

Draft
Peterborough Town Library Board of Trustees
Meeting Minutes May 24, 2018

Present: Marcia Patten (Chair), Laura Hanson (Secretary), Karen Struthers (Treasurer) Jeanie West, Ron Bowman, & Deb Caplan (Alternate)

Others present: Corinne Chronopoulos (Library Director), Audrey White (1833 Society), Ron McIntire (1833 Society), Tina Kriebel (1833 Society), Sue Martin (1833 Society), Barbara Miller (Select Board) & Sam Abbott (Peterson's Real Estate)

Meeting called to order: 1:35 pm

Corinne introduced Sam Abbott who works at Peterson's Real Estate and is interested in becoming active with the library.

Minutes from May 3, 2018 meeting accepted. RB, JW

Treasurer's report for April accepted. RB, JW

Director's Report Highlights

- Reviewed the summer reading program which has a "Libraries Rock" theme.
- Distributed budget reports with comparative analysis, audit detail of issued checks, and trustee revenue account for April. Also distributed the YTD projected expense report. Projects that the library will have a surplus of \$38,263 because of the spending freeze. Has put on hold: 3 public computers, Hoopla subscription, mobile shelving, and funds for carpeting in the temporary space. Recommends encumbering funds to address the shelving and carpet.
- Reported that there will be a library yard sale on June 1 between 5 – 8 pm of library memorabilia, like books, furniture, prints, CDs, etc.
- The RFP for the move was issued on May 18 and proposals are due on June 18. This will give the library enough time to select a mover and negotiate the timeline.
- Corrinne met with Michelle Voto, Dean of Faculty at ConVal and Prinicipal in training. Gave her an overview of how the library serves ConVal today and discussed ideas for the future.

Motion to accept the Director's Report. JW, KS Motion passed

1833 Update

- Received shoreland site permit.
- The fundraising campaign is almost at \$7.2 million with the passage of the bond.
- Library presenting at the next Select Board meeting on 6/5 at 5 pm, Need to finalize the Memo of Agreement.

- Sue reported that the finance committee is talking with two banks right now regarding bridge financing. Still need to find guarantors and are developing a guarantor package with Ropes & Grey who has taken the library on as a pro bono client.
- The capital campaign committee has set a date of July 1 to decide whether or not to adjust the construction timeline.
- “Get Out the Vote” campaign was very successful with a high voter turnout.

Old Business

Motion to approve Local History Policy. MP, RB Motion passed

New Business

Motion to appoint Deb Caplan to the Trustee Alternate Position, RB, KS Motion passed

Restrooms in new library – At the request of a Peterborough resident, the building committee reviewed the current restroom plans and made a change. The upper restrooms will remain the same – two bathrooms both gender neutral. The lower two restrooms will also be gender neutral and the handicapped restroom will also become a designated family restroom.

Other Business

Deb Caplan reported on the library’s participation in NHGives scheduled for a 24-hour period on June 6 & 7. Donors will have an opportunity to give to the charity of their choice, including the library. On June 1 Deb will send an email to friends of the library with a message to be sent to friends and family encouraging them to make a donation to the library on the NHGives website.

Next meeting: Thursday, June 28, 2018 at 1:30 pm

Motion to adjourn made at 2:35 pm KS, RB

Respectfully submitted, Laura Hanson