Byk** voted in favor of the motion; the motion carried.

Acceptance of Tax Deeds from Tax Collector

Ms. Brenner explained that if a property owner has not paid their taxes, the Town puts a lien on their property. If after two years and a day from that lien date the taxes have not been paid the Town has the right to take a deed. The town goes to great lengths to avoid taking a deed, but the two before the Board are abnormal situations. If we were to take the deeds, the Board must decide what to do with the property; retain ownership, or sell the property.

With regards to the Southfield Village Development, **Ms. Brenner** said that the Planning Board had approved 120 units in total. To date, thirty units have been built, thirty units are not built and are owned by Belletetes Inc. The building rights to the remaining sixty units are the associated 10 acres of property were taken by the town. **Ms. Brenner** then reviewed the history of the property.

Motion:

Ms. Miller made a motion to accept the deed for the property commonly known as the Southfield property; **Ms. Thomas** seconded.

Vote:

Ms. Miller, Ms. Thomas and **Chair Byk** voted in favor of the motion; the motion carried.

Stan Bullard, president of the Southfield Condominium Association, said that the Association would like to encourage the Board to leave all the land as open space except for the portion known as Pad 7, which if developed as planned would complete the cul du sac. There followed a discussion of the ownership of the land and roads with Mr. Bullard.

With regards to the property located at Lobacki Drive, **Ms. Brenner** said that those pieces were owned by Bradley Jackson, who passed away two years ago. In 2000 Mr. Jackson tried to get a variance to allow him to build on those properties, but was denied because of the encroachment into the wetlands buffer. In their decision, the ZBA said that they would reconsider the application if sewer services were extended to the properties. Taxes ceased to be paid after Mr. Jackson passed away, and the estate has no interest in continuing ownership. **Ms. Brenner** recommended that the Board accept the deeds.

Motion:

Ms. Miller made a motion to accept the deed for the property located at Lobacki Drive owned by the estate of the late Mr. Jackson; **Ms. Thomas** seconded.

Vote:

Ms. Miller, Ms. Thomas and **Chair Byk** voted in favor of the motion; the motion carried.

Lastly, **Ms. Brenner** announced that she has received a letter from Chief Joseph Lenox announcing his pending retirement, effective May 31, 2014. Ms. Brenner read the letter to the Board. Chair Byk said that he remembers when the Board appointed him, and said that he was clearly the best candidate, and the Peterborough Fire and Rescue Department is clearly much stronger.

Motion:

Ms. Miller made a motion to accept Chief Lenox's retirement letter with regret; **Chair Byk** seconded.

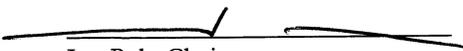
Vote:

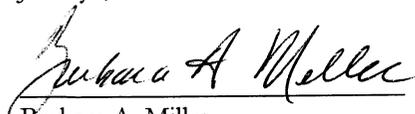
Ms. Miller, Chair Byk and **Ms. Thomas** voted in favor of the motion; the motion carried.

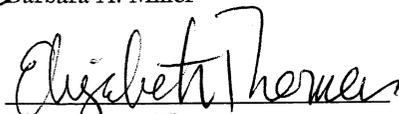
As there was no further business, **Ms. Thomas** made a motion to adjourn; **Ms. Miller** seconded. All in favor, the meeting adjourned at 5:53pm.

Respectfully Submitted,
Nicole MacStay, Assistant Town Administrator

PETERBOROUGH
SELECT BOARD:


Joe Byk, Chair


Barbara A. Miller


Elizabeth M. Thomas