

Peterborough Library Trustee Meeting

May 3, 2018

1:30 pm

Trustees in attendance: Marcia Patten (Chair), Laura Hanson (Secretary), & Ron Bowman

Excused: Karen Struthers (Treasurer), Jeanie West & Deb Caplan

Others in attendance: Tina Kriebel (1833 Society), Ron McIntire(1833 Society), Barbara Miller (Select Board), & Corrine Chronopoulos (Library Director)

Director's Report – Some of the highlights of the Director's Report:

Corinne reported that there is a town spending freeze as of April 1st on large items, but not small things. All large purchases need to be okayed by the Town Administrator. With a surplus in the library's budget, Corinne had several year-end projects she would like to fund, including:

- Replacing three public PC's
- Allocating \$1,000 to preserve the rest of the local history collection
- Ordering Hoopla, a patron audio, TV, music & movie streaming service
- Purchase mobile shelving for the temporary space which could be used in new library
- New carpet for temporary space in Gurnsey Building

The building project is in "Overdrive" leading up to the bond vote...working on every aspect of the campaign, finance and building committee. The RFP has been drafted for the mover...needs to be finalized. Researching the possibility of finding another meeting room to rent to support the many organizations the library now supports and don't want to lose.

The library's cleaning person passed away, but Corinne has found a new cleaner for the library.

The library is taking over employment services/programming from the River Center.

Corinne is meeting with the new ConVal principal next week.

Motion to accept the Director's Report, RB, LH. Motion passes

1833 Society Update

Building Committee - Guaranteed Maximum Price is in hand. Reviewing details and parameters. Harvey Construction contract is with the Town.

Capital Campaign – Passed \$4 million in pledges in April. Key focus on follow-up before Town Meeting May 9th.

Project Financing – Working with town on detailed next steps between now and Town Meeting.

Discussion and review of various financing options and their implications/costs to the project.

Marketing/Public Relations – Several additional volunteers involved in “Get Out the Vote.” Most districts have lead person and canvassing is underway. 1833 Facebook site used to communicate how people can register to vote. Direct mail card created and was sent to all Peterborough households.

1833 Board – Held monthly Board meeting on April 9th. Annual meeting will be held May 1st with some new Board members signing on.

Community Phase of Campaign

Brief discussion about the community phase of the program with Corinne asking the Trustees if they would be “the face” of the community phase. Marcia thought the Board would be willing to be involved as long as the logistics were handled internally. Everyone agreed that there should be a separate discussion about strategy about this phase of the campaign once Town Meeting is over.

Motion to accept Minutes of March 29th Meeting, RB, LH. Motion passed

Motion to accept April Treasurer’s Report, LH, RB. Motion passed

Motion to accept the Security Camera Policy, RB, LH. Motion passed

The vote to accept the Local History Policy was tabled until the May meeting.

Meeting adjourned: 2:45 pm

Respectfully submitted, Laura Hanson