

**Peterborough Town Library Board of Trustees
Virtual Meeting
Draft Minutes
April 16, 2020**

Meeting called to order: 6:08 pm

Trustees Present: Marcia Patten (Chair), Laura Hanson (Secretary), Karen Struthers (Treasurer), Ron Bowman, Ron Drogy, Greg Kriebel (alternate), Deb Caplan (alternate), & Libby Reinhardt (alternate)

Others Present: Corinne Chronopoulos (Library Director), Ron McIntire (1833 Society), Tina Kriebel (1833 Society), & Audrey White (1833 Society)

Minutes from March 19, 2020 meeting accepted with changes. KS, RB

Roll Call

**RD Yes
MP Yes
LH Yes
RB Yes
KS Yes**

February 29, 2020 Treasurer's report approved. RD, LH

Roll Call

**RD Yes
MP Yes
LH Yes
RB Yes
KS Yes**

Director's Report Highlights

The library has totally shifted to a virtual programming model. Every Monday the library staff meets and plans the upcoming events/programs and decides how to promote them. Lisa B. has created a weekly blog story time with 30 to 40 people participating. Mary and Corinne take turns answering the library phone on their cell phones and receive many reference calls, tech questions, etc. Corinne is sending out a weekly patron newsletter.

Three staff members are handling organizational work, conducting inventory, and making a record of what is in the collection. Linda has been working in the historical room and dividing the collection into two components – NH history and Peterborough titles. Once she is done, everything will be packed-up for the move. Corrine said the staff is doing more than ever.

As far as the building project, patrons have been notified; it has been posted on the website and social media; and a press release has gone out. A survey has been sent out to patrons asking them what they would like to see in the temporary library. Approximately 100 people have responded.

The construction contract has been executed by the Town Manager and Corinne who are co-leading the project. There have been regular meetings with Harvey Construction.

Motion to accept the Director's Report. KS, RD Motion Passed

Roll Call

RD Yes

MP Yes

LH Yes

RB Yes

KS Yes

1833 Society Report

Ron and Audrey reported that the contract has been signed and construction is scheduled to start on June 1st. It will be the responsibility of the 1833 Society to pay ABA invoices and the town will pay Harvey Construction invoices.

The town has accepted the 1833 Society's NBT finance plan and the library will be transferring \$3 million to the town. The 1833 Society needs to still raise approximately \$360,000 to meet their goal and the fundraising continues.

The 1833 Society is sponsoring a stay-at-home talent show on Sunday, April 19 from 6:00 – 7:00 pm. Caroline Hough is the Chair of the committee. There will be eight entertainers and it will be recorded and posted on the library's Facebook page.

Deb reported that the 1833 Society is also planning to participate again this year in NH Gives which is scheduled for June.

New Business

Temporary Library – Corinne reported that the real estate agent representing SDE hasn't gotten back to her about leasing their building. She's recommending that the library lease two store fronts at the Monadnock Plaza, one of which is unfinished and would be used for book and file storage. The second space is too small for programming, so the library will be creative and will partner with other spaces in town, like the Town House and the Toadstool. Corinne has asked the librarians to give her input as far as how the temporary space should be set-up. Above & Beyond of Peterborough has been hired to move the library.

Libby has agreed to take a look at the antique circulation desk and model of the library that is currently being housed in the building behind Consolidated Communications and make a recommendation.

Motion to approve Corinne to sign a lease with the Lannan Company of Nashua to lease two spaces in the Monadnock Plaza at the cost of \$5,500/month, not including electricity. KS, LH Motion passed

Motion to accept the Director's Report. KS, RD Motion Passed

Roll Call

RD Yes
MP Yes
LH Yes
RB Yes
KS Yes

Motion to adjourn made at 7:10 RB, LH

Next meeting: Thursday, May 21 at 6:00 PM

Respectfully submitted, Laura Hanson