

**TOWN OF PETERBOROUGH  
CAPITAL IMPROVEMENTS COMMITTEE**

**5:30 P.M. Tuesday  
June 30, 2015**

**MINUTES**

**Present:** Chairman Leslie Lewis, Leandra MacDonald, Susan Stanbury, Roland Patten, James Kelly, Ed Juengst, Bob Hanson, and Alan Zeller.

**Also Present:** Peter Throop, Director, and Laura Norton, Administrative Assistant, Office of Community Development.

The meeting was called to order at 5:30 p.m.

Opening Comments & Introductions:

Chair Lewis welcomed the members and thanked them for coming. She told the members it was Ms. MacDonald's suggestion they meet before the CIP Season to review the "fallout" from the Budget Committee adding "there were very few changes as I recall." "The Main Street bridge got pushed out one year" interjected Mr. Throop.

Minutes:

A motion was made/seconded (Patten/Stanbury) to approve the Minutes of November 13, 2014 with all in favor.

Review of FY 2016 CIP:

Mr. Throop noted the first item on the agenda was to discuss the FY 2106 Planning Cycle. "Any observations? Anything we should have done differently?" he asked. The members agreed they ended up with a good, robust Excel document with *Revenues* more clearly outlined and *Debt Services* having its own page.

Playing Devil's Advocate, Mr. Throop questioned retaining the Debt Services at all since once established "it is a done deal and you have no influence or decision over it anymore." A brief discussion about Budget Committee involvement and how Debt Services may or may not be germane to looking at project coming before them followed. Mr. Throop noted it may be useful as a tool. Ms. MacDonald noted "we may not need to see it in detail but we are the only ones looking out (to the future)." Chair Lewis agreed and added "it has value, it should be discussed as part of the

Town's overall plan." She noted "while we are not responsible for it, it weighs against other decisions we are making. Part of our charge is to be responsible for its calculation and it should be part of our discussion." Mr. Kelly interjected "I agree, we should be aware of it." Mr. Patten noted they were mostly concerned with the net totals after revenues.

Chair Lewis pointed out the spikes in FY 2018 and 2020 saying "there are some out years where smoothing needs to be done." The members also discussed the Union Street Bridge. It was noted the bids for the project came back in excess of \$54,000.00 higher than expected (for the town portion of 20%). From the audience Nicole MacStay told the members the administration was considering calling the West Peterborough TIF Committee to discuss using TIF funds to cover this expense.

Chair Lewis reminded the members two large-ticket items (Firefighter SCBAs and the assessment of the Town House refurbishment project) were contingent on grants. "Have they heard anything?" she asked. Mr. Throop noted he would follow up and report back."

Chair Lewis looked around and asked "anything else? Anything unsolved or you need to know?" Ms. Stanbury asked "what are the plans for the roads this year?" Mr. Throop replied he knew of some chip sealing projects but he would follow up with DPW's Rodney Bartlett and report back.

Mr. Zeller inquired as to the funding of the Main Street Bridge with a brief discussion of the 80/20% (State/Town) cost responsibilities. Ms. MacDonald noted the State was not responsible for the sidewalks. Mr. Throop noted the establishment of a permanent pedestrian bridge on the north side of the bridge. Mr. Zeller asked about public hearings on that issue with Ms. MacStay reporting it had been a part of the Public Information Session June 16<sup>th</sup> and that there would indeed be additional public hearings regarding it.

The members concluded their meeting with a brief discussion on the Transcript Dam. Chair Lewis noted the fear of changing the face of Peterborough should the dam be breached. Mr. Throop interjected "one way or the other we have to do something with it." Chair Lewis noted the significant amount of silt build up at the Dam site and the potential damage to the ecosystem if it was not removed prior to breaching the structure. Ms. MacStay noted the Town was involved with an engineering study for recommendations (breachment, rehabilitation, restoration) and cost estimates and is awaiting a report. The members then briefly discussed the effect of the Main Street Bridge project on traffic and traffic patterns in town.

Tour of CIP Projects and Facilities:

Mr. Throop reviewed the list of potential facility visits. The members agreed they would like to tour Recreation Department and the Department of Public Works. They agreed they would like to re-visit the Fire Station after the approved renovations have been completed. Mr. Patten recommended they visit the Recreation Facility after the Union Street construction was completed. "About another month" he said adding "but definitely before we close the pool."

The members briefly discussed times and dates for the visits. Mr. Throop noted a Recreation Van would be available for their transportation use after mid-August. Several of the members noted they would like to tour the Solar Array Project located at the Waste Water Treatment Center as well.

FY 2017 Meeting Schedule:

Mr. Throop suggested meeting of Thursday evenings with the members in agreement. "So the first CIP meeting will be Thursday, October 1, 2015 at 5:30 p.m." he said.

The meeting adjourned at 6:20 p.m.

Respectfully submitted,

Laura Norton  
Administrative Assistant