

MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH
Tuesday, January 30, 2018 – 5:00pm
1 Grove Street, Peterborough, New Hampshire

Present: Tyler Ward

Also Present: Nicole MacStay, Brenda Fox-Howard, Vanessa Amsbury-Bonilla; Seth MacLean, Fash Farashahi, David Croumie, Scott Bradford, Ron Dubois, Nate Brown

Budget Committee: Roland Patten, Ed Henault, Mandy Sliver, Rick Clark, Carl Mabbs-Zeno, Ron McIntyre, Paul Sullivan, Bob Hanson

Chair Patten called the meeting to order at 6:00pm.

Public Works

Mr. MacLean explained that public works was challenged to put forward a conservative flat budget in light of increased expenses.

Recycling

Mr. MacLean explained that revenue is down by -3.3% due to the volatility of the current market. Operations are down -.06%, and the bottom line is up 5.1% which is driven by a new scale at the Recycling Center. Mr. Bradford said the scale is 21 years old, used for weighing demolition material. It was costly to maintain and needing to be replaced. With a new scale the maintenance will be lowered. A lightning strike costs anywhere from \$1000-\$10,000 to repair. A new scale would be hydraulic and pose no lightning issues.

Pay-as-you-Throw

Mr. MacLean said the budget is down -5.3%, based on a 16 month average. It was noted that the price of the bags has not increased in 19 years. Mr. Bradford said the vendor has kept the same price for the bags and the disposal prices have not increased.

Landfill

Mr. MacLean explained the post closure operating cost of groundwater monitoring for FY2019 is \$66,000, a small increase of 5.6%

Buildings and Grounds

Mr. MacLean stated that revenue has a 5.29% increase due to it being an election year, and being able to charge set up fees. Expenses reduced by .67%, due to reduced hours and reducing one seasonal job position. A significant increase included replacement of chairs for the upper main hall, 452 chairs for \$13,000.

In addition, the underground oil tank at Community Center could potentially undergo unanticipated expenses due to its age, therefore \$1700 has been budgeted for this. Mr. Patten urged to have it removed before it leaks and costs more due to contamination and have it replaced with an above-ground 250 gallon tank. Mr. MacLean agreed.

Cemetery

Mr. MacLean said that revenue is down -1.55% and operations expenditures is down -.7%.

Parks

Mr. MacLean said revenue is down -4%, and operation expenditures are down -1.56%. Outside services added \$3K, due to ongoing tree pruning, and improvements to Putnam Park. Chair Ward asked if the new park by the river is included in this budget. Ms. MacStay said construction would start in early spring for the parking lot and bridge, but there is no timeline for the landscaping yet, so this would not be included in these figures.

Street Lighting

Mr. MacLean stated that operating costs are down -5.95%. Public Works is looking to converting street lights to LED in order to reduce costs, as well as utilizing reimbursement from Eversource with a rebate program that they offer.

Water

Mr. MacLean said water revenues are down -2.2%. Increases in expenditures include salaries, and the SCADA system now up to \$5720. Equipment repairs are down -24.79%.

Wastewater

Mr. MacLean said the total expenses are down -1.85%. Professional services has a slight increase for anticipated work that may need to be done. Vehicle repair and property insurance slightly increased.

Highway

Mr. MacLean stated that revenue is down -2.7% but the bottom line up .1% overall. The department is saving on gas and diesel, with a slight increase in vehicle repair and maintenance costs.

Mr. MacLean presented the Road Management Program. \$160K was received from the state to be used on the pavement management program. This program emphasizes the practice of planning for pavement maintenance and rehabilitation with the goal of maximizing the value and life of a pavement network. Using a rating system, it helps to repair the road at the right time. Using an asset management & forecasting tool, it helps keep the cost effective to keep good roads in good condition. The management approach uses roadway inventory & GIS mapping, field training, field inspection, an existing conditions summary, capital improvement planning and system maintenance. Using a pavement inspection form one can monitor the road and give a rating. The results for our roads are a rating of a 70.45 average out of 100. It puts the roads into treatment categories and includes costs to rehabilitate the roads. The current road maintenance budget is \$450,000 to keep the roads at the current rating. With unanticipated expenses, the overall rating will decrease. He requested for the road maintenance budget to add \$400,000 for 10 years to catch up on reconstruction, reclamation and rehabilitation, bringing the roads up to 80 RSR by year 2028. After state monies are received, the request would be for \$236,000 for 2018 town meeting warrant and \$400,000 per year thereafter for 10 years.

Information Technology

IMS

Mr. Farashahi explained that expenditures down -.7%. There is an increase in salaries due to making Mr. Brezovic full time, for assisting Finance in reporting software and assisting the library. The department is anticipating deploying new technology for telephone services by going cloud-based VOIP, hoping to build in resiliency in the years after the ice storm. General supplies dropped as well as mileage due to reduced number of interns.

He said with capital items no servers are slated but there some network improvements anticipated.

PEG

Mr. Farashahi explained that expenditures down -6.3% and therefore revenues down -6.3%. This is a flat budget completely funded by cable franchise fees.

Chair Patten moved to adjourn at 7:36pm. All in favor.

Respectfully Submitted,
Vanessa Amsbury-Bonilla, Department Assistant

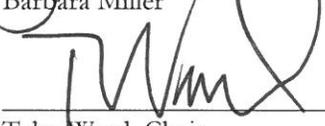
PETERBOROUGH
SELECT BOARD:



Ed Juengst



Barbara Miller



Tyler Ward, Chair

Roland Patten, Chair Budget Committee

