

MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH
Tuesday November 20, 2012 – 5:00pm
1 Grove Street, Peterborough, New Hampshire

Present: Joe Byk , Barbara Miller, Liz Thomas

Also Present: Pamela Brenner, Rodney Bartlett, Vanessa Amsbury-Bonilla

Chair Miller called the meeting to order at 5:00pm.

Public Hearing-Recycling Facility Disposal Fees

Rodney presented RSA 41:9, regarding the establishment of fees. The new fees proposed are for offsetting the cost of the disposal of waste. Last time fees were adjusted was 2001. Chair Miller asked if the Town makes money on these fees. Rodney Bartlett addressed that the fees just cover our costs. Scott Bradford agreed that we have a large volume of waste. Joe moved to amend the fee structure. All approved.

Resolution re: Legislative Support for Funding to the State Aid Grant Program's Eligible Deferred Projects

Pam Brenner spoke to the item in that this was brought to her by town of Jaffrey. This has created a major hardship for residents of Peterborough in paying for wastewater fees. We lost \$3.5 million in grant fees that the users have to make up. State Aid Grant program is no longer being received due to suspended funding. These funds were received for 28 years prior. Chair Miller moved to sign the letter to the State Legislature. All agreed.

Approve Process for Recruitment of Community Development Director

Pam Brenner suggested a review of the job description for Community Development Director to make sure the job description still meets the needs of the community. Collection of committee representatives, Department Heads and boards that work closely with the OCD are to review the job description and be present for the interview process. Chair Miller requested that the percentage of time on each task be added to the job description as well as interview each board and committee for their input on what works well or what needs improvement in working with the Community Development Director. Chair Thomas brought up that she would like for the position to have some more power or direction above the planning board. Chair Miller sees the role as consultative, and not decision making. Upon review of the job description, this will be addressed. An exit interview was requested. It was requested to change title to Director of Planning and Community Development. Chair Byk suggests that this discussion be presented to the committees. Tabled for the future.

National Endowment for the Arts Grant Process

Rodney Bartlett-NEA Grant for programming and developing a Center for the Arts. An additional \$5000 for NH Charitable will be received. He has requested a planning consultant for the Arts Center of which three applicants have responded. Interviews will be on November 30th with the consultants, the most qualified group to be selected, and should be concluded by mid-December. From Jan through April a public process and focus groups will be used to identify the need in Peterborough for an Arts Center. He plans to finalize the report around May, just before Town Meeting. Armory building was identified as a potential site.

Appointment of Ron Bowman as Library Trustee/John Vance as Alternate Library Trustee

Library Trustees made a request to the appointment of Ron Bowman. Chair Miller moves to appoint. All agreed. Second motion to appoint John Vance as Alternate Trustee. All agreed.

Budget Guidance for Town Administrator for 2013-2014 Fiscal Year

Nancie Vailinger was present and available to explain packet. Chair Miller requested at least to increase per the rate of inflation along with a budget cap. Pam Brenner suggested a 2.5% increase as a place holder, discussing the merit increase at a later date, which is actually a flat budget, because the rate of inflation is 2.2%. It will be a challenge to balance the upcoming budget. Chair Miller also suggested zero based budgeting and would like to recommend to set a budget goal of 2.5% with all line items open to discussion at a future date.

Appointment-Todd Clark, HTA-Union St. Reconstruction-Middle Section

Unused funds are to be put toward design for reconstruction of Union Street, middle section, between West Peterborough and Adams Playground. Reconstruction of roadway and sidewalk with the purpose of improving surface drainage and sewer improvements is to be funded by 2014 budget. The proposed design is expected to improve overall conditions of roadway addressing drainage issues. This is a large construction project to begin in July 2013 to November 2013 with final paving in the spring of 2014. This section receives many calls, mainly due to drainage, ice conditions in the winter as the snow remains in the wheel ruts and has high traffic and is in high need of repair.

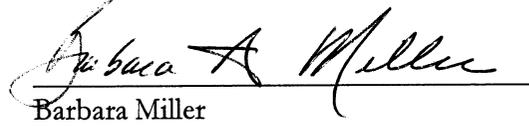
Review and Approval of Select Board Minutes

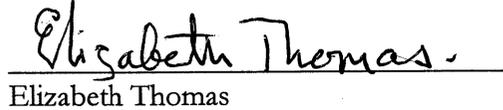
Chair Byk moved to approve the minutes of October 2, 29, 30 & 31, 2012. All agreed.

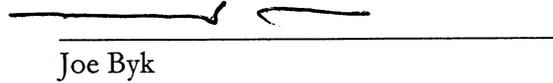
Heritage Commission letter to be put on agenda for next meeting.

Chair Miller motioned to adjourn 6:20 pm

Peterborough Select Board:


Barbara Miller


Elizabeth Thomas


Joe Byk