

**Peterborough Town Library Board of Trustees
Draft Minutes
August 15, 2019**

Meeting called to order: 6 pm

Trustees Present: Marcia Patten (Chair), Laura Hanson (Secretary), Ron Bowman, Greg Kriebel (Alternate), & Deb Caplan (Alternate)

Others Present: Corinne Chronopoulos (Library Director), Ron McIntire (1833 Society)

Minutes from July 18, 2019 meeting accepted: RB, LH

**Motion that alternates, Deb Caplan and Greg Kriebel, be designated as voting participants. RB, LH
Motion passed.**

Treasurer's Report for June accepted. GK, RB

Treasurer's Report for July accepted. GK, LH

Director's Report Highlights

The NH State Library is updating the system at all NH public libraries using the Interlibrary Loan. The new system will be updated with correct holdings so the library can search more successfully and share books throughout the state. Corinne has completed the technical applications so that the PTL is included in the update.

The NH Downloadable Books Consortium votes on a new budget every year. The consortium collectively purchase eBooks and audiobooks made available through Overdrive and Libby App. This year a motion was made to raise the budget by 45% to \$400,000. Supporters of the motion feel only a big increase will improve service and bring down the hold ratios. Corinne has voted "No" on behalf of Peterborough and she is hopeful the motion will fail. It would be a 40% increase or a total of \$998. Corinne is in favor of a more gradual increase over two years so that smaller libraries have time to adjust their budget strategies and take a deep look at their patron usage.

Final summer reading numbers have been tallied. The library encouraged 396 people to register and read this summer which is a huge increase from last year. This statistic was due in large part because of the Playground Program where 124 kids handed in their reading log and received a free book. The Summer reading program hosted 33 programs for adults (includes weekly Yoga and HiSET), 18 programs for kids, and 6 programs just for teens. The library circulated 8,744 books.

The library revamped the research and eLibrary web pages to make it easier for patrons to access databases and online resources. Lynda.com is the newest offering which features great tutorials for all kinds of software and business skills.

The Survival Series summer program taught students how to tie knots, how to use a compass, and how to identify wild edibles in NH.

Mary Hubbard is leading an effort to create a Citizen Archivist group. The goal is to document the hidden history of African Americans in the Monadnock Region. She is working with Michelle Stahl to build the group and collect and code data.

Had a table at the first Night Market which went very well and signed-up six new patrons, collected pennies for the penny drive, and shared plans for the new library.

The library has made the Fall plans and goals for programming and outreach services and has come to the end of the three-year strategic plan. Corinne said the plan made a huge difference to keep the library mission-focused and looks forward for a new opportunity ahead to write a new way forward.

Motion to accept the Director's Report. DC, RB Motion passed

1833 Society Report

Ron updated the Trustees and said that 92% of the goal has been reached and \$535,000 still needs to be raised. There will be an update event held at RiverMead on August 22. The objective is to reach residents who have not yet made a donation.

Fidelity Investment has invited the library to submit a grant proposal and a Fidelity rep will be visiting the library on September 6th.

The Building Committee has been reviewing the Value Engineering report and with the cost savings, the cost of construction next Spring should remain flat. The committee is working on meeting with town officials sometime in September to give them an update.

Old Business

Mural Repair – The insurance adjuster has been in touch with Peter Ecklund with his opinion. There will be a \$1,000 deductible. Corinne may buy staging since it costs all most as much to rent it. Trustees offered other possible borrowing alternatives.

New Business

Art Acquisition – Frank Williams has donated a certificate for the PTL to be part of a program called Future Library where 1,000 recipients will receive 100 books in 100 years from trees that are now being grown in Finland. The library's number is 256.

Motion to accept Future Library certificate which entitles the PTL acceptance of the Future Library. GK, RB Motion Passed

New Job Descriptions – Corinne reviewed with the Trustees a staff reorganization and job descriptions. Linda will become a part-time Technical Services Librarian at 25 hours a week. She plans to promote Ameer full-time to Public Services Librarian.

Motion to approve the job descriptions and the reorganized staffing plan. RB, GK Motion passed

Motion to adjourn made at 7:15 pm RB, DC

Next meeting: Thursday, September 19th at 6:00 pm

Respectfully submitted, Laura Hanson