

**MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH
Tuesday, February 5, 2013 – 4:30pm
1 Grove Street, Peterborough, New Hampshire**

Present: Joe Byk, Barbara Miller, Liz Thomas

Susy Mansifeld, Paul Sullivan, Steve Jones, Bob Lambert, Gordon Kemp, Leslie Lewis, Roland Patten

Also Present: Pamela Brenner, Nancie Vaihinger, Rodney Bartlett, Dario Cararra, Nicole MacStay

Chair Miller called the meeting to order at 4:30pm.

Nonpublic session pursuant to RSA 91-A:3II(d) consideration of the acquisition, sale or lease of real or personal property which, if discussed in public, would likely benefit a party or parties whose interests are at first to those in the general community.

Motion:

Mr. Byk made a motion to enter nonpublic session; **Ms. Thomas** seconded.

Roll Call Vote:

Barbara Miller yes

Joe Byk yes

Liz Thomas yes

Motion:

Ms. Thomas made a motion to reconvene the public session; **Mr. Byk** seconded.

Roll Call Vote:

Barbara Miller yes

Joe Byk yes

Liz Thomas yes

Dario Carrara – Code Enforcement Officer – Review & Approve Order to Correct Hazardous Condition

Mr. Carrera explained that he has had a complaint from a tenant about an unsafe property. State RSA says that the governing body must issue the order to correct the hazardous conditions; he asked that he be granted the authority to follow up with the property owner and ensure that these conditions are corrected.

Motion:

Chair Miller made a motion to approve this action and to ask **Mr. Carrera** to send the letter; **Ms. Thomas** seconded.

Vote:

Chair Miller, Ms. Thomas, and Mr. Byk voted in favor of the motion. The motion carried.

Nancie Vaihinger – Affordable Care Act Impact to Budget

Ms. Vaihinger reviewed the memo she had included in the meeting packet. She explained that after setting a look back. The Board cannot make any changes to policy. She said she also must ask the Board to make decisions regarding seasonal employees and part-time employees, and whether or not they will be allowed to participate in the town's healthcare. There have been many changes that have already been implemented on the insurance companies, now we are looking at implementation at the employer level. After an extended discussion regarding the contents of the memo the Board asked that she work with Ms. Brenner and Ms. MacStay to narrow down and clarify the options and the consequences and re-present them to the Board next week.

Review and Approval of Select Board Minutes of January 29, 2013**Motion:**

Mr. Byk made a motion to accept the minutes as presented; **Ms. Thomas** seconded.

Vote:

Mr. Byk, Ms. Thomas, and Chair Miller voted in favor of the motion; the motion carried.

Joint Select Board and Budget Committee Meeting

The Board was joined by **Mr. Jones, Mr. Patten, Ms. Lewis, Mr., Mr. Sullivan, Ms. Mansfield, and Mr. Lambert**

Human Services

	FY 2013	FY 2014	% Inc. or Dec.
Net Operating	\$157,389	\$160,002	1.7%
To be raised through taxation	\$157,389	\$160,002	1.7%

Ms. MacStay presented the Human Services budget, and stated that she is not requesting an increase in direct aid. She explained that she is kept track of all expenditures for the last year and a half, and feels confident that she will be able to stay within budget.

Conservation Commission

	FY 2013	FY 2014	% Inc. or Dec.
Net Operating	\$3,050	\$3,050	0%
To be raised through taxation	\$3,050	\$3,050	0%

Ms. Brenner said the Conservation Commission is glad that the Select Board and Budget Committee have supported them, and have requested no increase.

Recreation Department – Town Administrator's Recommendation

	FY 2013	FY 2014	% Inc. or Dec.
Net Operating	\$370,179	\$390,899	5.6%
Net Capital	\$41,306	\$31,768	
Net Special Articles	\$15,000	\$0	-100%
To be raised through taxation	\$426,485	\$422,667	-0.9%

Recreation Department – Recreation Committee’s Recommendation

	FY 2013	FY 2014	% Inc. or Dec.
Net Operating	\$370,179	\$403,273	8.9%
Net Capital	\$41,306	\$31,768	
Net Special Articles	\$15,000	\$0	-100%
To be raised through taxation	\$426,485	\$435,041	-2.0%

