



# TOWN OF PETERBOROUGH

OFFICE OF COMMUNITY DEVELOPMENT  
Code Enforcement & Zoning Administration

One Grove Street  
Peterborough, NH 03458

(603) 924-8000 x118  
[CEO@PeterboroughNH.Gov](mailto:CEO@PeterboroughNH.Gov)

## Building Permit Application – 2009 IRC

(For 1 & 2 family dwellings and accessory buildings, townhouses)

scan

### Property Owner

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
*number street town state zip*

Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Permit Applicant

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
*number street town state zip*

Phone: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Property Information

Address: \_\_\_\_\_ Parcel Number: \_\_\_\_\_  
*number street*

### Builders & Licensed Tradespeople

	Full Legal Name	License Number	Phone Number
Builder:	_____	_____	_____
Electrician:	_____	_____	_____
Plumber:	_____	_____	_____
Gas Fitter:	_____	_____	_____

### Types of Construction, Additions or Alterations

(check all that apply)

- New  Addition  Alteration/Remodel  Renewal of Building Permit Number \_\_\_\_\_
- Single Family  Two Family  Townhouses
- Deck  Shed  Garage  Barn  Pool
- Mechanical  Plumbing  Electrical (including PV solar)
- Generator (also submit *Additional Generator Details* form)
- Fuel Gas Tanks/Piping/Appliances (also submit *Additional Fuel Gas Details* form)
- Other \_\_\_\_\_

### Description of Proposed Work

Total estimated cost of proposed work: \$ \_\_\_\_\_

General description of proposed work:

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If change of use, please describe existing and proposed use:

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Proposed Setbacks: Front \_\_\_\_\_ Rear \_\_\_\_\_ Left Side \_\_\_\_\_ Right Side \_\_\_\_\_

- |  |                              |                             |
|--|------------------------------|-----------------------------|
| Will the proposed building violate any building setback for the zoning district?   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will the proposed building be in the Shoreland Conservation District?              | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will the proposed building be in the Wetland Protection District?                  | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will the proposed building be in a Special Flood Hazard Area?                      | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will the proposed building require a new Town driveway entrance?                   | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will the proposed building require a new Town water connection?                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will the proposed building require a new Town sewer connection?                    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will the proposed building require a new septic system design?                     | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will the proposed building have a new oil burning boiler, furnace or appliance?    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will the proposed building have a new gas burning boiler, furnace or appliance?    | <input type="checkbox"/> Yes | <input type="checkbox"/> No |
| Will the proposed building have a new wood or pellet boiler, furnace or fireplace? | <input type="checkbox"/> Yes | <input type="checkbox"/> No |

### Applicant Affidavit

I hereby certify that the information provided is true and correct to the best of my knowledge. No changes to the information provided shall be made without approval of the Code Enforcement Officer. I further grant the Code Enforcement Officer the right to enter the premises or buildings at reasonable times during the plan review process and inspections of the project during the construction phase. Construction activities will not start until the Building Permit has been issued.

I acknowledge that all work will be performed in accordance with the Town of Peterborough Zoning Ordinance and the State of New Hampshire Building Code, and that the building will not be occupied or utilized until a Certificate of Occupancy has been issued.

Please indicate that you are the owner or authorized agent:

- I am the owner of the property
- I am the authorized agent

\_\_\_\_\_  
*Signature of Applicant*

\_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Date*

# Building Permit Application Checklist

## Application

- Did you complete page one and two of the application?
- Did you check-off that you are the owner or authorized agent?
- Did you sign the application?

## Plot Plan (required for new buildings and additions)

- Does the plot plan show existing buildings?
- Does the plot plan show new buildings and additions?
- Does the plot plan show front, side, and rear building setbacks to property lines? (If property lines cannot be verified, a certified plot plan from a surveyor will be required)

## Building Plans

- Did you provide floor plans showing all rooms, doors, and windows?
- Did you provide elevation plans if required?
- Did you provide all structural details, such as columns, beams, headers for doors and windows, floor joists, ceiling joists, and rafters?
- Did you fill-out the State Residential Energy Code Application form EC-1?

Please call if you have any questions. Thank you.