

Peterborough Town Library Board of Trustees

Draft Minutes

September 19, 2019

Meeting called to order: 5:15 pm

Trustees Present: Marcia Patten (Chair), Laura Hanson (Secretary), Karen Struthers (Treasurer), Ron Drogy, Deb Caplan (Alternate)

Others Present: Corinne Chronopoulos (Library Director), Ron McIntire (1833 Society), Bill Taylor (Select Board)

Minutes from August 15, 2019 meeting accepted. KS, LH

Motion to approve Deb to vote in place of Ron, KS, LH Motion passed

Treasurer's Report

Motion to accept the Treasurer's Report. KS, LH

Director's Report Highlights

- The restoration of the mural is complete. The next step is to varnish the mural and there will be a varnishing party this Sunday.
- The insurance claim for the mural has been approved and the first disbursement is \$1,600; there will be an additional disbursement of \$1,800. This money will also cover \$750 to paint the vestibule.
- A new substitute Patron Service Assistant, Cindi Braby, has been hired. Her position is part of the regular budget.
- Due to Ron Bowman's concern about safety in the library, the staff will be participating in Active Aggressor training provided by the PPD in October. Mental health training is another area that Corinne feels the staff would benefit. She's looking for a workshop or online training.
- There is a lot of interest in podcast workshops and they have been very popular. Corinne has been researching a grant through the IMLS that would allow the library to offer workshops every quarter and provide follow-up services to help teach people how to record. The grant application is due on December 2nd.
- The PTL added Lynda.com to their online resources. Shortly after the resource was made available, the library was made aware of the details of a planned migration of Lynda.com to LinkedIn Learning. The change means LinkedIn requires patrons to create LinkedIn accounts and thereby gain access to library patron information. Corrine feels this is a direct violation of the library's commitment to patron privacy and confidentiality. She has made a formal request for the NH Library Association to review the matter and issue a statement about LinkedIn's violation of patron privacy.
- Lisa and Corinne are planning to do a program for parents about talking with kids about difficult topics. They are currently putting together a panel of experts and plan to use children's literature to help address difficult subjects.

- The Race Conversation book club is evolving. Mary has been doing some fantastic work to steer this group. She recently conducted a survey with questions to understand what the group hopes to achieve.

Motion to accept the Director's Report. DC, KS Motion Passed

1833 Society Report

- Ron McIntire reported for the 1833 Society. The committee still needs to raise \$509,000 towards the goal.
- Received a gift of \$11,000 from the Cormack Fund and received a grant of \$12,000 from the New Hampshire Charitable Foundation for underwriting expenses for the capital campaign.
- The committee has been invited by RiverMead residents to house party events in the next few months.
- The committee is still working to finalize a financial model with the Town.

New Business

Gifts Policy – Corinne reviewed the new gifts policy with the Board.

Employee Reviews – Corinne has completed reviewing the staff, including their goals and opportunities. She had some great conversations and reported that everyone is performing above expectations. The one major complaint was the open office. Overall, a good process.

Library card policy – Corinne told the Board that all of the ConVal students are eligible to have library cards and she recommends that SMS students should also be eligible. The Board was in agreement.

Motion to adjourn made at 6:15 PM RD, LH

Next meeting: Thursday, October 17, 2019 at 6:00 PM

Respectfully submitted, Laura Hanson