

**TOWN OF PETERBOROUGH
CAPITAL IMPROVEMENTS COMMITTEE**

**5:00 P.M. Thursday
November 10, 2016**

MINUTES

Present: Susan Stanbury, Roland Patten, Alan Zeller, Kim Rode, James Kelly, Leandra MacDonald, Ed Juengst, Bob Hanson (and) Fire Chief Ed Walker, Town Administrator Rodney Bartlett and DPW Operations Manager Seth MacLean.

Also Present: Peter Throop, Director, and Laura Norton, Administrative Assistant, Office of Community Development.

Chair Patten (Mr. Patten) called the meeting to order at 5:00 p.m.

Minutes:

A motion was made/seconded (Zeller/Stanbury) to approve the Minutes of November 3, 2016 as written with all in favor.

Mr. Throop began with a brief review of the changes they had suggested at their last meeting (*Fire*: \$150,000 Utility I/Fire Alarm Truck to FY 2019 as a lease/purchase, offset SCBA FY 2018 as a 5-year lease/purchase, changes to Debt Services, *Public Works*: \$100,000 Trackless MT-5 with Attachments to lease/purchase, \$1000,000 McLean Plow/Sander Public Works moved to FY 2022 as a lease/purchase) as well as the estimates of other projects including the *Town House renovations*, an *Emergency Services Municipal Facility*, *Broadband* and the *Main Street Bridge replacement* and *Underground Utilities*. The members also briefly discussed estimated costs of other lease/purchases discussed.

Referring to the net total after offsets Mr. Kelly looked around and said “and there is still a 22% increase.” Mr. Throop pointed out they had gone from \$1,055,229 in FY 2017 to \$1,287,185 in FY 2018. “That is a 33% increase” he said adding “that is lower than what was proposed last year.” Mr. Kelly replied “that is too high, that is the bottom line” adding “I worry about the 33% this year, I worry about the little picture before the big picture. I just want that on the table.”” Mr. Patten interjected “we have talked about the cans we have kicked to this year from last year.” A brief discussion about how to whittle down the increase with a transitional ramp method followed.

Redirecting to the Fire Chief the members discussed proposed changes in his budget with Chief Walker amenable to all suggestions. He noted the push-out of the Utility I/Fire Alarm Truck was not a global issue. "We can work around it and still get significant work done with the current truck" he said. Noting the increasing height of the utility poles and the fact that the Fire Alarm system was located immediately below the electrical wires he said "soon it will not meet our needs." It was also noted that other Town Departments (Recreation, Public Works and Highway) use the vehicle. A brief discussion about buying a used Public Service truck followed and the opportunity to do some hard investigation of what is on the market and what is in our best interest followed, "I am not against it" noted Chief Walker. Mr. Patten asked about offset revenue (trade-ins) for fire apparatus with Chief Walker explaining that offset was reflected in the price. He noted the \$6900.00 trade-in for the new pumper was included in the new vehicle's price. Chief Walker also noted the sale of two ambulances sold on Municibid, an online government auction website. Mr. Patten suggested the spreadsheet be updated to show the offset. Chief Walker was agreeable but reminded the members it may be difficult to predict offsets when a new purchase is a year away. The member then briefly discussed financing for the SCBAs.

Moving on the members briefly discussed the current and potential expansion of the sidewalk refinishing program. Ms. MacDonald interjected "sidewalks have been on the CIP since its inception, it ever goes away." Mr. MacLean offered insight into the program with the initiation of the Beta Asset Management System he had told them about. He also gave estimated square footage of what was left to be done before expanding out into the community.

Mr. Bartlett noted the Main Street Bridge project (an 80%/20% State/Town responsibility) and the US Route 202 Retaining Wall and Sidewalk Replacement project (100% Federal responsibility) were two separate projects being administered together and that Peterborough was not in fact responsible for the sidewalk replacement on the State Highway, freeing up the money ear-marked for that project to be used for the burying of the utilities in the Downtown.

Ms. MacDonald asked about the New Hampshire Routes 101, 123 and Old Street Road. Mr. Bartlett noted that intersection was declared one of the most dangerous intersection in the state. The member briefly discussed way to improve the intersection with Mr. Bartlett describing the addition of loops detectors and a flashing light at the intersection for traffic calming. He also noted a traditional approach to that intersection would involve land taking that would not be well

received. Ms. MacDonald also noted the historical building and stone walls in that area.

Ms. Stanbury asked to review the Road Program noting “the major arteries are maintained with many other roads deteriorating so maybe the \$450,000 is not going to cut it.” The members once again noted the Beta Asset Management System should give them a much better idea of where they stood next year. The members also discussion additional bonding for a greater extension of the road work. Mr. MacLean reminded the members the Beta Software Company was in Manchester and willing to work with the Town’s established GIS Information System. “Which is huge” he said.

A motion was made/seconded (Stanbury/Hanson) to approve the present Capital Improvements Program Spreadsheet with a total budget of 2.18 Million and recommend the approval to the Peterborough Board of Selectmen and the Budget Committee with all but Mr. Kelly in favor.

“Rodney (Bartlett, Town Administrator) will be presenting this to them on December 12th” concluded Mr. Throop.

Other Business:

None

The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Laura Norton
Administrative Assistant