

MASTER PLAN STEERING COMMITTEE  
TOWN OF PETERBOROUGH, New Hampshire

Minutes of October 15, 2018

**Members Present:** James Kelly, Ivy Vann, Beth Alpaugh-Cote, and Valerie Jenkins

**Also Present:** Peter Throop, Laura Norton, and Kristin Bixby, Office of Community Development

Ms. Vann called the meeting to order at 1:10 p.m.

**Minutes:** A motion was made/seconded (Jenkins/Kelly) to approve the Minutes of September 17, 2018 as written with all in favor.

**Review Updated Chapter Summaries and Next Steps:**

Ms. Vann noted it had been a struggle to collect the chapter summaries and suggested Ms. Bixby to finish that task if everyone agreed. Ms. Bixby will be providing a draft of the summaries to review at the next meeting.

**Other Business:**

Ms. Vann spoke briefly about the housing chapter of the Master Plan. She noted extensive work had been done in 2017 and she would be using that data to update the chapter, dropping in some new charts. “Once I get that done I can send it out for review and we’ll take it from there” she said. Mr. Throop suggested she look at the extent of what she could do to build on the most recent update of the chapter instead of writing a whole new chapter with Ms. Vann in agreement. The Members also briefly discussed moving some of the population and demographic data *out* of the housing chapter and updating the chapter’s goals. “That is really critical” said Mr. Throop. Ms. Vann noted, “we’ll do that and have a public workshop. It just needs not to have my thumbprints on it.”

Ms. Bixby asked if it made sense to use the neighborhood zoning sessions to ask questions and collect data for the housing chapter. Mr. Throop cautioned against positioning zoning too close to the Master Plan. “The Master Plan stands on its own” he said adding “but we could ask questions to validate its goals.”

Ms. Jenkins noted she would read the Housing Chapter. “It is of great interest to me, but I have a question” adding “what is workforce housing?”

Both Ms. Vann and Mr. Throop briefly described “*small a – affordable housing*” (housing affordable to people who do not qualify for subsidized income level housing, but still cannot afford to live in the area) versus “*large A – Affordable housing*” (subsidized income level housing).

**Next Meeting:** November 19, 2018 at 1:00 p.m.

The meeting adjourned at 1:20 p.m.

Respectfully submitted,

Laura Norton

Administrative Assistant