

PETERBOROUGH TOWN LIBRARY BOARD OF TRUSTEES
MINUTES of July 24, 2014, library meeting hall

PRESENT: Trustees Randy Brown, Frank Karlicek, Marcia Patten and David Weir; Debra Caplan, alternate; Corinne Chronopoulos, director; Ronnie McIntire, 1833 Society; Elizabeth Thomas, Select Board Liaison. Meeting called to order at 2:07 p.m.

Motion to approve public minutes of June 26, 2014 meeting voted unanimously.

Treasurer's report, new format to be used: distribution of income from town trust funds will be recorded and reported in the budgeted funds account. Motion to approve the report voted unanimously.

It was noted that the Friends are discussing the painting of the Kyes-Sage Bookshop. Whether this will be a budget item or a capital expense is not yet decided.

The director's report included information about the weeding of the collection now going on. Generally, items not circulated for two years, or items that are out of date, such as medical information, are being removed. The director plans to reduce paging hours and realign other positions to take better advantage of staff time. Staff at the circulation desk will work on other projects during slow periods.

The director is studying how the library can help provide makerspace for those under 18 years of age.

The new library website is up and running, still part of the town's website for the time being.

Six new iPads have arrived and six Chrome books are expected soon. After staff training, these items will be available to loan out. CC said that, generally, libraries loaning such items do not experience a lot of damage.

She presented a draft of a Device Policy Contract, which trustees will vote on at the next meeting, Aug. 28.

The director suggested waiting as long as possible to replace outdated circuit boards for the fire alarm system. A professional has recommended this, since the new library will have a new system. If the system fails before the new library is built, a stop gap measure may be possible.

Last minute fiscal year expenses required cancellation of the \$5,000 expenditure for a copy machine, encumbered in the 2013-2014 budget.

A staff building committee is being formed.

Motion to approve the director's report was approved unanimously.

Ron McIntire, interim director of the 1833 Society, reported that the society has filed a grant application with the NH Charitable Foundation and that negotiations on purchase of the Verizon property continue.

The 1833 is about to sign a contract with the architects for the first phase of work, planning.

RM suggested the first of two or three library building planning sessions be held. These would include the architects, trustees, staff, and town personnel in a meeting with the 1833 Society. A suggested date is Aug. 21 at 2 p.m. Topic of the meeting will be what functions will be included in the new library.

The board agreed that DC would vote for the absent Ron Bowman.

CC presented a Trust Fund Update, which included a compilation of each trust fund, some of which date back to the 19th century. Some of the library trust funds are managed by the Town Trustees of Trust Funds, while others are managed by the Board of Library Trustees. One focus was on what part of the funds is available to be spent. The original bequest and any capital gains are considered the principal amount. Most of the trust funds do not allow the library to spend the principal. Accrued interest and dividends, however, may be spent. CC is still examining original trust documents to complete her research.

Trustees are considering what to do with the library replica following the 275th parade and other details of the float.

Trustees voted unanimously to ask the Select Board to reappoint Debra Caplan as an alternate trustee.

Meeting adjourned at __4:07 pm

Respectfully submitted,
Marcia Patten, secretary pro tem