

**MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH**
Tuesday, January 3, 2013 – 3:30pm
1 Grove Street, Peterborough, New Hampshire

Present: Joe Byk, Barbara Miller, Elizabeth Thomas

Also Present: Rodney Bartlett, Nicole MacStay

Chair Miller called the meeting to order at 3:30pm.

NEA Grant Consultant Selection Process

Mr. Bartlett said that he did return to the group that made the selection of the consultant and asked if they were still comfortable with their decision to recommend Webb Management; they affirmed that they are. Mr. Bartlett then reviewed the grant from Webb Management, noting that it is in two phases, the first being a needs assessment, and the second being a business plan which can be renegotiated if it is found that there is no need for a physical structure. **Mr. Bartlett** reiterated his recommendation that the Board go forward with Webb Management. There was some discussion about what the results of the process might be.

Motion:

Chair Miller made a motion to accept Webb Management’s proposal as presented; **Ms. Thomas** seconded.

Vote:

Chair Miller, Ms. Thomas and **Mr. Byk** voted in favor of the motion; the motion carried.

Response to Complaint from FitzDesign Team

The Board reviewed the draft letter to the FitzDesign Team and made minor corrections. The Board agreed that Chair Miller should send the letter as corrected.

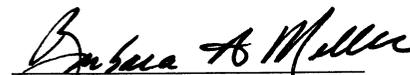
Office of Community Development Director Job Description Workshop

The Board then met with Francie Von Mertens and Jo Anne Carr of the Conservation Commission, Leslie Lewis of the Capital Improvements Committee, Debbie Keiser of the Heritage Commission and Matt Waitkins of the Zoning Board of Adjustment and together reviewed and discussed new language for the OCD Director’s job description. At the conclusion of the meeting it was decided that Ms. MacStay would circulate the draft job description to all participants, and it would be finalized at the Select Board’s meeting on January 8th.

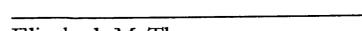
As there was no further business, the meeting adjourned at 5:28pm.

Respectfully Submitted,
Nicole MacStay, Assistant Town Administrator

PETERBOROUGH
SELECT BOARD:


Barbara A. Miller, Chair


Joe Byk


Elizabeth M. Thomas