

Fees

Chapter 202

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[HISTORY: Adopted by the Annual Town Meeting of the Town of Peterborough 3-9-99; Amended By Selectmen 8-24-04; 6-21-05; 5-22-07; 9-16-08; 6-7-11; 5-7-13; 3-21-17.]

GENERAL REFERENCES:

- Building -- See Ch. 207.
- Manufactured Housing Parks -- See Ch. 224.
- Site Plan Review Regulations -- See Ch. 233.
- Subdivision Regulations -- See Ch. 237.
- Excavation Regulations -- See Ch. 238.
- Zoning -- See Ch. 245.

§ 202-1. Building Permits.

A fee shall be charged for all permits issued under the terms of Chapter 207 (Building Code).

- A. The permit fee shall be computed based upon the gross floor area of the building to be constructed or renovated, including basements and any portion of any room with a minimum ceiling height of five (5) feet, or based on the sum of fees for all required inspections, whichever is greater:
 - (1) Fees calculated for one and two family buildings and their accessory structures, by gross floor area:

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- (a) New construction and alterations at twenty-five cents (\$0.25) per square foot.
 - (2) Fees calculated for other than one and two family buildings and their accessory structures, by gross floor area:
 - (a) New construction and alterations at thirty cents (\$0.30) per square foot.
 - (3) Fees calculated by the following individual inspections:

| | |
|--------------------|-----------------------------|
| Framing | fifty dollars (\$50) |
| Electrical | fifty dollars (\$50) |
| Plumbing | fifty dollars (\$50) |
| Gas Piping | fifty dollars (\$50) |
| Mechanical | fifty dollars (\$50) |
| Insulation | fifty dollars (\$50) |
| Above Ground Pool | fifty dollars (\$50) |
| In Ground Pool | one hundred dollars (\$100) |
| Generator | fifty dollars (\$50) |
| Commercial Kitchen | fifty dollars (\$150) |
| Final | fifty dollars (\$50) |
 - (4) Any special cost incurred by the town in reviewing construction plans shall be borne by the applicant.
 - (5) Any cost associated with a required Special Inspection, as specified in the 2009 International Building Code, section 110.3.8 and 110.3.9, shall be borne by the applicant.
- B. The Code Enforcement Officer may reduce or increase the building permit fee commensurate with the relative complexity of the work involved. In no event, however, shall any building permit fee be less than:
- (1) Twenty-five dollars (\$25) for work with an estimated construction cost up to one thousand dollars (\$1,000).
 - (2) Fifty dollars (\$50) for work with an estimated construction cost exceeding one thousand dollars (\$1,000).
- C. Work Commencing Before Permit Issuance: Any person who is found to have demolished, constructed, altered, removed, or changed the use of a building or structure without the benefit of a building, electrical, plumbing, mechanical or change in use permit shall, upon issuance of said permit(s), be assessed a fee of 200% of the regular permit fee or \$100, whichever is greater. (See IBC Section 109 & IRC Section R108)

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D. Building Permit Renewals:

- (1) First renewal = 25% of original building permit fee but not less than twenty-five dollars (\$25).
- (2) Second and subsequent renewals = 50% of original building permit fee but not less than fifty dollars (\$50).
- (3) This would become effective only if work does not commence within 180 days after the permit is issued, work is suspended or abandoned for a period of 180 days after the work has commenced, or the permit expires two years after the date of issuance.
- (4) All requests for renewals must be submitted in writing and just cause shown for the extension request.

§ 202-2. Demolition Permits.

All demolitions are fifty dollars (\$50) per permit.

§ 202-3. Manufactured Housing Permits.

Manufactured Housing Permit fees shall be four hundred dollars (\$400).

§ 202-4. Site Plan Review Applications.

Site Plan Review Application fees shall be one hundred fifty dollars (\$150.) plus twenty-five dollars (\$25.) per 1,000 square feet of land developed, including, but not limited to building, parking, drainage and landscaping over 5,000 square feet of development and the cost of abutter notification at four (\$4.00) per notification.

§ 202-5. Minor Site Plan Review Applications.

Minor Site Plan Review Application fees shall be one hundred and fifty (\$150.) plus the cost of abutter notification at four (\$4.00) per notification.

§ 202-6. Subdivision Applications.

