

**Peterborough Town Library Board of Trustees
Draft Minutes
July 18, 2019**

Meeting called to order: 6 pm

Trustees Present: Marcia Patten (Chair), Laura Hanson (Secretary), Karen Struthers (Treasurer), Ron Drogy, Ron Bowman, Libby Reinhardt (Alternate), Greg Kreibel (Alternate), & Deb Caplan (Alternate)

Others Present: Corinne Chronopoulos (Library Director), Ron McIntire (1833 Society), Bill Taylor (Select Board)

Minutes from June 20, 2019 meeting accepted. RB, LH

Director's Report Highlights

As of 7/15/19, the library closed the fiscal year \$32,925.88 under budget. Savings were realized mostly in line items for fuel, building repairs, healthcare and legal fees.

The NH State Library has released the 2018 statistics for approximately 230 NH libraries and the Peterborough Library is in the top 40 for some impressive statistics, including:

- 20th in the state for most visits
- 36th in the state for circulation of print materials and 39th in the state for overall circulation
- Top 40 for number of programs and attendance to those programs
- 37th in the state for number of physical items/materials in collection

Nicole Beauchemin has been hired as a library assistant. She'll work Tuesday and Thursday evening shifts and be cross-trained on cataloging.

Linda Kepner has officially submitted her intent to retire effective September 30, 2019. She will return part-time in November as a Library Assistant working 25 hours a week.

The summer reading program has surpassed the library's goals with over 280 people registered, not counting the 90+ kids served as part of the "bookmobile" service to the playground program.

Mary visited Scott-Farrar, Pheasant Wood and Summerhill this month. They all loved the visit and would like to have regular library visits.

Lisa and Aimee's visit to the Rec Playground program was well received. The library has put books and library cards into the hands of children and incorporated reading time into the camp.

Corinne shared both the expense and revenue reports with the Trustees and is pleased with the town's new method of reporting.

Motion to accept the Director's Report. DC, RB Motion Passed

Treasurer's Report

In lieu of the June's Treasurer's Report, Karen noted that there is \$5,855.01 in the unbudgeted account. She also distributed MS-9 Charter Trust account information for year ending June 20, 2019.

The June Treasurer's Report was tabled until the August meeting.

1833 Society Report

Ron McIntire reported for the 1833 Society. Since last reporting, the amount still needed to be raised is approximately \$588,000. The committee is working hard trying to get grants and just learned that the McIninch Foundation has given the capital campaign \$20,000.

Ron plans to send video links of the three author events that have recently been held. The authors are Adar Cohen, PJ O'Rourke and Lita Judge. Lita's video will be released to the community on 7/26.

Donation boxes are being distributed to stores and restaurants around the town. There is an anonymous \$2,000 match tied to these donations.

Another anonymous \$10,000 match opportunity has been announced.

A request from a former trustee and donor has been made to be gifted two library cards for a designated period of time once the donor moves from Peterborough. The Trustees have agreed to take the matter into consideration.

Old Business

Mural repair –Corinee has talked to the insurance company regarding the water damage. The deductible is \$1,000. The insurance company will get back to her with an estimate. The original artist who painted the mural will return to Peterborough in September to restore the mural. He will be living at the MacDowell Colony.

Motion to ASK THE SELECT BOARD TO appoint the current alternate Trustees, Libby Reinhardt, Deb Caplan and Greg Kriebel, for one year. RB, RD Motion passed

New Business

Corinne reviewed the Para Librarian application with the Trustees which is sponsored through the NHLT association. This is a 4-level certification process for NH librarians to offer them advanced status. Aimee LaRue has been working on her level 2 application.

MOTION TO ADJOURN FROM PUBLIC SESSION, RB, LH

MOTION TO ENTER NON-PUBLIC SESSION under RSA 91-A:311(a) - Personnel

Marcia Patten Y

Ron Bowman Y

Laura Hanson Y

Karen Struthers Y

Ron Drogy Y

THE BOARD ENTERED INTO NON-PUBLIC SESSION AT 6:46 PM

Present: Marcia Patten, Ron Bowman, Laura Hanson, Karen Struthers & Ron Drogy

The purpose of the non-public session was to sign Corinne's annual job review document.

MOTION TO RE-ENTER PUBLIC SESSION, RB, LH at 6:54 PM **Discussion on whether to seal the Minutes. Motion not to seal the Minutes: RB, RD Motion passed unanimously.**

Marcia Patten Y

Ron Bowman Y

Laura Hanson Y

Karen Struthers Y

Ron Drogy Y

Motion to adjourn made at 6:55 PM RD, RB

Next meeting: Thursday, August 16, 2019 at 6:00 PM

Respectfully submitted, Laura Hanson