

**TOWN OF PETERBOROUGH
CAPITAL IMPROVEMENTS COMMITTEE**

**5:00 P.M. Thursday
October 20, 2016**

MINUTES

Present: Susan Stanbury, Roland Patten, Alan Zeller, Kim Rodes and Bob Hanson.

Also Present: Peter Throop, Director, and Laura Norton, Administrative Assistant, Office of Community Development.

Chair Patten (Mr. Patten) called the meeting to order at 5:00 p.m.

Minutes:

A motion was made/seconded (Zeller/Stanbury) to approve the Minutes of September 29, 2016 as written with all in favor.

Department Presentations:

Peterborough Police Department: Chief Scott Guinard began by noting “the good news is that there are no large projects (other than the replacement of the 2014 and 2016 police cruisers) in the foreseeable future. He gave the members an update of the CIP projects that had been or were being completed including paving the parking lot and finishing the storage area. He went on to note the only thing they may see in the future is a request to replace 6-8 wooden frame windows. “They are pine not vinyl frames and they are rotting” he said adding “we have painted and patched them as best we can but they will need to be replaced” He told the members he was not sure if this project would be a CIP item or not.

Regarding the cruiser replacements Chief Guinard reviewed the purchase and the lease-purchase of the vehicles that would be split over FY 2018 and FY 2019 and shows in the Debt Services Section at \$16033.00 per year. Mr. Throop interjected a point of information regarding the justification sheets for the vehicles and the cost of \$35,000 included new equipment because of the transition of the vehicle type. Mr. Patten asked if all the vehicles were going to be SUVs with Chief Guinard replying “all but one. The vehicle used for traveling out of town won’t be.” Chief Guinard also noted he anticipated getting \$5,000 for the resale of vehicles being put out to pasture. When Mr. Rodes interjected he had seen a pick-

up truck Chief Guinard replied “yes, the truck is typically used to haul the radar trailer around.” When Mr. Zeller asked if the radar trailer could take pictures of speeders Chief Guinard replied “I wish it could but that is not an option” adding “getting a new computer that will enable the trailer to measure speed and count vehicles though.”

Peterborough Fire Department: Chief Ed Walker also began with an update of past CIP projects that have been completed including the acceptance of the new Utility Truck and a status report of the new Engine (it is in New England with final inspection, lettering and training to come). “It should be in service just before Thanksgiving” he said. He concluded by noting the upgrades to the Fire Station have worked out well (especially) the Mitsubishi mini-split units for heating and air conditioning. “We can now modulate the temperature from room to room” he said.

Command Vehicle: Chief Walker explained when his command car (Car 1) is due to be replaced ,the original vehicle is passed down to the Officers and becomes Car 2. The vehicle is then used by the Officers during their weekend duty shifts, transportation for various trainings, getting extra personnel to an emergency or fire scene without adding additional apparatus and if needed, as a backup for the Chief’s vehicle. He told the members the 10-year life span for the vehicle was really eight years (four as Command and four as Car 2). “That is the pattern we have fallen into” he said.

Mr. Zeller asked if the department was locked into Ford vehicles with Chief Walker replying “no” adding “and as a matter of fact we are looking into a commercially upgraded Chevy.” Mr. Patten asked “can you buy local?” with Chief Walker replying “if we can get a dealership to honor the state contract price, it is a possibility.”

Fire Station Generator: Mr. Patten noted “there is a new station generator I see.” Chief Walker briefly reviewed the need for a new generator with the potential of a new fire station on the horizon. He noted amp services and the fact that they are all external “so we are looking for something we can take with us when we build a new facility.” When asked how old the current generator was Chief Walker replied “I don’t know but it has been there since 1972 when the Fire Department moved in.” He concluded by noting the cost of the generator would be split between the Fire and Ambulance budgets. “The current generator is working but is showing signs of wear and tear. A catastrophic failure would result in a dangerous situation that would compromise our operations” he said.