In addition to the following application fees there will be a fee for the cost of abutter notification at four (\$4.00) per notification in addition to Registry fees for the recording of any documents.

- (1) Lot Line Adjustments or Technical Subdivisions (a subdivision that does not create any additional lots) shall be charged a fee of one hundred and fifty (\$150.).
- (2) A Condominium Conversion shall be charged a fee of one hundred fifty dollars (\$150.) plus twenty-five dollars (\$25.) per unit.

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- (3) Subdivisions shall be charged a fee of one hundred and fifty (\$150.) plus fifty dollars (\$50.) for each lot or unit, if a condominium development.

§ 202-7. Voluntary Lot Mergers.

Voluntary Lot Mergers shall be charged a fee of twenty-five dollars (\$25.) plus in addition to Registry fees for recording the plat.

§ 202-8. Excavation Permits.

The Excavation Permit fee shall be fifty dollars (\$50.).

§ 202-9. Board of Adjustment Applications.

The Board of Adjustment application fee shall be one hundred and fifty (\$150.) plus the cost of abutter notification at four (\$4.00) per notification.

Application fee for a rehearing shall be seventy-five (\$75.) plus the cost of abutter notification at four (\$4.00) per notification.

§ 202-10. Research.

Any research of non-current records or special services provided shall be charged a fee at the rate of five dollars (\$5.00) per quarter hour. There will be no fee to research current records.

§ 202-11. Photocopying.

Photocopying shall be provided at the following rates:

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|--------------------------------|-----------------|
| 8 1/2 x 11 or 8 1/2 x 14 | \$0.50 per side |
| 11 x 17..... | \$1.00 per side |

§ 202-12. Sign Permits.

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| Illuminated Signs | \$55.00 |
| Non-illuminated Signs | \$30.00 |

§ 202-13. Publications.

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|---|---------|
| Land Use Regulations | \$25.00 |
| Land Use Regulations in CD-ROM..... | \$20.00 |
| Combination paper/CD-ROM Land Use Regulations | \$40.00 |
| Building Code | \$2.00 |
| Manufactured Housing Parks Code | \$2.00 |
| Driveway Regulations..... | \$3.00 |

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|---------------------------------|---------|
| Site Plan Code..... | \$5.00 |
| Subdivision Code..... | \$5.00 |
| Excavation Code..... | \$2.00 |
| Zoning Code..... | \$15.00 |
| Selectmen’s Ordinance Book..... | \$25.00 |
| Construction Standards..... | \$25.00 |

§ 202-14. Other Fees

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|---|---|
| 25” x 40” Color Tax Maps..... | \$15.00 |
| 11” x 17” Black and white Tax Maps..... | \$2.50 |
| 11” x 17” Color Tax Maps..... | \$5.00 |
| Zoning District Map..... | \$5.00 |
| Open Space Lands Map..... | \$8.00 |
| Town Owned Lands Map..... | \$8.00 |
| Checklist (paper)..... | \$25.00 |
| Checklist (zip-disk)..... | \$30.00 |
| Assessment List (Hard Copy)*..... | \$50.00 |
| Assessment List (CD-ROM)*..... | \$100.00 |
| Assessment List (zip-disk)*..... | \$25.00 |
| Deed Printing..... | \$4.00 |
| Faxing/Emailing any document..... | \$1.00 first page, \$.50 thereafter |
| Faxing/Emailing Tax Card..... | \$2.00/up to 4 pages, \$.50 thereafter (per record) |

**The same fee applies for uncollected tax list, utility bills, and similar lists.*

§ 202-15. Special Map Requests [Added 7/8/03; Amended 8/24/04; 6/21/05; 5/22/07]

Cartographic Services: Mapping of streets, buildings, contour lines, etc., and text labeling. Service includes a legend, scale bar, north arrow, source data information, and Town Seal.

