

## **Peterborough Town Library Board of Trustees**

### **Draft Minutes**

**December 19, 2019**

**Meeting called to order:** 6:00 pm

**Trustees Present:** Marcia Patten (Chair), Laura Hanson (Secretary), Karen Struthers (Treasurer), Ron Bowman, Ron Drogy, Deb Caplan (Alternate)

**Others Present:** Corinne Chronopoulos (Library Director), Ron McIntire (1833 Society), Sue Martin (1833 Society), Bill Taylor (Peterborough Select Board Rep)

**Minutes from November 21, 2019 meeting accepted. KS, RB**

**Motion to accept the November Treasurer's Report. RB, LH Motion passed**

#### **Old Business**

Corinne shared with the Board a PowerPoint presentation that she prepared for the upcoming Budget Committee presentation that focused on the structure of the library staff. She also presented the library's fiscal year 2020/2021 budget which will be part of the Budget Committee presentation. The budget review was completed by the Town Finance Director and Deputy Town Administrator on December 17<sup>th</sup>. Ron Bowman represented the trustees at the meeting.

**Motion to approve the fiscal year 2020/2021 budget KS, RB Motion passed**

#### **Director's Report Highlights**

- Children's programming continues to be highly attended. Aimee and Lisa have worked to rebrand the "Big Kid" story time to a themed Tinker/STEM kind of program. Lisa visited Riverview Apartments again this month and held a baby storytime.
- Have begun planning for the Summer Reading 2020 program. The focus will be on Summer Writing and will use six different themes. Meeting monthly and have a goal to complete much of the preparation by March.
- Corinne shared with the Board statistics for the Children's Programs, Maker Space, YA Programs and Adult Programs.
- All ordering librarians are making their new goals for maintenance. They have all been asked to begin regularly reviewing 2-3 shelves per week minimum for deselection and inventory.
- The library is trying a new service called RB Digital Unlimited Video which includes Acorn, Great Courses, IndieFlix, and more. Patrons can check-out a collection for \$2.99 and have unlimited access to that collection for the week. This model should keep the cost very manageable and allow the library to offer streaming films.

**Motion to accept the Director's Report. RB, KS Motion Passed**

### **1833 Society Report**

- Ron McIntire reported that three very successful events have recently been held at River Mead.
- Recent large donations to the capital campaign include: \$250,000 anonymous donor; \$5,000 Eppes-Jefferson Foundation; \$10,000 Arthur Getz Trust; \$50,000 Manton Foundation.
- The Jim Grant Fund is now up to \$10,000.
- Still need to raise \$625,000 towards a goal of \$8.6 million.
- Have recently completed a community appeal to 900 families.
- There was a discussion about the current plans to finance the project and the loan commitment. The state's Bond Council is currently reviewing the project.

### **New Business**

Corinne told the Board that the library's Volunteer Coordinator has recently resigned.

**Motion to adjourn made at 7:05 pm KS, RB**

**Next meeting: Thursday, January 16, 2020 at 6:00 PM**

**Respectfully submitted, Laura Hanson**