

## MINUTES

### Master Plan Steering Committee

TOWN OF PETERBOROUGH

Wednesday, April 9, 2014 – 5:45 p.m.

1 Grove Street, Peterborough, New Hampshire

**Members Present:** Mose Olenik, Teresa Cadorette, Sue Chollet, Beth Alpaugh-Cote, James Kelly and Alan Zeller

**Staff Present:** Peter Throop, Director and Laura Norton, Administrative Assistant, Office of Community Development. Seth MacLean, Intern

**Planning Committee Present:** Dan Reidy, Audrey White, Roland Patten, Tyler Ward, John Trautwein, and Rick Hance.

Co-Chair Chollet (Ms. Chollet) called the meeting to order at 5:50 p.m. welcoming new member Teresa Cadorette. Mr. Throop formally introduced her and she spoke briefly about her background and her interest in the community. Ms. Chollet interjected “welcome, we are delighted to have you.”

#### Minutes:

A motion made/seconded (Patten/Zeller) to approve the Minutes of March 26, 2014 with all in favor.

#### RSVP Update:

Mr. Throop noted “as of a few minutes ago we have 155 signed up. He went on to break down the demographics of the RSVPs (age range, resident, business owner etc.) noting the breakdown was very similar the demographics of the town.

Mr. Throop then briefly reviewed the menu for the event as well as the logistics of paper goods to tablecloths.

#### Forum Program Update:

Mr. Reidy noted the agenda had been tweaked with all of the suggestions for the last meeting “and now it is ready to go” he said. He reminded the members there was a Facilitator and Scribe meeting Friday evening at 5:00 p.m. Mr. Throop noted there was still a need for scribes and recruited Ms. White, Mr. Patton, Mr. Kelly and Mr. Ward to get the job done. Mr. Trautwein and Ms. Alpaugh-Cote were also available if needed.

Mr. Throop then briefly reviewed the agenda and the presentation in the Lucy Hurlin Theater. They reviewed the order in which members and speakers would be introduced. He noted the posters of past visions of the town and natural resources would be prominently displayed “as they are the background of the canvas that makes up our community.” He also noted posters with data regarding the trends of many of the demographics of the town (economic vitality, housing, population age land use trends and income) set up appropriately in the theater as well as the hallway outside the event. He spoke briefly about the door prizes donated by Joseph’s Coat, the Mariposa Museum, Sarah’s Hat Boxes, The Toadstool Bookshop, the Monadnock Center for History & Culture, the Bond Wellness Center and Maggie’s Market. He concluded by reviewing the *Land Use Activity* slated for Saturday as one member was unclear about it. He confirmed each table would get an identical map and the participants would be asked to identify three things: a special place in town they would hate to see changed (in green marker), an area for future residential development (in red marker) and lastly an area for future commercial development (in blue marker). He explained the data collected would give an idea of what people are thinking and see if there is consistency in what people are thinking. “This give strong support for zoning ordinance changes, particularly in light of smaller houses on smaller lots for our changing population” he said.

#### Logistics Update:

Mr. Throop briefly reviewed the menus, childcare and support materials for the forum. He noted directional signs would be put in place and members of the Master Plan Steering committee would act as greeters. He noted the Facilitators were scheduled to have a kick-off meetings at 4:30 on Friday and 7:30 Saturday morning.

Mr. Ward noted that while he was scheduled to greet he had no other task and asked how he might participate. A brief discussion that included how he might act as a floater followed. Mr. Trautwein asked about how a scribe might participate. “Can we offer our thoughts?” he asked with Mr. Reidy replying “Facilitators and scribes should refrain from input as much as possible.” Mr. Kelly interjected “but you can ask questions” adding “questions bring out answers.” Mr. Reidy noted “if your questions had not been asked by the end of a segment you can ask it but a question crafted to get people thinking about answers is best.”

In conclusion Ms. Chollet thanked Mr. Reidy, the Staff and the Planning Committee members for their time and hard work “to get this up and running.”

The meeting adjourned at 6:55 p.m.

Respectfully submitted,  
Laura Norton, Administrative Assistant