A. Disclaimer

These maps are for the use of the purchaser only and may not be resold to other parties. The Town makes no claim to the accuracy of the maps, and the information provided is not intended nor is it sufficiently accurate for engineering purposes. Map Request Forms need to be filled out for the following:

B. Fees

| | |
|--|------------------------------------|
| Aerial photo only 8.5” x 11”..... | \$2 + labor (glossy paper add \$2) |
| Aerial photo only 11” x 17”..... | \$4 + labor |
| 8.5” x 11” map prints..... | \$2 + labor |
| 11” x 17” map prints..... | \$4 + labor |
| Large format regular paper prints..... | \$2.50/foot ² + labor |

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Large format prints on glossy paper \$10/foot² + labor
Cartographic ServicesPrinting + labor @ \$7 per ¼ hour
**Larger than 11" X 17" (25" X 34") can be requested by using Map Request Form*

C. Map Copies

11 x 17 Prints of Any Existing Map.....\$5.00 each

§ 202-16. Digital Data [Added 7/8/03; Amended 8/24/04; 6/21/05; 5/22/07]

A. Data License Disclaimer

Any mapping data, including orthophotography, topographic information or planimetric information that is sold by the Town of Peterborough is subject to the following:

- (1) This material is provided for the use by the purchaser only. This data may not be re-sold to other parties.
- (2) This data was prepared for the Town to be utilized for planning purposes. In selling this material, the Town makes no representation as to its accuracy and allows its use through this license only with the understanding that this information is not intended for nor sufficiently accurate for engineering purposes.
- (3) The purchaser of this data agrees, through this license, to hold the Town harmless from any consequences that may arise from the use of this data.
- (4) Parcel and property line information was taken from property deeds and maps, assessor records, and other sources of information. The intent of the maps are to depict the graphical representation of the property information relative to the planimetric information for the Town of Peterborough and is subject to change as a more accurate survey may disclose. **IT IS NOT TO BE USED FOR THE TRANSFER OF PROPERTY**

B. Mapping Source

Town of Peterborough GIS (**TOPGIS**) orthophotography, planimetrics, and elevation data meets National Mapping Accuracy Standards for 100 scale mapping. All data is referenced to New Hampshire State Plane Coordinate System (feet, FIPS 2800), North American Datum 1983 and North American Vertical Datum 1988. Planimetrics and contours based on an aerial flight performed by the James W. Sewall Company on April 21, 2005. Aerial photography produced digital orthophotos at .5ft pixel resolution. Metadata for orthophotography, Planimetry and Topography documented to FGDC standards.

Tax Maps and parcel base are not intended to be survey-accurate property maps. They are only for the purpose of showing the approximate size and location of each parcel. The property lines are from a variety of sources. We have used subdivision or site plan surveys when available. We

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have used deeds when surveys were not available. In some instances, we have had to use the computer to establish a “best fit.” Parcel data rectified to digital land base established in 1997.

C. Data Layers

- *Parcel Base with Assessors Information..... \$50 per 4 tiles
- *Entire Parcel Base with Assessors Information..... \$300 Town Wide
- *Single Parcel Base Tile with Assessors Information \$25 for any single tile
- +Planimetrics & Elevation Contours..... \$150 per 4 tiles
- +Single Data Tile\$50 for any single data tile
- +All planimetrics, orthos, geodatabase, parcel, and topographic data..... \$2000 Town wide
- *Building Footprint Layer Only.....\$100
- *Street Centerlines Layer Only.....\$100
- *Zoning Districts.....\$25
- *Available as Shape, Geodatabase fc, or DXF*
- +Available as DWG and Geodatabase fc’s only*

D. Digital Color Orthophotography

- 2005 Digital Orthophotos (TIFF or MrSID).....\$50 per 4 tiles
- 2005 Town Wide Mosaic (MrSID only).....\$300 Town Wide
- 2005 Single orthoimage (TIFF or MrSID)\$25 for any single tile

- 1997 or 2000 Digital Orthophotos (TIFF or MrSID)..... \$25 per 4 tiles
- 1997 or 2000 Town Wide Mosaic (MrSID only).....\$100 Town Wide
- 1968 Town-Wide Black & White (MrSID only)..... \$100 Town Wide
- *See “Grid for Aerial Photos and Data Tiles”*

E. Digital Tax Maps

- Tax Maps CD-ROM available in portable document format (.pdf). \$100
- A CD-ROM containing all Tax Map sheets, Index Covers, and Master Index of Tax Parcel Maps.*

- Selected Tax Map sheets on CD-ROM.....\$4 per Tax Sheet
- A CD-ROM can be created for specific Tax Map sheets, i.e. G50, G60, G44, etc.*