

Approved September 22, 2016
Peterborough Town Library
Meeting Minutes August 25, 2016

Present: Marcia Patten (Chair), Karen Struthers (Treasurer), Ron Bowman, and Jeannie West

Others Present: Corinne Chronopoulos (Library Director), Barbara Miller (Select Board Member), Audrey White (1833 Society), Tina Kriebel (1833 Society), Ronnie McIntire (1833 Society), Kim Lacoste (Charter Trust Company), Bryan Sanford (Charter Trust Company), and Randy Brown.

Meeting called to order: 1:30 pm

Charter Presentation:

Bryan Sanford and Kim Lacoste, of Charter Trust Company, gave an economic and market overview and presented a detailed report on our current investments.

Charter verified that the Board of Trustees has an investment policy that is reviewed annually. Current funds that are unrestricted, according to the fund instruments, are in two money market accounts. The Board voted to make this change in 2015 so that the funds would be protected.

The funds that have restricted usage remain in fixed income investments.

The Board discussed different options for investing the trust funds responsibly. Charter presented different options for reinvesting the market money funds and will put together a formal recommendation.

Meeting Minutes from July 21, 2016 meeting were accepted. RB, JW

June and July Treasure's Report presented. Reports will be attached to the minutes going forward. Motion to accept the June and July Treasurer's report by KS. Moved RB, Seconded by JW.

Highlights of the Director's Report

- Annual staff reviews are being conducted
- Support to the campaign and building committee is ongoing
- Historical exhibit is being created and will open in September
- Library Bike is being launched
- Fall programs are in the works.

Children's events:

- Road Dahl 100th Birthday party September 10th
- Read to Toven the Dog- September 20th
- Three age levels for weekly early literacy programs will begin in September and run 8 weeks. The theme is "Being and Animal". Lisa is preparing a program in collaboration with the Harris Center.
- Pizza and Pages (middle school readers group) meets monthly

Adult events:

- Two book club meeting times (evening and day to accommodate all patrons)
- Cook Book Club begins in October
- Library Card Month celebrated via blogs and new BIKE outreach program!
- Banned Book Week celebrated via blog and in-house display
- Job Skills workshop hosted at library by River Center staff. We are opening early to accommodate the class.
- Remote Workers Meet-up monthly
- Spanish Club meets Weekly (run by volunteer, supported by staff)

Motion to accept Director's Report: RB, JW Motion Passed

1833 Society

Tina Kriebel presented the report. The architect selection process was outlined. The interview committee includes Tina Kriebel, Sue Martin, Marcia Patten, Cy Gregg, and Corinne Chronopoulos. Campaign events are being held consistently in order to educate people about the project.

Meeting Time for Hoyle and Tanner

Corinne briefed the board on the abutters meeting held by Hoyle and Tanner on August 23rd at the Town House. A follow-up meeting will be planned to discuss the specifics of how the main street bridge project will impact the library.

Approval for AD Signature on bills

Motion suggested by MP: The assistant director is approved as a signee of library invoices. **KS, RB, motion passed.**

Page Wages

Motion: The Library Director is authorized to hire and assign wages to Library Pages within the designated FY budget for the library. **RB, JW, motion passed.**

Motion: Conval High School students are eligible for library card privileges by presenting a current Conval student ID. **RB, JW, motion passed.**

Director Vacation

Motion suggested by MP: The Board of Trustees approves the item in Corinne Chronopoulos' employment agreement that she should receive 4 weeks of vacation following the completion of her probationary period. Her probationary period ended in December 2014. **JW, RB ,Motion passed.**

MOTION TO ADJOURN FROM PUBLIC SESSION, RB, JW MOTION PASSED

Respectfully submitted, Corinne Chronopoulos, Library Director