

**Town of Peterborough Heritage Commission  
August 14, 2014 APPROVED Minutes**

**Present:** Peggy Shaughnessy, Chair, Bruce Batten, Debbie Kaiser, Melissa Stephenson

**Absent:** Dick Estes, Sheila Kirkpatrick, Mose Olenik

The Chair opened the meeting at 5:30 p.m.

**Agenda item I: GAR Hall**

Peggy spoke with Rodney Bartlett regarding progress on the GAR Hall. As there were no important updates, Rodney will attend the September meeting and report on any updates at that time.

It was noted that none of the town-approved \$80K allocated for the GAR study has been spent.

Brief conversation regarding whether or not the town has contacted the DES about riverfront allowances and legalities ensued.

**Action Item:** Peggy will confirm with Rodney that this has been done.

**Agenda item II: 275<sup>th</sup> Town Celebration**

The William Diamond plaque is complete.

**Action Item:** Peggy will check with Tyler Ward as to any costs to the commission for this plaque, and contact Mose as to the balance in the PHC account. She will also request an update from Mose regarding the use of an antique car for the Heritage Commission's place in the October 11<sup>th</sup> parade. Additionally, Tyler may have information regarding who to contact at the American Legion/VFW about participating in the funding the plaque.

**Agenda item III: Walking Tour App**

Bruce informed members that there are plans for a highly visible scan-able sign on the Town House brick wall available for people who want to take the walking tour via their iphones.

It was suggested that the Heritage Commission recommend that this first be tried on a temporary basis using sandwich boards and/or additional location options, before proceeding with placing a sign permanently on the wall prior to a trial period.

**Agenda item IV: Commission Membership/Town Hall Gallery**

Discussion regarding general philosophy and procedures for membership process followed.

It was generally agreed that requests for future gallery exhibits come from the commission and include any photographers who might be interested in displaying their

pertinent photographs. It was agreed that opening this opportunity to all would lessen the organization and management burden on any individual or commission member

**Action Item:** Peggy will follow up with photographer Kim Peck regarding her decision about joining the commission and give her an update on how the PHC plans to proceed with gallery display outreach. She will also check with the select board about their list of citizens interested in joining this commission.

**Agenda item V: Approval of July 2014 Minutes**

Because some members were unable to access the July minutes electronically, it was agreed to discuss and approve July and August draft minutes at the September meeting.

**Action Item:** Melissa will resend the August minutes in the body of an email and generate a contact sheet of all commission members to be distributed at the September meeting.

**Agenda item VI: Other Business**

As there was no further business Melissa moved to adjourn the meeting. Bruce Batten seconded and the meeting closed at 6:20 p.m.

The next meeting of the PHC is scheduled for Thursday, September 10, 2014

Respectfully submitted,  
Melissa Stephenson, Secretary