SCBA and Cylinders: Chief Walker noted the replacement of cylinders was driven by their life span “and in September 2019 they cannot be filled again, they are all no good.” Chief Walker went on to explain the Self-Contained Breathing Apparatus (SCBAs) were coming up on their 15 year mark and that they were already two NFPA Safety Standards behind. “It doesn’t make any sense to put new bottle in an old SCBAs” he said as he explained his plan to split the cost between two fiscal years but have the equipment delivered at one time. When a member asked about the federal grant for SCBAs that had been applied for, Chief Walker noted the town did not receive a grant either time it had applied. Mr. Hanson asked “how many SCBA are there? Chief Walker replied “one for each riding position so 32 plus the unit in the Chief’s vehicle and spares.” He then reiterated that equipment while paid for over two fiscal years would be delivered all at once for firefighter familiarity and safety. Mr. Hanson asked about other manufacturers of SCBA with Chief Walker noting “we stick with **Scott** which comes as a unit (face piece and cylinder) *and* it is what our mutual aid units use so cylinders are interchangeable with them.”

Fire Alarm Vehicle (Bucket Truck): “This truck is used to service our municipal fire alarm system” said Chief Walker adding “and is critical to our automatic fire alarm systems and the maintenance of the new town-owned fiber optic lines connecting the Fire Department, Town House and Police Department.” He told the members the Eversource poles were getting taller and that isolated poles could be problematic. He also told the members that several other town departments use the vehicle throughout the year.

Refurbishment of Ladder 1: “The Ladder purchased in 2004 is due for replacement in 2025 at an estimated cost of \$1.25 million” said Chief Walker adding “with the refurb we will most likely be able to push this our several years.”

Replacement of Ambulance 3: Chief Walker told the members the voters had approved a new ambulance at Town Meeting “but it has not been purchased yet” adding “that cost will come out of a special revenue account.” He went on to review the statistics of the ambulance fleet (model year and total mileage) and pointed out “and we are now seeing the first non-maintenance warranty work in a year and half and 100,000 miles with our new A4.” He concluded by telling the members the next ambulance purchased would also be a Sprinter “but with a box chassis for more room.”

Mr. Rodes asked about mutual aid towns going elsewhere for emergency response service. Chief Walker reviewed the statistics of 51% of the business was in transfers “and 61% of the 911 call volume is in Peterborough.” A brief discussion about the possibilities of what *could* happen followed. “Never say never” concluded Chief Walker adding “but right now our mutual aid towns are not in a position to leave.”

In closing a brief discussion about lease purchase as a means of spreading the financing out of several years for taxation purposes followed. Mr. Throop once again reiterated “that is why we started looking out 30-40 years out at the horizon.”

Peterborough Recreation Department: Director Jeff King began “as you can see we have much smaller ticket items that the Fire Department nonetheless we also have a fleet of equipment and a vehicle replacement schedule for the services they provide at Adams Playground, Cunningham Pond and the Community Center.” He went on to say that like the Fire Department, some of his equipment is also used by other town departments.

Mr. King noted “the only thing we have this year is replacement of our John Deere utility vehicle or the *Gator* as it is known.” Noting the *Gator* is used all day long on a daily basis. “It is just right for the job it does” he said. He told the members the *Gator* gets around the facilities and creates less compaction on the fields. “Any turf manager will tell you aeration is good and compaction will damage the fields. It does a nice job for us” he said adding “and it is getting to the end of its useful service life.” Mr. Zeller asked about restoration with Mr. King noting he supposed anything could be rebuilt “it is not rusted but the daily pounding has taken its toll. We bought it in 2008 and it has 1071 hours on it. It is a vital piece of equipment” he said. Mr. Hanson asked about its size with Mr. King replying “it is not that big, it does have turf tires for the fields. It has a dump capacity for infield mix or fertilizer around the field and tows a small trailer for tools. It is the right tool for the job.” Mr. Zeller asked “is it dormant in the winter?” Mr. King explained its many winter-time uses as well. “It works 12 months a year” he said. “Eight years is a good life span” interjected Mr. Rodes. Agreeing Mr. King added “but now it is needing more and more repairs.”

Mr. King concluded by noting he was waiting on a quote for a trade-in “or we could sell it on municib.com or to another town.”

After a brief discussion about the lights (switching out bulbs, repairs and improved switching technology) at the playing fields at Adams Playground the members thanked Mr. King for coming in.

Before adjourning Ms. Stanbury asked about the road management program. Mr. Throop noted a plan to use an asset management software for road management to schedule out repairs and resurfacing (shim and chip versus full reseal). He also noted DPW's Seth MacLean would be at the next meeting to answer her questions.

Next Meeting:

October 27, 2016 at 5:00 p.m. at the Town House

The meeting adjourned at 6:15 p.m.

Respectfully submitted,

Laura Norton
Administrative Assistant