

**Draft**  
**Peterborough Town Library Board of Trustees**  
**Meeting Minutes**  
**October 26, 2018**

**Present:** Marcia Patten (Chair), Laura Hanson (Secretary, Jeanie West, Ron Bowman, & Deb Caplan (Alternate)

**Excused:** Karen Struthers (Treasurer)

**Others present:** Corinne Chronopoulos (Library Director), Audrey White (1833 Society), Barbara Miller (Select Board)

**Meeting called to order:** 6:30 pm

**Motion that Deb Caplan will be voting for Karen Struthers. RB, LH Motion passed**

**Minutes from September 27<sup>th</sup> meeting accepted. RB, LH**

**Treasurer's report for September accepted. RB, LH**

**Director's Report Highlights**

- Corinne has met with the Finance Director to review the budget. There will be a meeting with the Town Administrator on November 1<sup>st</sup> and Corinne encouraged the trustees to attend. She distributed the current budget to the trustees.
- Sharon has been billed and payment has been received for 2018 services.
- The new library cleaner is working out great.
- The strategic workshop with the staff was very successful. A Community Read is being planned for 2019.
- Corinne attended a meeting with Hoyle Tanner and the NHDOT to confirm placement of the telephone poles.
- The kick-off of Hoopla has been very successful. 68 patrons have borrowed 123 unique titles since its launch.
- Both the IT Drop-in tech help and Tech Tuesday remain very popular.
- Hosting a special book club and film screening of "Neither Wolf Nor Dog" by Kent Nerburn in celebration of Native American Month.
- Race Book Discussion group is meeting over four months and working through a reading list.
- Difficult Conversations workshop with Joel Green starts next month.

**Motion to accept the Director's Report. JW, RB Motion passed**

## **1833 Update**

Audrey reported for the 1833 Society with the following highlights:

- The capital campaign total to date is \$4,343,060.
- The “Cast of Thousands” campaign totals \$23,024 to date.
- An all-resident direct mail campaign is scheduled to mail in mid-November.
- The corporate campaign is underway.
- A patron campaign called “Double the Donors” has been launched.

## **Old Business**

**Filming and Photography Policy** – Corinne reviewed a first draft of the policy which was followed by a brief discussion. It was felt that she should also develop a similar policy for staff.

**Strategic Plan** – Corinne reviewed the library’s strategic plan (Sept. 2018 thru Sept. 2019) and the many action items. The six areas of the plan include:

1. Champion literacy in all forms
2. Support community connections
3. Strengthen visibility and usage of the library
4. Develop and empower staff to excel in their work
5. Maintain a committed and engaged Board of Trustees
6. Support the 1833 Society in fulfilling our vision for a new and renovated library

## **New Business**

**Alternates List** – Marcia shared the names of potential candidates for the position of Alternate on the Board of Trustees. The list was narrowed down to two choices. If one or both decline, others will be considered.

**Holiday Meeting Times** – **November 15<sup>th</sup> at 6:00 pm and December 20<sup>th</sup> at 6:00 pm.**

**Facility Walk-Through Request** – Since the library will be open until at least next Spring, Corinne asked the Trustees if they would walk through the library and identify areas that need housekeeping attention.

**Next meeting: Thursday, November 15<sup>th</sup> at 6:00 pm**

**Motion to adjourn made at 2:35 pm JS, RB**

Respectfully submitted, Laura Hanson