

**Draft**  
**Peterborough Town Library Board of Trustees**  
**Meeting Minutes April 18, 2019**

**Present:** Marcia Patten (Chair), Laura Hanson (Secretary), Karen Struthers (Treasurer), Ron Bowman, Libby Reinhardt (alternate), Deb Caplan (alternate), & Greg Kriebel (alternate)

**Others present:** Corinne Chronopoulos (Library Director), Ron McIntire (1833 Society), Audrey White (1833 Society), Sue Martin (1833 Society), Ron Drogey, & Sam Abbot

**Meeting called to order: 6:00 pm**

**Minutes from March 21, 2019 meeting accepted as amended, RB, LH**

**Treasurer's report for March accepted, RB, LH**

**Director's March Report Highlights:**

- Precision Air is doing an evaluation of the library's air conditioning system to see how it will perform this summer.
- Lauren Rettig, who works 26 hours a week on the help desk and manages social media, has given her notice. The staff has been asked to adopt a temporary schedule for May with increased desk time for many. Corinne will be analyzing how the staff spends its time before rehiring.
- Corinne will be meeting with the town's new finance director, Leo Smith, to review all budget line items. Currently, it is projected that the library will be under budget by \$39,688. Corinne distributed the budget and reviewed with the Trustees.
- In addition to the space themed children's summer reading program, the library is planning a "Summer of Learning" focus for adults and teens and are also featuring outreach to those who cannot visit the library.
- Hosting the children's craft area at Greenerborough and are participating in the Children and the Arts as an all staff day.

**Motion to have Deb Caplan vote in the absence of Jeanie West. RB, KS Motion Passed**

**1833 Society Update**

Audrey gave the following capital campaign financial update:

Total raised including the \$3 million bond: \$7,630,360

Cast of Thousands: \$90,510

Jim Grant campaign: \$5,145

Audrey reported that Laura Gingras, VP of Development at the hospital, had attended a recent capital campaign committee meeting and gave the committee some good fundraising ideas.

Discussion about additional ways to increase donations, such as pulling the names of all of the fundraising event attendees and making assignments.

The library's marketing committee is working on a new strategic marketing campaign which will be completed by the end of May. The basic theme is that we are "90% There."

Ron McIntire reported that Tom Fry and Bridget Burns have done a new voice over for the new library walk-thru.

### **Old Business**

Library Model – Marcia reported that notices had been sent out to the Friends and 1833 Society members asking about possible storage for the model, but no one responded. Libby suggested that maybe the Peterson's would store it in their barn. Sam will talk with them about the possibility.

### **New Business**

Corinne asked if the meeting date in May could be the 23<sup>rd</sup> and going forward it would be the 3<sup>rd</sup> Thursday of the month. Trustees all agreed.

### **Motion to adjourn at 6:55 pm**

Respectfully submitted, Laura Hanson