

**MINUTES**  
**SELECT BOARD**  
**TOWN OF PETERBOROUGH**  
Tuesday, November 19, 2013 – 5:00pm  
1 Grove Street, Peterborough, New Hampshire

**Present:** Joe Byk, Barbara Miller, Liz Thomas

**Also Present:** Pamela Brenner, Nicole MacStay

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**Chair Byk** called the meeting to order at 5:00pm.

### **Southfield Property**

**Ms. Brenner** said that as requested, staff has prepared a map showing the abutters of the Southfield property. The Board reviewed the map. **Ms. Miller** asked what the assessed value of the property is; **Ms. Brenner** said that it is between \$1.5 and \$2 million, but that is acknowledged to be a high value. **Chair Byk** said that the Board heard from Jack Belletete, who said that it is worth between \$200,000 and \$300,000 and when he asked Andy Peterson, he estimated the same value. Mr. Peterson suggested that the Board consider fewer units, and a construction similar to Legacy Woods or Eastridge Drive. **Ms. Miller** noted that the back taxes amount to approximately \$261,000, and the total owed on the property of approximately \$400,000 includes fees and penalties. **Chair Byk** said that at the last meeting the Board talked about auctioning the property, which is typically done to avoid losing money on maintaining a structure, however since this is land, the Board could market the property, and consider an auction in the future if the property does not sell by regular means.

#### **Motion:**

**Chair Byk** made a motion to issue a Request for Proposals for Real Estate Services for the purposes of marketing the property commonly known as the Southfield Village Development; **Ms. Thomas** seconded.

#### **Vote:**

**Chair Byk, Ms. Thomas** and **Ms. Miller** voted in favor of the motion; the motion carried.

**Ms. Thomas** asked what would happen to the taxes owed if someone purchased the property; **Ms. Brenner** said that the purchase cost will go towards satisfying the debt. If there is a shortfall then the town will have to write-off the remaining debt. She then explained that the next steps are for the town to go through the legal process and notify the previous owner of the intent to sell the property, and give him ninety days to respond. During that time, she said that she will make sure that the property lines are clear and make certain that the roadway is protected.

### **Fire Chief Recruitment Process**

**Ms. Brenner** said that Primex offers recruitment selection support; they don't do everything, but they do help with a lot up front at no cost. Ms. Brenner suggested that the town utilize their service and that unlike the process that the Board used in the last selection process, that selection be tasked to one committee made up of the Select Board members, the Town Administrator, two members of the Fire and Rescue department and one member of the Police Department, and that Ms. MacStay would provide staff support. **Ms. Thomas** asked if anyone within the department might apply for the position; Ms. Brenner said that she has done that background and approached everyone who would fit that role, and most of them have their own careers.

#### **Motion:**

**Ms. Thomas** made a motion to proceed with the recruitment of the next Fire Chief as recommended by Ms. Brenner; **Ms. Miller** seconded.

**Vote:**

**Ms. Thomas, Ms. Miller and Chair Byk** voted in favor of the motion; the motion carried.

**Appointment of Andrea Cadwell to Heritage Commission**

**Motion:**

**Ms. Miller** made a motion to appoint Andrea Cadwell to the Heritage Commission; **Chair Byk** seconded.

**Vote:**

**Ms. Miller, Chair Byk and Ms. Thomas** voted in favor of the motion; the motion carried.

As there was no further business, **Ms. Miller** made a motion to adjourn; **Ms. Thomas** seconded. All in favor, the meeting adjourned at 5:21pm.

Respectfully Submitted,  
Nicole MacStay, Assistant Town Administrator

PETERBOROUGH  
SELECT BOARD:

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Joe Byk, Chair

  
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Barbara A. Miller

  
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Elizabeth M. Thomas

**ACTION ITEM PENDING LIST**

1. Begin process to market the Southfield Village property
2. Begin Fire Chief recruitment process