

Chapter 134
BOARDS, COMMITTEES, AND COMMISSIONS

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[HISTORY: Adopted by Board of Selectmen of the Town of Peterborough on August 10, 2004. Amendments noted where applicable.]

GENERAL REFERENCES

Boards, Committees, and Commissions--Ch. 7

§ 134-1. Establishment of.

The specific charge, the number of members, and the terms of membership will be established upon creation of the board, committee, or commission. Revisions to these will be permitted by the approval of the Board of Selectmen in conjunction with the board, committee, or commission chairperson.

Article I
Appointments

§ 134-2. Definitions.

STANDARD APPOINTMENT – A standard appointment will take place when the term of a board, committee, or commission membership expires. Terms of each appointment will be as follows: Re-appointments of individuals will last the length of a normal term.

NON-STANDARD APPOINTMENT – A non-standard appointment will take place when a board, committee, or commission member leaves his or her position prior to the expiration of his or her term. The person appointed to fill this vacancy will finish out the length of the term.

§ 134-3. Standard Appointments [Amended March 1, 2005]

A standard appointment will take place according to the terms of the following timeline:

FEBRUARY:

- The Administration Office will advise the Board of Selectmen of the number of standard vacancies which will occur the following March.
- The Selectmen will advertise for qualified volunteers to fill these vacancies in a multi-media fashion by indicating the number of vacancies open on each board, committee, or commission.

- The sitting chairs will screen all applicants and make recommendations on each applicant to be submitted to the Board of Selectmen on or before March 1st.

MARCH:

- If the number of volunteers is less than the number of vacancies, then the remaining vacancies will be announced and advertised for at Town Meeting with the use of a sign-up sheet available to residents.
- The Board of Selectmen will review and personally interview, if necessary, the recommended candidates.

APRIL:

- The Board will make appointments to the boards on or before April 15th.

§ 134-4. Non-Standard Appointments

A standard appointment will take place according to the terms of the following guidelines:

- A. The board, committee, or commission and the Selectmen's Office will keep each other informed of members who have announced they will not be completing their full term.
- B. The Selectmen will advertise for qualified volunteers to fill these vacancies in a multimedia fashion by indicating the number of vacancies open on the board, committee, or commission. Concurrently, the board, committee, or commission is asked to make recommendations for the non-standard appointment.
- C. The Board of Selectmen will make a non-standard appointment to fill the vacancy based on the recommendations of the board, committee, or commission and their own review of the applicants.