

**JOINT MEETING OF
THE ECONOMIC DEVELOPMENT AUTHORITY
AND
THE GREATER DOWNTOWN TAX INCREMENT FINANCE DISTRICT
ADVISORY BOARD**

June 17, 2013

MINUTES

EDA and GDTIF Members Present: Jack Burnett, Roland Patten, Susan Phillips-Hungerford, Peter Cross, Willard Williams, Cy Gregg, Jeff Crocker, and Jack Burnett.

Also Present: Carol Ogilvie, Director and Laura Norton, Administrative Assistant, Office of Community Development.

The meeting was called to order at 7:30 by acting EDA Chairman Cy Gregg. Ms. Ogilvie noted a Greater TIF funding request from Michael Gordon of the Parks Commission had been received. This request was for the purchase of large refuse containers for the Downtown summer season and the purpose of this meeting was to vote on that purchase. Ms. Ogilvie noted “as you know Craig (Hicks, EDA Chairman) resigned” and noted she had asked Vice Chairman Cy Gregg to Chair this meeting and appoint members for quorums for both Boards.

Acting Chairman Gregg (Mr. Gregg) appointed Mr. Patten and Mr. Cross to the EDA and Ms. Phillips-Hungerford to the Greater Downtown TIF Committee. He then asked Mr. Gordon to present his request. Mr. Gordon began by thanking the Boards for the donation they had received this year. When asked he replied that donation was \$2500.00 adding “this year we would like to get more of the big receptacle bins for Depot Square and Putnam Park.” He noted the Parks Committee would like to keep the continuity of the bins that exist currently and have proven to be reliable. He told the members “the price has gone up but they are good and last a long time.” He went on to note they would need \$1267.00 more (total of \$3767.00) for that purchase. He then distributed a quote to the members.

Mr. Williams asked if there were any other items the Downtown TIF had been thinking about purchasing. Mr. Gordon replied “one front burner item has been a new water bubbler at Putnam Park” adding “but we got word that it was not a good idea to have a public water fountain right now, Rodney Bartlett didn’t think it was a good idea” he said.

Mr. Patten asked “how many do you have now?” Mr. Gordon replied “we have three at Depot.” Ms. Phillips-Hungerford interjected “what has it been? About 12 years?” Mr. Gordon replied “more, we got them in the late 90s getting ready for Downtown 2000.” Mr. Gordon also noted the hand-painted recycling bins around the Downtown area as well.

Acting for the EDA Mr. Patten made a motion to accept the proposal. Mr. Gregg noted “first the TIF Committee must make a motion and vote, then the EDA and then the Board of Selectmen.” Ms. Phillip-Hungerford made a motion to accept the proposal submitted by Mr. Gordon. Before a second could be made Mr. Gregg interjected “I have a question.” He went on to ask how the donation of \$2500.00 came about adding “I don’t recall that it came through us.”

Ms. Ogilvie noted the Town Administrator must have allocated the amount. Mr. Gordon added “I am not sure how that happened either; David Croumie gave me the amount we had to spend.” Mr. Gregg suggested that the Board allocate more than just the \$1267.00 “so that he does not have to come back every single time he wants to do something.” Mr. Gordon was happy to hear that recommendation and told the Boards “I will do everything in my power to put that money to good use, I would appreciate that.”

Mr. Williams noted the clean-up needed at the convergence of the two rivers. He told Mr. Gordon his vision had been it being a circular in nature but unencumbered and natural looking. “That is the one piece that is not finished” he said and suggested they come up with a plan for that. Mr. Gordon replied he and his volunteer were willing to take on that challenge.

Mr. Burnett asked for clarification. “You want to renew the \$2500.00?” Mr. Gregg relied “no, I suggest we give what he is asking for (\$2767.00 per the quote) *plus* an additional \$2500.00 so he does not have to keep coming back.”

More discussion of how the original \$2500.00 was allocated followed. Ms. Ogilvie noted the Board of Selectmen has some authority to assign monies; reminding the members that \$20,000.00 automatically comes out of the fund each year for the sidewalks “and that doesn’t come through here either.”

A motion was made/seconded (Phillips-Hungerford/Williams) to allocate \$1267.00 to satisfy the quote for the new receptacles and an additional allocation of \$2500.00 to be used by the Parks Committee as they saw fit with all in favor.

A second motion was made/seconded (Burnett/Patten) to approve the motion made by the Greater Downtown TIF to allocate said monies with all in favor.

In closing Ms. Ogilvie noted Pete Throop, the new OCD Director would be starting July 15th. She also noted the Economic Vitality Chapter of the Master Plan was being updated and asked that the EDA “be a sounding Board for this chapter” and that any member interested in being on an Ad Hoc Committee for this draft contact her. Ms. Phillips-Hungerford noted “the EDA should be involved here, we are taking a whole new look at what is happening in Peterborough.” Mr. Gregg interjected “I do not disagree.” It was noted the chapter was prepared by a subcommittee in 2002-2003. Mr. Crocker mentioned the opportunity to mix economic vitality and business opportunity with land use planning adding “the Master Plan Steering Committee should think about touching on that. It has been a sensitive topic.”

Mr. Gregg suggested the EDA start to meet again. “At least quarterly” he said adding “zoning is front and center in the identification of issues.” He went on to say “it is hard to get people in engaged in the summer but early this fall we should start meeting.”

The meeting adjourned at 8:04 a.m.

Respectfully submitted,

Laura Norton
Administrative Assistant