

**Draft**  
**Peterborough Town Library Board of Trustees**  
**Meeting Minutes May 23, 2019**

**Present:** Marcia Patten (Chair), Laura Hanson (Secretary), Ron Bowman, Ron Drogy, Deb Caplan (alternate), & Greg Kriebel (alternate)

**Others present:** Corinne Chronopoulos (Library Director), Ron McIntire (1833 Society), Audrey White (1833 Society), Sue Martin (1833 Society)

**Meeting called to order: 6:00 pm**

**Motion to go on record that Alternate Greg Kriebel will vote in place of Karen Struthers, RB, LH, Motion passed.**

**Motion to elect Marcia Patten as Chair of the Board of Trustees. RM, GK, Motion passed.**

**Motion to elect Laura Hanson as Secretary of the Board of Trustees, RB, GK, Motion passed.**

**Motion to elect Karen Struthers as Treasurer of the Board of Trustees, RB, RD, Motion passed.**

Marcia formally welcomed Ron Drogy as a new Trustee.

**Minutes from the April 18, 2019 meeting accepted, GK, RB**

**Treasurer's report for April was accepted, RB, GK**

**Director's April Report Highlights:**

- Corinne reported that It looks like the library will come in under budget by approximately \$10,000.
- Precision Air cleaned the duct system. Two of the AC units have failed which leaves the library with one unit. Corinne recommends that all the windows that are operable, which there aren't many, be opened when it's warm outside. May have to purchase some window air conditioning units.
- Linda Kepner, who has served the library for 36 years, will be retiring in early Fall, but will remain on the staff as a part-time cataloger. Corinne did not hire for the posted Patron Services Assistant position because of a small pool and the news of this retirement. She is planning to reorganize the staff and create the best plan to optimize the current staff, the library salary budget, and potential new positions that could be created.
- The summer reading program has been planned and a brochure will be shown to the Trustees at the June meeting. The goal is to register over 200 people for the program.
- The May Book Fair was a success. The library/Friends sold \$500 in books. Bill Chatfield donated an additional \$450 to the library from raffles and other profits.
- The Youth Services Department will host eight class visits from PES in May.
- In addition to weekly visits to the playground camp program, the Rec Department has added quiet reading to their weekly schedule

**Motion to accept Director's Report, GK, RB Motion passed**

### **1833 Society Update**

Ron reported that the capital campaign has raised \$7,665,472 to date and need to raise an additional \$834,528 to meet the \$8.5 million goal. There is approximately \$1.8 million in the bank and about the same amount in pledges to be collected.

There have been several donor house parties with two scheduled in June, including the following:

- 4/30 Haring-Smith home/Adar Cohen was the speaker
- 5/21 Peter & Diane LaRoche home/PJ O'Rourke was the speaker
- 6/4 Haring-Smith home/Lita Judge will speak
- 6/19 Cocktail reception hosted by John Reed at his Beacon Hill home for potential large donors from the Boston area

On May 17<sup>th</sup> a campaign update package was sent to all donors.

Deb Caplan is heading-up the NH Gives initiative scheduled for June 11th, which is a crowd sourcing fundraising event for NH non-profits, and she will offer tutorials to friends of the library who want to become donation "Champions."

### **Old Business**

On 5/29 Corinne will be speaking at the NH Library Trustee Association's annual meeting about the library's campaign to pass the \$3 million bond. Deb will also be speaking about the Library Director/Trustee relationship.

Library Model – Keep it on the agenda.

### **Other Business**

Peter Edlund, the painter of the portico mural, is coming for three weeks in mid-summer to do some restoration work on the mural. Corinne proposed that the library pay him \$3,000.

**Motion to offer \$3,000 for Peter Edlund to return and restore the portico mural with the monies to come from the unbudgeted line account. GK, RB Motion passed**

Ron spoke to Dave Cromie about the possibility of installing a panic button at the circulation desk because he feels it is important to have an alarm system in the library. Ron will forward hard-wired system information to Corinne. There are two other departments in the town that have a similar system.

**Motion to adjourn at 7:02 pm, GK, RB**

**Next meeting: Thursday, June 20th**

Respectfully submitted, Laura Hanson