

**MINUTES  
SELECT BOARD  
TOWN OF PETERBOROUGH**

Tuesday, June 4, 2019 – 5:00 PM  
1 Grove Street, Peterborough, New Hampshire

**Present:** Tyler Ward, Karen Hatcher, Bill Taylor

**Also Present:** Rodney Bartlett, Nicole MacStay, Leo Smith, Alison Kreutz

---

The meeting was called to order at 5:00 PM by Mr. Ward. Mr. Ward welcomed new Select Board member Mr. Bill Taylor.

*Election of Select Board Chair*

Ms. Hatcher nominated Mr. Ward as Select Board Chair for the year.

*Motion:* Mr. Hatcher made a motion to nominate Mr. Ward as Select Board Chair.

*Vote:* Mr. Taylor seconded. All in favor. Motion passed.

*Bids on Police Department Vehicles*

Mr. Bartlett said that two police vehicles had been put out for bid. Highest bid for car 1 (Ford Explorer) was \$4288.00 and highest bid for car 2 (2014 4-door Sedan) was \$2871.00. Chief Guinard and Town Administration are recommending the awards.

*Motion:* Ms. Hatcher made a motion to approve the award for the two police vehicles.

*Vote:* Mr. Taylor seconded. All in favor. Motion passed.

*Primex, Contribution Assurance Program for FY 2021-2023 – Leo Smith*

Mr. Smith explained that Primex provides insurance and workers comp for the Town, and the Town has the option to cap any increases that might occur in the near future. Currently rates are at 7% and 8%. Mr. Smith said it was “a good idea” to put on a cap, as it would allow the Town to manage increases.

Ms. Hatcher asked if this was done regularly. Mr. Smith replied he believes it has been done in the past, and confirmed it was a “best practice.”

*Motion:* Mr. Ward made a motion to sign the Contribution Assurance Program and to authorize Mr. Bartlett to sign as well.

*Vote:* Ms. Hatcher seconded. All in favor. Motion passed.

*Reevaluation of 2019 Zoning Amendment 15 Protest Petitions*

Mr. Ward read a statement regarding the reexamination of the Zoning Amendment 15 Protest Petitions. The memorandum was issued on June 4, 2019, by Town Administrator Mr. Rodney Bartlett and explains the process used for validating the 2019 Zoning Amendment 15 Protest Petitions.

Mr. Ward went on to read that RSA 677:2 specifies that application for rehearing must be made to the Select Board, and so it would be inappropriate for the Select Board to hear comments at this meeting.

Handouts were provided to the audience. Mr. Ward invited any who are interested to access the memorandum and associated information at Town House Administration or on the town website.

*Review and Approve the Minutes of April 23, 2019 and May 7<sup>th</sup>, 2019*

*Motion:* Mr. Ward made a motion to accept the minutes from Select Board Meetings held April 23<sup>rd</sup> and May 7<sup>th</sup>.

*Vote:* Mr. Taylor seconded. All in favor. Motion carried.

*Update on Financial Status*

Mr. Leo Smith provided an update on the Statement of Activities, which is a condensed form of all the Town's financial activity, as of the end of May. 74% of budget has been spent, which is the net number of expenditures minus revenues. Revenues from billing services from the Town of Sharon will be received soon, and most other revenues are in good shape. June is the last month of the fiscal year. The paving startup will be a big draw. About 90% of what was anticipated has been spent on Special Articles. Library and Main Street Bridge projects have not yet started so they have not had any impact. Total general fund spending is at 72%. Enterprise funds are showing profits, "but that's to be taken with a grain of salt." No surprises are foreseen.

Mr. Ward asked if there was an update on the Main Street Bridge Timeline. Mr. Bartlett said final documents have been submitted to DOT and have undergone their final review. The Town hopes to have an award by early September or end of October, with construction beginning after Christmas: "A good amount of work can be done over the winter months." The Bridge will likely be closed for the majority of 2020, with possible partial reopening in the fall of 2020. The schedule will be confirmed once the Town has a contract.

Attorney Mark Fernald said that in order for the Select Board to rehear the public at a future time regarding 2019 Zoning Amendment 15 Protest Petitions, the Select Board has to make a decision pertaining to the validity of the protest petitions.

*Motion:* Ms. Hatcher made a motion to accept the report regarding the 2019 Zoning Amendment 15 Protest Petitions as presented.

*Vote:* Mr. Ward seconded. All in favor. Motion passed.

The Select Board had no committee reports at this time.

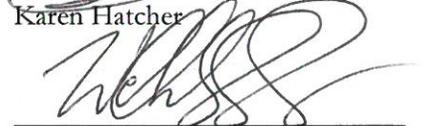
Ms. Hatcher made a motion to adjourn the meeting at 5:18 p.m. Mr. Taylor seconded. All in favor. Motion carried.

Respectfully Submitted,  
Alison Kreutz, Administrative Assistant

PETERBOROUGH  
SELECT BOARD:

\_\_\_\_\_  
Tyler Ward

  
\_\_\_\_\_  
Karen Hatcher

  
\_\_\_\_\_  
Bill Taylor

**ACTION ITEM PENDING LIST**