

## **Peterborough Town Library Board of Trustees**

### **Draft Minutes**

**November 21, 2019**

**Meeting called to order:** 6:00 pm

**Trustees Present:** Marcia Patten (Chair), Laura Hanson (Secretary), Karen Struthers (Treasurer), Ron Bowman, Ron Drogy, & Greg Kriebel (Alternate)

**Others Present:** Corinne Chronopoulos (Library Director), Ron McIntire (1833 Society), Audrey White (1833 Society) & Jeanne Dietsch

### **New Business**

Jeanne Dietsch presented to the Board a way to honor long-time Peterborough resident, children's author and library supporter Elizabeth Yates McGreal. She suggested that a bench with a statue of Elizabeth sitting on the bench be placed on the new library grounds or at the home of Elizabeth in Shielding Forest. This bench would provide wonderful photo opportunities for families. The cost would be anywhere from \$50,000 to \$200,000 and would require fundraising. Overall, the Board thought it was an excellent idea, but felt the first priority is to finish the fundraising for the new library and pursue the possibility of a statue/bench after the capital campaign goal has been met.

**Minutes from October 17, 2019 meeting accepted. RB, KS**

**Motion to accept the September Treasurer's Report. RB, RD**

**Motion to accept the October Treasurer's Report. RB, LH**

### **Director's Report Highlights**

- All staff transitions are complete and the library is now fully staffed and trained. Corinne distributed a new organizational chart to the Board and it has been reviewed by the staff.
- A new library card has been designed by a Conval student and 2,000 have been printed.
- The library website page listing staff and trustees has been updated with everyone's bio and photo.
- Corinne shared the previous month's program statistics and will present this information at future Board meetings.
- Reached out to the Peterborough Players and they are going to offer a discounted library pass for affordable admission to their shows.
- Mary and Corinne visited Pheasant Wood and did a book talk and review. A few books were checked-out.
- The library had a table at the Welcome team quarterly event and eight new residents signed-up for library cards.
- Hosted a Conval Art Show on November 15<sup>th</sup> in partnership with the Monadnock Area Transitional Shelter and in support of their focus on Homelessness Awareness Week.
- Corinne attended the Executive Director roundtable discussion at Hannah Grimes which was extremely helpful. The topic was conflict.

**Motion to accept the Director's Report. RB, KS Motion Passed**

### **1833 Society Report**

Ron McIntire and Audrey White updated the Board on the capital campaign and the new library project with the following highlights:

- Received a \$250,000 grant towards the campaign from an anonymous source.
- Because the 1833 Society is on track to raise over \$1 million in 2019, an audit will be required by the state.
- \$660,990 remains to be raised by the committee.
- They've had two good meetings at RiverMead and other meetings have been scheduled for December 10 and January. John Morison will be speaking at a get-together of young professional in the near future.
- A community appeal letter and Talking Points will be mailed out in December which is being sent to approximately 1,000 people.
- On-going conversations with the town are going well.
- The goal is to break ground in Spring 2020.

### **Library Budget**

Corinne presented a preliminary 2020/2021 budget report which included anticipated revenue and expenses and line item expenses for library operations. There was a discussion about the cost of a move to temporary space while the new library is being built. The rental expense is only an estimate since a temporary location hasn't been determined. More complete information will be presented at the next Board meeting.

**Motion to adjourn made at 7:15 pm KS, RB**

**Next meeting: Thursday, December 19, 2019 at 6:00 PM**

Respectfully submitted, Laura Hanson