

MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH
Saturday, September 15, 2018 – 9:00am
1 Grove Street, Peterborough, New Hampshire

Present: Barbara Miller, Karen Hatcher, Tyler Ward

Also Present: Rodney Bartlett, Nicole MacStay, Ed Walker, Josh Patrick

Chair Miller called the meeting to order at 9:00am

Peterborough Fire and Rescue

Chief Walker and Deputy Chief Patrick provided background on the ambulance service. They said that the recent trend is that more people and sicker people are going to Monadnock Community Hospital (MCH), and MCH has been sending more patients out for treatment, which has increased the demand on the transfer service. Though they have just recently been able to fill the fourth full-time paramedic position, they continue to struggle with scheduling enough Advanced Life Support (ALS) level EMTs. Chief Walker asked the Board for their support to phase in the hiring of additional full-time ALS-level providers. There were discussions about the cost of benefits; it was noted that these positions would be fully funded through the ambulance service.

Motion:

Ms. Hatcher made a motion to create three full-time ALS-level provider positions and budget for them in the fiscal year 2020 budget; Chair Miller seconded.

Vote:

Ms. Hatcher, Chair Miller and Mr. Ward voted in favor of the motion; the motion carried.

Discussion of Upcoming Staff Retirements

Ms. MacStay said that a number of employees have made known their intentions of retiring in the next two years. Rather than simply filling the positions as they open, she, Mr. Bartlett and other key staff members have been carefully considering what the needs of the municipal government will be going forward given the impact and demands of upcoming projects, changes in technology and changes in the demographics of the residents. There was extensive discussion about the particulars of certain positions and about the organization in general. The Select Board supported moving forward as proposed.

Non-Public Session per RSA 91-A:3 II (c) (reputation)

Motion:

Ms. Hatcher made a motion to enter non-public session pursuant to RSA 91-A:3 II (c); Chair Miller seconded.

Vote:

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| Chair Miller | Yes |
| Ms. Hatcher | Yes |
| Mr. Ward | Yes |

Motion:

Chair Miller made a motion to exit the non-public session; Mr. Ward seconded.

Vote:

Chair Miller Yes
Ms. Hatcher Yes
Mr. Ward Yes

Motion:

Mr. Ward made a motion to seal the minutes of the non-public session; Chair Miller seconded.

Vote:

Chair Miller Yes
Ms. Hatcher Yes
Mr. Ward Yes

Recreation Between Peterborough Recreation Department (PRD) and ConVal School District

Ms. Hatcher said that she has been party to discussion between the PRD and ConVal regarding facility use and charges. Specifically, the PRC has been trying to schedule space in school gymnasiums, however there has been some pushback from ConVal staff regarding the charge for use of the Community Center for voting. There was a discussion about the Select Board's past decision to make the Community Center a self-supporting facility. It was noted that the Town Clerk's Office also pays the Community Center for rent when they hold elections there.

Annual Report

Ms. MacStay explained that the Annual Report is a significant expense to print, and costs per report rise every year. She also noted that an overhaul of how the annual report is written, with a greater focus on how the activities of each department, board or committee work towards fulfilling the mission of the town and the Master Plan would help to pull together the activities of each group. She suggested that the department reports should follow a format of first describing the department's role in the municipal government (this could be their mission statement), how the department has executed what they had proposed during the prior year's capital improvements planning and budget process, highlights of the programs they are proposing during the current year's process, and then highlights of other significant programs, staff achievements, etc. She suggested that future annual reports would be available online, and only those elements that are required by state law would be printed and made available on demand, and that this printing could potentially be done inhouse at a significantly reduced cost. There was some discussion about the staff time involved in compiling the report and the cost of printing. The Board supported the proposed change in format.

Other Business

The Select Board requested that staff invite all Board and Committee Chairs to a group meeting with the Select Board at their first meeting in December.

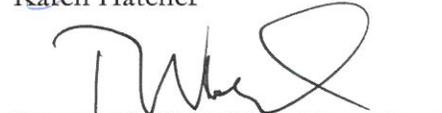
The Select Board discussed the primary elections, and asked staff to invite the Town Clerk and Supervisors of the Checklist to the first Select Board meeting in October to discuss the November elections.

Respectfully Submitted,
Nicole MacStay, Deputy Town Administrator

PETERBOROUGH
SELECT BOARD:


Barbara A. Miller, Chair


Karen Hatcher


Tyler Ward

ACTION ITEM PENDING LIST

- 1.