

Draft
Peterborough Town Library Board of Trustees
Meeting Minutes April 27, 2017

Present: Jeanie West, Ron Bowman, Karen Struthers, Marcia Patten & Laura Hanson

Others present: Corinne Chronopoulos (Library Director), Tina Kriebel (1833 Society) Ron McIntire (1833 Society), Barbara Miller (Select Board member)

Meeting called to order: 1:30 pm

Minutes from March 23, 2017 meeting accepted: KS, RB

Minutes from April 13, 2017 meeting accepted: JW, RB

March Treasurer's Report approved: RB, JW

Trust Fund Subcommittee

Jeanie introduced Matt Boyle from People's United Bank who gave a presentation about the Trust division at People's followed by a discussion about how to best manage the Library's trust funds.

The next step for the subcommittee is to meet with Charter Trust and report back to the Board.

Director's Report

Some of the highlights of the Director's Report included:

- Jessie Hawkes, the new sub Circulation Assistant, has been given permanent hours.
- The Monadnock Music area has been cleaned out and furniture has been ordered. It will be called the Media Arts Room.
- Corinne spoke at the Peterborough Community Theater after a documentary on the Library of Congress.
- Corinne sent a letter to the Editor of the Ledger on the federal budget cuts to the IMLS fund which was published. Lots of feedback from the public.
- Lisa Bearce assisted with the CLIFF grant process that was awarded to PES. The library will take part in the grant programming throughout the next school year.
- Lisa Bearce and Lisa Cutter created a dystopian book club idea and suggested Conval take it on as part of their summer program. Conval will host the program and the Lisas' will be visiting the class every Monday throughout the summer.
- Mary continues to do quality programming outreach and collaboration with different town organizations and businesses. This month the Library partnered with the River Center and People's Bank for Money Smart Week.
- The Earth Day Celebration Stacks Event was a success with approximately 45 people attending.

Director's Report Accepted. RB, JW

1833 Society

Tina reported that the building committee is currently reviewing the new pricing numbers which includes detailed pricing on building design and possible alternatives for inclusion/exclusion. They are evaluating alternatives with the help of the construction manager and other advisors. Design previews have been conducted with key 1833 Society and Trustee stakeholders.

The capital campaign committee has met with honorary chairs and lead donors regarding the new design and the revised budget. There was a meeting with the new NHCF regional contact, who lives in Hancock, to update her on the project history and plans. Grant applications have been drafted and submissions are pending design pricing confirmation. A communications plan has been developed for design rollout.

There was a discussion about the difference between a contract manager versus a construction company approach to project building.

Corinne reported that the donor packets are currently being updated.

Old Business

Strategic Plan

Corinne reviewed the new strategic plan for the Trustees. She indicated that at the end of every fiscal year, the plan will be evaluated for measurable outcomes.

Motion: To approve the strategic plan and all of the work that was done to create it. JW, RB Motion approved

New Business

Marcia polled the Trustees to see who planned to attend the NHLTA annual conference on May 23 to be held at the Grappone Center. Corinne said that Trustees who plan to attend can register online and then let her know, so the Library can issue a check. The deadline for registration is May 8.

Motion to adjourn at 3:15 pm RB, JW

Respectfully submitted, Laura Hanson