

MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH
Tuesday, March 26, 2019 – 4:00 PM
1 Grove Street, Peterborough, New Hampshire

Present: Barbara Miller, Karen Hatcher, Tyler Ward

Also Present: Rodney Bartlett, Nicole MacStay, Attorney L. Phillips Runyon III, Leo Smith, Alison Kreutz

Chair Miller called the meeting to order at 4:03 PM

Review of the PowerPoint Presentation for Deliberative Session of Town Meeting

Chair Miller said she would like to start Deliberative Session with an invitation to attendees to sign up for Town mailing lists.

Mr. Bartlett said two public meetings regarding the proposed new DPW facility are planned for 4/23/19 and 5/7/19. The Budget Committee will be invited to attend.

Mr. Bartlett confirmed that Articles 15-19 (Water Supply Acquisition [Cold Stone Springs], New DPW Facility, FY2020 Budget, Roadway System, Lease Purchase for Ambulance) will *not* be discussed at the Deliberative Session – Those articles will be discussed and voted on at Open Session on May 15th. Ms. MacStay explained that the Deliberative Session regards Articles 3-14, which will be moved to ballot for the Second, or Ballot, Session of Town Meeting, scheduled for May 14th. Ballot voting will be for Articles 1-14: Official town positions, zoning, and the articles discussed at the Deliberative Session.

There was a discussion concerning what the overall tax increase will look like. Ms. MacStay said if every article on the Warrant passes, the municipal portion of the tax bill will increase 1% over last year's tax bill (if the valuation of the Town stays the same).

Chair Miller said she will make closing remarks at Deliberative Session, followed by Attorney Runyon, who will be serving as Moderator.

Amendment to Budget – West Peterborough TIF

Mr. Bartlett said that the West Peterborough TIF Advisory Committee has identified some work to be done and is requesting an increase of \$76,500 to be transferred from West Peterborough TIF to the operating budget. This would require an amendment, and would need to take place at the Deliberative Session. Attorney Runyon outlined the process for voting on the Amendment. Mr. Bartlett said he would see if Jerry Galus or another member of the West Peterborough TIF Advisory Committee will make the motion. Mr. Ward said he will second the motion. Mr. Bartlett said he could describe what the work is needed for (engineering on Union Street and Overseers Row) and said the projects would be fully funded by existing West Peterborough TIF revenues. The West Peterborough TIF and EDA are asking the Select Board to support their recommendation.

Motion: Ms. Hatcher made a motion to accept the recommendation of the EDA and West Peterborough TIF Advisory Committee.

Vote: Mr. Ward seconded. All in favor. Motion carried.

Financing Software Update

Mr. Bartlett provided an update on the development of the software package for the Financing Department. After much research and deliberation, a financial management software package from BS&A and Interware has been selected. The Select Board serve as agents to expend the \$150,000 needed for the new software (which is \$100,000 less than the original projected amount of \$250,000). Administration is asking the Select

Board to authorize a \$50,000 expenditure from the Financial Capital Reserve Fund for the new financial management software.

Motion: Chair Miller made a motion to authorize a \$50,000 expenditure from the Financial Capital Reserve Fund for the new financial management software.

Vote: Ms. Hatcher seconded. All in favor. Motion passed.

It was determined that a non-public session was needed pursuant to RSA 91-A: 3(l) – Consideration of Legal Advice.

Motion: Ms. Hatcher made a motion to enter Non-Public Session Pursuant to RSA 91-A: 3(l) – Consideration of Legal Advice.

Roll Call Vote:

Chair Miller: Yes

Mr. Ward: Yes

Ms. Hatcher: Yes

At 4:45 PM the Select Board entered non-public session attended by all members of the Board, as well as Mr. Bartlett, Ms. MacStay, and Ms. Kreutz.

Motion: Chair Miller made motion to close the non-public session.

Roll Call Vote:

Chair Miller: Yes

Mr. Ward: Yes

Ms. Hatcher: Yes

Non-public session closed at 5:20 PM. Public meeting reopened by Chair Miller at 5:20 pm.

Motion: Mr. Ward made a motion to seal the minutes of the non-public session pursuant to RSA 91-A: 3(l) – Consideration of Legal Advice.

Roll Call Vote:

Chair Miller: Yes

Mr. Ward: Yes

Ms. Hatcher: Yes

Ms. Hatcher made a motion to adjourn the meeting at 5:21 p.m. Chair Miller seconded. All in favor. Motion carried.

Respectfully Submitted,
Alison Kreutz, Administrative Assistant

PETERBOROUGH
SELECT BOARD:


Barbara Miller, Chair


Karen Hatcher


Tyler Ward

ACTION ITEM PENDING LIST

- 1.

