

PLANNING BOARD
TOWN OF PETERBOROUGH, New Hampshire
Minutes of September 10, 2012

Members Present: Alan Zeller, Rick Clark, Alternate Jerry Galus, Alternate Audrey Cass, Tom Weeks, Rick Monahon, Ivy Vann, and Barbara Miller, *ex officio*.

Staff Present: Carol Ogilvie, Director Office of Community Development; and Laura Norton, OCD Administrative Assistant.

The Planning Board met at 5:30 p.m. for the purpose of interviewing two consultants who had responded to a Request for Qualifications from the Office of Community Development for a Community Planning Grant that was awarded to the Town. The purpose of the grant is to hire a consultant to assist the Board in the development of a zoning amendment for an infill ordinance, including public outreach and education and facilitation at public hearings. The two consultants who were scheduled for this evening are Jeffrey H. Taylor and Associates and Ironwood Design Group.

Jeffrey H. Taylor & Associates.

Mr. Taylor was accompanied by Karen Fitzgerald, who is a landscape architect and a member of the consulting team. A third member, Steve Whitman, was not present. Mr. Taylor referred to his written submittal, of which the Board members had a copy, and described his years of experience in New Hampshire with planning and zoning issues. When asked about any experience with infill, Mr. Taylor pointed to a section of his submittal that illustrated work he had done in Newport, NH regarding an infill proposal for an abandoned rail yard.

Ms. Fitzgerald then provided the Board with her background and experience, and explained that her job would be to provide the visuals for the public meetings. This is a project that will benefit greatly from the public being able to see examples of what could be expected under the terms of the infill ordinance.

Mr. Monahon joined the meeting at 6:00 p.m.

Mr. Taylor concluded by stating that the process he envisioned was that Ms. Fitzgerald and Mr. Whitman would be in town the most, doing all of the leg work, and that he would be here to facilitate all of the public meetings. The Board thanked Mr. Taylor and Ms. Fitzgerald for their presentation.

Ironwood Design Group

Jeff Hyland and Jack Mettee were present to represent Ironwood. Mr. Hyland introduced himself and Mr. Mettee and noted the remaining team members who were not in attendance. Mr. Hyland distributed a handout that included a synopsis of the problem statement and Ironwood's proposed approach to the effort. Both Mr. Hyland and Mr. Mettee spoke of their qualifications regarding this project, and about how they would envision engaging the public, which included the use of visual tools.

Questions from the Board included the consultants' experience specifically with infill ordinances, and several questions about form-based codes. Mr. Hyland and Mr. Mettee left at 6:45 p.m.

At 6:45 p.m. Chair Monahon suspended this meeting in order to convene for the regularly-scheduled Board meeting at 7:00 p.m. This discussion reconvened at 8:50 p.m. to review the two interviews, with Ivy Vann in attendance, having joined the Board at 7:15 p.m.

The meeting adjourned at 9:02 p.m.

Respectfully submitted,

Carol Ogilvie, Director
Laura Norton, Administrative Assistant