

Draft
Peterborough Town Library Board of Trustees
Meeting Minutes June

Present: Marcia Patten (Chair), Laura Hanson (Secretary), Ron Bowman, Jeanie West & Debra Caplan

Others present: Corinne Chronopoulos (Library Director), Tina Kriebel (1833 Society), Ron McIntire (1833 Society), Barbara Miller (Select Board member)

Meeting called to order: 1:30 pm

Minutes from May 25, 2017 meeting accepted: RB, LH

Minutes from May 11, 2017 meeting accepted: JW, RB

May Treasurer's Report approved: JW, RB

Trust Fund Subcommittee

Nothing new to report

Director's Report

Some of the highlights of the Director's report include:

- Met with the Town Administrator and the Finance Director regarding library funds that can be spent or encumbered. Some of the projects to be funded include the portico roof repair, maker space tools, digitizing newspaper, and purchase of books, DVD's, etc. The total left over from this year's budget is \$12,221.
- Working on the fiscal year 2019 budget and will bring to the next trustee meeting in July. Will need to think proactively about how to plan for a possible timeline that includes a move to temporary quarters.
- Have spent time preparing for a BOS meeting, leadership event, and finalizing work with the building committee.
- Toured the space in the People United Bank annex building which may house the temporary library.
- Corinne is serving as the vice chair of the town's housing committee and as a member of the welcome committee.
- The Youth Services Department hosted six visits from classrooms at PES. They gave classes, tours and encouraged them to participate in summer reading.

- Thing in the Spring concert was a huge event at the library on June 7th. Had close to 100 people attend the concerts, screen printing, and the Miso Hungry noodle truck. The next music event will be on August 5th.
- The Lunch and Learn continues in collaboration with the Cornucopia Project.

Director's Report accepted: RB, LH

**Motion: Deb Caplan is voting as an alternate for Karen Struthers and can vote at the meeting. RB, JW
Motion passed**

1833 Society Update

Corinne, Library trustees and representatives from the 1833 Society met in a special meeting with the Select Board on Monday, 6/19/17 regarding an update on the building project. Discussion took place about the meeting and the logistics of the bond, timeline and finances. The Library will be on the 7/18/17 Board of Selectmen agenda.

Held a successful leadership/fundraising event at Steve & Alex Walkers' on Tues, 6/20/17. The next event is tentatively July 26th.

Bio-fuel estimate looks promising and is now included in the baseline building costs.

EOY Budget

Corinne reviewed the Library Year End Projections for Budget FY 2017.

Research Policy

The revised Research Policy was distributed and reviewed.

Motion: To approve the amended research policy with the exception of removing the sentence: "The most current years of the Monadnock Ledger Transcript can be searched online." DC, JW

New Business

Corinne brought up the issue of a nanny who isn't a Peterborough resident coming into the library with young children from Peterborough and what should the policy be regarding issuing a library card. After some discussion, Corinne said she would resolve the issue.

Corinne plans to have a workshop for the staff to update them about the building project. She would like to close the library for half a day and would invite the Trustees and Board of Selectmen.

MOTION TO ADJOURN FROM PUBLIC SESSION, DC, JW MOTION PASSED

MOTION TO ENTER NON-PUBLIC SESSION under RSA 91-A:3 II(a)

Marcia Patten Y

Laura Hanson Y

Jeanie West Y

Debra Caplan Y

THE BOARD ENTERED INTO NON-PUBLIC SESSION AT 3:05 pm

Present: Marcia Patten, Laura Hanson, Jeanie West, Debra Caplan & Corinne Chronopoulos

The non-public session was for the purpose of discussing the employee performance evaluation form for the Library Director.

MOTION TO RE-ENTER PUBLIC SESSION RB, JW MOTION PASSED

Marcia Patten Y

Laura Hanson Y

Jeanie West Y

Ron Bowman Y

Debra Caplan Y

THE BOARD RE-ENTERED PUBLIC SESSION AT 3:45 PM

MOTION TO ADJOURN MADE AT 3:50 PM RB, JW MOTION PASSED

Respectfully submitted, Laura Hanson