

MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH
Tuesday, January 2, 2018 – 5:00pm
1 Grove Street, Peterborough, New Hampshire

Present: Barbara Miller, Tyler Ward

Also Present: Rodney Bartlett, Nicole MacStay, Brenda Fox-Howard, Vanessa Amsbury-Bonilla

Chair Ward called the meeting to order at 5:00pm.

Board and Committee Appointments

Motion: Chair Ward made a recommendation to reappoint Savannah Steele to the Agriculture Commission.

Vote: Ms. Miller seconded. All in favor. Motion carried.

Motion: Chair Ward made a motion to appoint Mandy Sliver to the position of Deputy Treasurer.

Vote: Ms. Miller seconded. All in favor. Motion carried.

Review and Approve the Minutes of December 27, 2017

Motion: Ms. Miller made a motion to approve the minutes of December 27, 2017.

Vote: Chair Ward seconded. All in favor. Motion carried.

Review of Social Services Funding Applications for FY 2018

Ms. MacStay explained that the social services funding requests are always higher than the budget. This year Meals and Wheels and Project Lift did not submit applications. Monadnock Family Services has received \$3500 since 2012, a decrease from their \$7000 request that was cut since the recession. Other social services include Home Healthcare and Hospice, Senior Lunch Program, and Community Volunteer Transportation Company, the River Center, and the Monadnock Center for Violence Prevention. The total request is \$25,650 with a \$20,000 budget. Ms. MacStay requested assistance in how to allocate the budget for this funding. Ms. Miller asked how the previous year's funding was used to make that determination. Chair Ward recommended taking twenty percent off each request to balance the budget, since the budget is about eighty percent of what was requested. Ms. Miller suggested we fund in full those that we funded in previous years. Ms. MacStay recommended not making an immediate decision but to review the applications individually before making a final decision.

Matt Waitkins, had an idea for a beautification project, suggesting the five way intersection of High St/Main St/Vine/Union/Elm. He suggested a temporary installment of planters with flowers in the triangle that resides in the center of the intersection. Mr. Bartlett responded that everything that has been tried there has been less than successful, was concerned with traffic hitting the planters, suggested more paint around it, as well as a light for nighttime approach. Mr. Waitkins also brought up the speed radar feedback sign on Union Street, the data of which showed a significant amount of speeding, and requested a conversation surrounding the speeding on that road and what could possibly be done. Jonathan Erickson asked if the town has considered a speeding ticket camera. Chair Ward claimed they are not legal in the state of New Hampshire. Mr. Bartlett said that the radar feedback sign, when sign is turned on, data shows the speed drop average is 5 miles per hour. The best effect for this situation is enforcement of the speed limit.

JOINT SELECT BOARD/BUDGET COMMITTEE MEETING

Chair Patten introduced the budget committee: Ron McIntyre, Mandy Sliver, Donny Parkhurst, Carl Mabs-Zeno, Ed Sullivan, Rick Clark and Ed Henault.

Mr. Bartlett opened with the timeline for the budget process and annual meeting, noting that the February 6th meeting was moved to February 13th.

He moved on to May 9, the Open Session. Items to be discussed include Library renovations and all bond votes, as well as a discussion around the underground utilities associated with the Main Street Bridge project. In addition, the improvements to Route 202 will need its own warrant article, despite it being completely reimbursed. Also to be brought to the Open Session are a bond vote for each the Transcript dam and North dam, which together are over a million dollars, as well as the yearly budget. In addition, there is potentially the discussion of municipal facilities, particularly Fire Station, DPW garage, and road upgrades. Recognizing that this is a very long meeting to include all issues, consideration of other dates and locations was looked into. One possibility includes, Saturday, May 12th with the consideration of using the Community Center, but with Monadnock Chorus using most of the chairs in the Upper Main Hall for their event, there would not be enough chairs to host both at the same time. Mr. Bartlett continued saying that he is prepared to recommend to continue with Open Session on May 9 with the start time at 6 pm, getting through all necessary articles by 10-10:30 pm and a contingency plan should time run over, to the following Thursday or another date. There are options to consider regarding rental of chairs and sound system if using the community center.

Mr. Bartlett presented the draft budget summary, reflecting the FY2018-2019 operating budget without including any CIP projects, explaining a proposed increase of 1.5%.

With regard to the municipal facilities, it is less costly to build on a flat lot, leaving the option of using the land where the current DPW garage and yard sits, with the possibility of moving the DPW garage to the area surrounding the wastewater treatment plant.

Mr. Henault suggested taking some of the articles out of this year's discussion in order to manage the article load during the open session.

Finance

Brenda Fox-Howard gave an overall description and explained she, the IT Department and the Library are asking to convert the part-time technician position to full-time payables position. In the Finance Department this position would help with current software program. It is complex and requires technical programming knowledge. She also stated that in a future budget as these large capital projects get underway she would be asking to make the Accounts Payable position full-time to assist with project management and to provide a back-up for the Payroll Accountant.

Administration

Mr. Bartlett presented a decrease in the overall administration budget of -1.07%.

Human Resources

Ms. MacStay presented the fact that this is a new budget, and after spring hiring she will have a better idea of real figures. Most increases are due to salary and benefits, a 1.88% increase.

Human Services

Ms. MacStay, said this budget is level funded and direct relief stays the same. There are ninety-eight unique households for the year. Local non-profits provide support services that help defray costs from the town's human services budget.

Miscellaneous General Government

Mr. Bartlett explained there would be a review regarding the salaries line. This has a 3.27% overall increase.

Office of Community Development

Mr. Throop said the expense budget is up \$6,000 in the salary and benefits portion, with many unknowns in the planning arena. Overall expenditures have decreased, but revenues have increased, partly due to a change in building permit fees, leaving an overall decrease of -2.8%. CIP expenses were moved to the IT budget so this budget shows an overall decrease.

Economic Development Authority

Mr. Throop said in last two years an appropriation of \$10K was included for application of grants, this year it was decided not to include this appropriation.

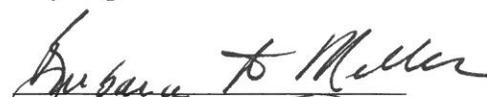
Carl Mabbs-Zeno said there were some mathematical errors pointed out on the draft budget summary and corrections will need to be made.

Chair Patten moved to adjourn at 7:36 pm. All in favor.

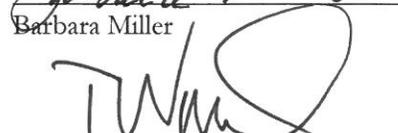
Respectfully Submitted,
Vanessa Amsbury-Bonilla, Department Assistant

PETERBOROUGH
SELECT BOARD:

Ed Juengst



Barbara Miller



Tyler Ward, Chair

