

MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH
Tuesday, December 17, 2013 – 5:00pm
1 Grove Street, Peterborough, New Hampshire

Present: Joe Byk, Barbara Miller, Liz Thomas

Roland Patten, Paul Sullivan, Bob Lambert, Don Parkhurst, Steve Jones

Also Present: Pamela Brenner, Jeff King, Fash Farashahi, Pete Throop, Linda Guyette, Michael Price, Nancie Vaihinger, Nicole MacStay

Chair Byk called the meeting to order at 5:00pm.

Jim Grant – 275th Town Anniversary Celebration Plans

Mr. Grant reviewed the plans for the 275th anniversary week-long celebration, noting in particular the arrangements for a parade, various reenactments and demonstrations, and events recognizing William Diamond, the drummer at the Battle of Bunker Hill who settled in Peterborough. **Mr. Grant** said that the committee has requested that the Select Board rename Cass' Corner "Grover's Corner" in honor of Thornton Wilder's play *Our Town* which was written while Mr. Wilder was in residence at the MacDowell Colony and used Peterborough as a model.

Motion:

Chair Byk made a motion to rename "Cass' Corner" "Grover's Corner"; **Ms. Miller** seconded.

Vote:

Chair Byk, Ms. Miller and **Ms. Thomas** voted in favor of the motion; the motion carried.

There was discussion of utilizing a trolley to shuttle event goers from parking areas into the downtown. **Ms. Miller** said that she would explore that option by contacting the Hillsboro Chamber of Commerce. The Board thanked Mr. Grant and the committee for all the work they have done so far planning the celebrations.

Jeff King – Review of the Recreation Revolving Fund

Mr. King said that the Recreation Revolving fund has funded many programs and equipment purchases over the years; this year the fund will be utilized to purchase a new van for trips. There has been declining participation over the last few years which is due to a declining student population. The Community Center, which is also funded through the Recreation Revolving fund, has a number of regular room rentals on its schedule. There was a brief discussion of the room rental rates for various uses. **Chair Byk** asked if they had considered charging non-Peterborough users more in rent; **Mr. King** replied that we could, but the problem is determining who is and is not a Peterborough group; many regional groups have Peterborough residents in them. Most of the Community Center's clientele has been private, non-profit groups. We have already had to tell some of these struggling groups that there is no further price break. **Mr. King** said that they are now focusing on expanding the programming into the preschool, homeschool and senior markets to get more usage during the day. **Chair Byk** asked if **Mr. King** and the Recreation Committee see a path towards making the Community Center more sustainable; **Mr. King** said that they do have a path, and they are hoping that in the next year or two they will be making a small profit on operations. Part of that plan is to have the new kitchen up and running, which will add to the value of the rental. The Board reviewed the graphs showing the revolving fund's revenue and expense trends over the past few years.

Review and Approval of Minutes of September 3, October 1, October 15, October 24 and November 5, 2013

Motion:

Ms. Thomas made a motion to approve the minutes as presented; **Ms. Miller** seconded.

Vote:

Ms. Thomas, Ms. Miller and **Chair Byk** voted in favor of the motion; the motion carried.

Joint Select Board and Budget Committee Meeting

At 6:00pm the Board was joined by Roland Patten, Paul Sullivan, Bob Lambert, Don Parkhurst and Steve Jones.

Technology

	FY 2014	FY 2015	% Inc. or Dec.
Net Operating	\$98,611	\$100,589	2.0%
Net Capital	\$56,000	\$55,000	-1.8%
To be raised through taxation	\$154,611	\$155,589	0.6%

Mr. Farashahi reviewed the Technology budget, noting in particular that insurance is up, largely because the new network administrator has taken different insurance options. The reduction in the computer services line has offset the increase in insurance.

PEG Station

	FY 2014	FY 2015	% Inc. or Dec.
Net Operating	\$16,656	\$18,435	10.7%
Net Capital	\$0	\$0	0%
To be raised through taxation	\$0	\$0	0%

Mr. Farashahi said that there are no planned capital improvements; the goal is to build up a fund balance and begin working on plans for future development of the PEG station and the services it can offer.

Community Development

	FY 2014	FY 2015	% Inc. or Dec.
Net Operating	\$275,956	\$289,283	4.8%
Net Capital	\$0	\$15,000	100%
To be raised through taxation	\$275,956	\$304,283	10.3%

Mr. Throop said that the budget is up 8.3%, most of which is attributable to the GIS Capital Reserve, which is up 100%. This is an item that was cut last year, and would fund a flyover and updates to the data that many departments rely on. Operating expenditures are up 4%, 3% of which is due to increases in insurance. The remaining 1% increase is in computer services, advertising, postage and staff development for training of Planning Board members and the Code Enforcement Officer. **Chair Byk** asked why a flyover is needed; **Mr. Farashahi** explained that the Town has not done a flyover since 2005; in 2011 we were able to get the data from the State's 2011 flyover. Part of the funds will be used to migrate to a cloud-based service, and discontinuing the in-house mapping, which will save money in the Technology budget.

Town Clerk

	FY 2014	FY 2015	% Inc. or Dec.
Net Operating	-\$763,833	-\$765,092	-0.2%
Net Capital	\$0	\$0	0%
To be raised through taxation	-\$763,833	-\$765,092	-0.2%

Ms. Guyette said that there are three elections in FY 2015, and there is a capital line for new voting booths. **Ms. Brenner** noted that revenues are up, largely due to more car registrations. **Ms. Guyette** said that revenues from vital records is also up, and the office is now able to take credit cards from customers, with a 2.95% fee paid by the customers.

Library

	FY 2014	FY 2015	% Inc. or Dec.
Net Operating	\$542,674	\$559,512	3.1%
Net Capital	\$0	\$0	0%
To be raised through taxation	\$542,674	\$559,512	3.1%

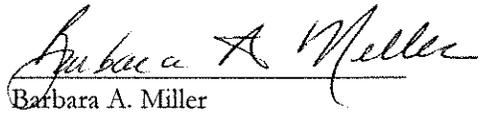
Mr. Price said that there has been a couple of increases; \$5,000 has been budgeted for relocation expenses for the new director. Heating fuel has increased by 50% due to the loss of the pellet boiler. \$600 has been budgeted for pest control to deal with a stubborn flea infestation, and \$1,200 towards copier rental, which may be offset by the Friends of the Library. Because the Sharon Selectmen have announced that they will now only reimburse Sharon residents for the purchase of a non-resident library card and will not pay the Library a flat fee, revenues have been cut. **Ms. Brenner** said that she met with the Trustees and instructed her to negotiate with Sharon on this issue. She said that she feels that the position Sharon has taken is untenable. She said that she has drafted a letter, and will be meeting with the Trustees to discuss her proposal to hopefully work-out a different solution with Sharon. **Ms. Brenner** said that she thinks this is a matter of fairness, and that Sharon residents should be paying at least what Peterborough residents are paying to support the library.

As there was no further business, the meeting adjourned at 6:46pm.

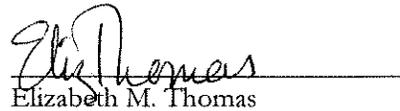
Respectfully Submitted,
Nicole MacStay, Assistant Town Administrator

PETERBOROUGH
SELECT BOARD:

Joe Byk, Chair



Barbara A. Miller



Elizabeth M. Thomas

ACTION ITEM PENDING LIST

1.