

**Draft**  
**Peterborough Town Library Board of Trustees**  
**Meeting Minutes March 23, 2017**

**Present:** Jeanie West, Ron Bowman, Karen Struthers, Marcia Patten & Laura Hanson

**Others Present:** Corinne Chronopoulos (Library Director), Tina Kriebel (1833 Society), & Ron McIntire (1833 Society)

**Meeting called to order:** 1:25 pm

**Minutes from February 23, 2017 meeting accepted:** RB, JW

**February Treasurer's Report approved:** JW, RB

**Trust Fund Subcommittee Report**

Jeanie reported that the Trust Fund Subcommittee has a meeting with People's United Bank on 3/24/17. Jeanie will send Marcia a report about the meeting.

**Director's Report**

Corinne reported that Stacy Norton has given her notice and her last day is April 1. A substitute circulation assistant has been hired to help with scheduling changes. Corinne is currently strategizing on possibly making some changes in the circulation area in order to have more people available to assist with patrons.

Monadnock Music is currently moving out of their space in the library. The space will be painted and refreshed. Mary and Corinne are brainstorming on new services they want to be able to offer in this space. The plan is to move the library's existing patron computers down to the Monadnock Music space and purchase some new computers for the current space.

The student game show is scheduled for this evening and the library has advertised the show extensively around town.

The fake news workshop was a big success and approximately 50 people attended.

The Resource of the Month is language translation software.

Corinne's participation on the panel of NHPR's roadshow on 21<sup>st</sup> Century Libraries went very well, with about 100 in attendance at the Keene Public Library.

**Director's Report approved. RB, JW**

**1833 Society**

Ronnie had a couple of questions for Corinne about the status of the new design. She said that the schematic design phase has been finalized and the construction manager is costing it out. He wanted to know what "layered programming" meant and she explained various aspects of the programming are layered because "we can't have it all."

Tina reported that the 1833 Society has to file a 990 this year.

Corinne reported that the second issue of Talking Points has been created to support the library project. Also David Blake will be getting copies of the voter rolls for the last several years to reach out to the community.

Ronnie announced that he is running for the budget committee again this year and Carl Mabbs-Zeno is also running.

### **Strategic Plan and Public Survey Summary**

Corrine reported that 718 people filled out the public survey for a 18% return rate which is higher than she expected and reviewed the results of the survey with the Board. Some of the highlights:

- 98% of respondents have a library card
- 40% use the library monthly
- 94% of respondents rate customer service as good or excellent
- 75% of respondents find help from library staff to be very important or important
- Top reason for using the library was accessing the collections
- 60% of respondents rate the library website as important
- The library website and newsletter are the most important communication tools about programming

There was a discussion about how the library personnel can be more helpful to the patrons. Jeanie suggested a library introduction tutorial be offered for those patrons that aren't familiar with the library's many resources.

The Board worked on better defining the Mission statement and "Our Vision for Peterborough" statement which are part of the library's strategic plan that Corrine is currently developing.

### **Snow Closures**

There was a discussion about snowstorm closings of the library and whether or not closings should be at the discretion of the library director. The Board decided to discuss it further and make a decision after town meeting.

### **Federal budget impact on NH Public Libraries**

Corinne reported that the NH State Library may be losing \$1 million in annual funding because the federal funding source, the Institute of Museum & Library Services, is scheduled to be eliminated in Trump's current budget plan. These funds are used to subsidize the state's interlibrary loan program. The American Library Association is actively advocating against the budget cut.

### **Other Business**

Marcia attended a recent Board of Selectman meeting where the Trustees of the Town's Trust Funds talked about re-evaluating the investment strategy of investing for income or gain. Because it's a very complicated subject, the Select Board decided not to make any decisions until they could learn more about the issue. The Town Trustees have scheduled their annual meeting for June 15.

### **Motion to adjourn at 3:40 pm JW, RB**

Respectfully submitted, Laura Hanson