

Draft
Peterborough Town Library Board of Trustees
Meeting Minutes December 15, 2016

Others present: Corinne Chronopoulos (Library Director), Tina Kriebel (1833 Society), Ron McIntire (1833 Society), Audrey White (1833 Society), Dick Estes (Heritage Commission), Deb Kaiser (Heritage Commission), Barbara Miller (Selectman), Rodney Bartlett (Town Administrator)

Meeting called to order: 1:35 pm

Minutes from November 17, 2016 meeting were accepted: RB, LH

November 2016 Treasurer's Report approved: RB, LH

Highlights from Director's Report:

- The 1833 Society is hosting Peterborough Chamber of Commerce's After Hours this evening.
- The town is installing a new VOIP phone system at the library shortly.
- There is a leak in the portico roof which will probably be a significant repair next spring.
- Representatives from The River Center visited the library staff to give them an overview of the services they offer.
- Each month the library is focusing on one resource that they offer for the staff and patrons.
- A panel discussion on fake news will take place at the library in January.

Motion to accept director's report: LH, RB Motion passed

1833 Society Update

A staff workshop was recently conducted to get feedback about interior spaces in the new library. Staff were shown examples of interior spaces at other library projects throughout the country. It was a very productive exercise.

Corinne uncovered a 2007/2008 geotechnical hazardous material study that had been done at the library. She feels the library can use this report as a starting point for the purposes of asbestos mitigation.

Bridge Project

Corinne gave an overview of the history of the pedestrian bridge. Rodney discussed a permanent vs. temporary pedestrian bridge scenario. He feels that if the current approved plans for the pedestrian bridge are changed, NEPA could delay the project which has already been approved and it could also raise the cost. Additionally, the state could decide to rebuild the Route 101 bridge first and push-out the starting date for the Main Street bridge. Rodney said that the new bridge couldn't accommodate two sidewalks because of the restricted width of the road and the DOT wouldn't approve it. There was a lengthy discussion about an alternative plan for the pedestrian bridge which is to put it on the south side of the bridge rather than the north side. Rodney thinks this change might not delay the bridge construction date. Rodney is going to check with the owner of the Lake Sunapee Bank property to see how they would feel about this alternative idea. He will get back to the trustees with their response.

Holidays

Motion: The library will be closed on December 24, 2016 and open on December 31, 2016 from 10 am to noon and staff will not receive holiday pay for those closures. **RB, LH Motion passed**

Trust Fund Committee

No committee report, but Marcia met with Carl Johnson who suggested that the library manage their own funds and he would advise for free.

New Business

Corinne reported that she has recently been meeting with a town group, led by Ed Walker, which is developing a Local Emergency Operations Plan. She is recommending that the library become a formal arm of the communication group. The library would be specifically managing volunteers during a crisis. It was felt by the Board that it should be part of the library director's job description. Corinne will continue attending meetings and the Trustees thought it was a good idea.

Corinne has done a staff modelling analysis for the new building and feels that she can staff the new library for the same costs as today's staffing.

Motion to adjourn at 3:40 pm, RB, LH motion passed

Respectfully submitted, Laura Hanson