

Draft

Peterborough Town Library Board of Trustees

Meeting Minutes May 25, 2017

Present: Jeanie West, Ron Bowman, Karen Struthers, Marcia Patten, Debra Caplan & Laura Hanson

Others present: Corinne Chronopoulos (Library Director), Tina Kriebel (1833 Society) Ron McIntire (1833 Society), Barbara Miller (Select Board member)

Meeting called to order: 1:30 pm

Minutes from April 27, 2017 meeting accepted: JW, RB

April Treasurer's Report approved: JW, RB

Trust Fund Subcommittee

Jeanie said that they would be meeting with Charter Trust and will be making a formal recommendation at the June Board meeting.

Director's Report

Some of the highlights of the Director's report included:

- The town's spending freeze hasn't been lifted yet.
- Completed transition of the "circulation desk" to Patron Services Department.
- Website went down May 2 & 3, but with the help of the Town IT department, it was restored.
- There has been an uptick in local history reference questions.
- Corinne is serving as the vice chair of the town's housing committee.
- The Library will be hosting four bands for the June 7th "Thing in the Spring" concerts.
- The staff has been busy preparing for the summer reading, activities and events programming.
- Mary has been planning a summer Lunch and Learn wellness and nutrition speaker series in conjunction with the Cornucopia Project.

1833 Society

Tina reported that the Building Committee recently met with town officials, engineers, construction manager, and trustees to discuss the bridge and library projects. She emphasized that it's important the two projects work together to coordinate timelines. A meeting with the Select Board is also being planned. There was a discussion about next year's bond.

End of Year Budget

Corinne distributed the Year End Projections for Budget FY 2017. With a surplus in many of the Library's line items and because of the spending freeze, there was a discussion about encumbering funds for future projects. Corinne will be working on the 2019 budget and will be dealing with costs associated with the temporary move.

Research Policy

CC told the Trustees that each month she will be presenting a new policy to the Board for review. This month she presented the Library's new research policy. There was a discussion about how much and what kinds of research are offered. CC is going to make a few changes to the policy and re-send it to the Board.

Library Card Request

Robin Hill Farm has contacted the Library about a couple of their non-Peterborough residents who would like to have library cards. Robin Hill has residences in Peterborough so they qualify as a business patron and it was decided to give the business three library cards.

Other Business

Ron, Karen and Marcia (written) gave session overviews of seminars they attended at the recently held New Hampshire Library Association conference held in Concord.

MOTION TO ADJOURN FROM PUBLIC SESSION, KS, RB MOTION PASSED

MOTON TO ENTER NON-PUBLIC SESSION under RSA 91-A-311(a)

Marcia Patten Y

Laura Hanson Y

Ron Bowman Y

Karen Struthers Y

Jeanie West Y

Debra Caplan Y

THE BOARD ENTERED INTO NON-PUBLIC SESSION AT 2:35 pm

Present: Marcia Patten, Laura Hanson, Ron Bowman, Karen Struthers, Debra Caplan, Corinne Chronopoulos & Barbara Miller

Corinne reported on a recent incident of inappropriate behavior that happened in the Library. The Board agreed that Corinne did a good job handling the situation. A letter was signed by the Trustees banning the individual from the Library.

MOTION TO RE-ENTER PUBLIC SESSION KS, JW MOTION PASSED

Marcia Patten Y

Laura Hanson Y

Ron Bowman Y

Karen Struthers Y

Jeanie West Y

THE BOARD RE-ENTERED PUBLIC SESSION AT 2:55 pm

MOTION TO ADJOURN MADE AT 2:58 pm JW, KS

MOTION PASSED. MEETING ADJOURNED AT 2:58 pm

Respectfully submitted, Laura Hanson