Mr. Patten recused himself from voting. **Ms. Brenner** explained that when we passed the pool bond we knew that there would be an impact on the budget; when you look at that service will see that it is a considerably because of the pool bond. All we didn't talk about is the increase on the ongoing recreation budget. Mr. King did a great job telling me to quantify these increases. The Recreation Committee feel strongly that the residents are already paying for the pool and their taxes and they shouldn't pay user fee. My position is flipped, I believe the residents did not understand that there would be an increase in operations, and I am recommending a nominal seasonal pass for Peterborough residents of \$10. I didn't get into family memberships; I think the Recreation Committee could make that determination, with the reduction for those families that qualify for free and reduced school lunches. The Recreation Committee has taken a position of just charging nonresidents, and has stated that they could realize \$10,000 to marketing. I feel this would put the Recreation Department under stress that they cannot raise the \$10,000. **Paula Stewart**, chair of the Recreation Committee, said we the committee went round and round, but we feel that we didn't represent to the town that they would be charging user fees. We looked at the numbers, and we felt that three swim team and out-of-town users we feel that we could reasonably raise the \$10,000. There was a brief discussion amongst the Select Board and Budget Committee.

Motion:

Mr. Byk made a motion to accept the recommendations of Town Administrator Brenner regarding fees for residents and nonresident users; **Ms. Lewis** seconded.

Vote:

Mr. Jones, **Ms. Lewis**, **Ms. Thomas**, **Mr. Byk**, and **Mr. Kemp** voted in favor of the motion; **Mr. Sullivan**, **Ms. Mansfield**, **Chair Miller**, and **Mr. Lambert** voted against the motion; the motion carried.

Mr. King continued to review the Recreation Department budget noting in particular increases in water which is based on actual use and is always under budget, and sanitation recycling which is based on actual use as well. He noted that is very difficult to get the public to recycle properly. There was a discussion about recycling at Adams playground.

Recreation Revolving Fund

Mr. King said that he has decreased revenue and expenditures based on transfer the last two years. Some is due to a decrease in school enrollment, he stated that he has heard an estimate that in five years that will be less than 700 kids at the high school. The programs that the town is offering are well attended, but we have to be more creative and what programs we offer and how we offer them.

Financial Administration

	FY 2013	FY 2014	% Inc. or Dec.
Net Operating	\$191,575	\$203,071	6.0%
Special Article	\$50,000	\$32,500	-35.0%
To be raised through taxation	\$241,575	\$235,571	-2.5%

Ms. **Vaihinger** said that the budget is down 2.5%. **Chair Miller** asked what percentage of the nonprofits pay the payment in lieu of taxes; **Ms. Brenner** said that some are great such as the hospital and Sargent Center, others decide what to pay and others don't pay at all. \$12,000 of the payment in lieu of taxes find is from the Sargent Center. She stated that this line should go up next year because Scott Farrar has said that they would be paying a payment in lieu.

Debt Service

	FY 2013	FY 2014	% Inc. or Dec.
Net Operating	\$197,049	\$252,784	28.3%
Special Article	\$14,000	\$22,000	57.1%
To be raised through taxation	\$211,049	\$274,784	30.2%

Ms. **Vaihinger** said debt service revenues have gone down; and leases are up.

General Government, Insurance, and Legal

	FY 2013	FY 2014	% Inc. or Dec.
Net Operating	\$111,871	\$131,092	17.2%
To be raised through taxation	\$111,871	\$131,092	17.2%

There was no discussion of this budget.

Heritage Commission

	FY 2013	FY 2014	% Inc. or Dec.
Net Operating	\$1,000	\$1,000	0%
To be raised through taxation	\$1,000	\$1,000	0%

There was no discussion of this budget.

Ms. **Vaihinger** distributed the overall analysis for the Board and Committee to review before the next meeting.

As there was no further business, **Mr. Byk** made a motion to adjourn; **Mr. Lambert** seconded. All in favor the meeting adjourned at 7:34 PM.

Respectfully Submitted,
Nicole MacStay, Assistant Town Administrator

PETERBOROUGH
SELECT BOARD:

Barbara A. Miller, Chair

Joe Byk

Elizabeth M. Thomas