

**MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH**

Tuesday, May 7, 2013 – 5:00pm
1 Grove Street, Peterborough, New Hampshire

Present: Joe Byk, Barbara Miller, Liz Thomas

Also Present: Pamela Brenner, Dario Carrara, Jeff King, Rodney Bartlett, Vanessa Amsbury-Bonilla

5:00pm –Public Hearing - Code Book Amendment to Fees Schedule

Chair Miller opened the public hearing at 5:00 pm. **Mr. Carrara** presented a proposal to the Building Permit fee schedule to adjust the cost structure so that higher costly projects will reflect the complexity of the work done including inspections and will therefore bring in more revenue. If permit fees are based on square footage, price will be flat. Instead, permit fees will be dependent on complexity and inspections, therefore the larger the project, the higher the fee. We process 100-125 building permits per year. **Ms. Thomas** asked how our fees compare with other towns; **Mr. Carrara** says we are on the low end. **Chair Miller** noted that some of the fees appear to be increasing by 100% and asked if there is a formula to calculate these fees, how can you tell how many inspections will be needed for each project and how much to charge pre-inspection; **Mr. Carrara** replied that he can tell in advance how many inspections would be needed dependent on the kind of work being performed.

Motion:

Chair Miller made a motion to approve the proposed fee schedule as presented; **Mr. Byk** seconded.

Vote:

Chair Miller, Ms. Thomas and **Mr. Byk** voted in favor of the motion; the motion carried.

Mr. Carrara explained that state law does not allow business to have one double door locked during business hours, however without authorization from the Board, the Code Enforcement Officer cannot enforce the law. This is a safety issue; if the one door is locked and an emergency issue arises, people would not be able to exit safely.

Motion:

Ms. Thomas made a motion to grant the Code Enforcement Officer the authority to enforce RSA 155:2a Double Door Safety; **Chair Miller** seconded.

Vote:

Chair Miller, Ms. Thomas and **Mr. Byk** voted in favor of the motion; the motion carried.

Adams Pool Reconstruction Update as of May 3, 2013

Rodney Bartlett, working closely with **Jeff King** was able to identify a final total for the Pool reconstruction. The project is on time and on target and under budget per appropriated funds. Both **Mr. Bartlett** and **Mr. King** reported that the project has gone well, and that Torphy Construction has been cooperative and supportive. Pool will be done by June 1, and final renovations to the bathhouse shortly after that. Pool now meets code, and the grand opening has been scheduled for June 14th. Minimal fees advertised in the recreation brochure, with daily fee for residents \$1, \$5 for non-residents, and season passes available for purchase.

Minutes of March 12, 2013

Motion:

Mr. Byk made a motion to approve the minutes as presented, **Ms. Thomas** seconded.

Vote:

Mr. Byk, Ms. Thomas and Chair Miller voted in favor of the motion; the motion carried.

Review of Warrant for Town Meeting

There was a general review of the Select Board's assignments for the Open Session of Town Meeting.

Inter-Municipal Septage Disposal Agreement

Mr. Bartlett explained that for each community that we sign up, we get an additional 2% reimbursement through State Aid grants. In total it would add up to a 42-43% reimbursement. We have contacted surrounding towns to participate. At our next meeting we will have a discussion about our rates, assuming the funding comes through from the State. If funding doesn't go through, the rates will need to reflect that shortfall by increasing.

Mr. Bartlett said that he has become aware of a grant being offered by the PUC; available funds for renewable energy generation \$1.8 million to award. Minimum amount for proposals \$100,000. These grants would fund 100% of the project; it's not a matching grant.

Motion:

Chair Miller made a motion to apply for, accept and expend funds for the Public Utilities Commission Request for Proposal dated May 6, 2013 for Grants for renewable energy generation projects in the commercial and industrial sector. The Select Board further authorized the Town Administrator to execute any and all documents which may be necessary to effectuate this contract; **Mr. Byk** seconded.

Vote:

Chair Miller, Ms. Thomas and Mr. Byk voted in favor of the motion; the motion carried.

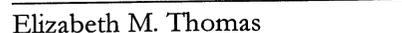
As there was no further business, **Ms. Miller** made adjourned the meeting at 5:50 pm.

Respectfully Submitted,
Vanessa Amsbury-Bonilla, Department Assistant

PETERBOROUGH
SELECT BOARD:


Barbara A. Miller, Chair


Joe Byk


Elizabeth M. Thomas

ACTION ITEM PENDING LIST

1. State Aid Grants – passage looks promising
2. Dispatch Center Grant – N. MacStay to follow up on possible grant for dispatch center – NH Dept. of Safety Homeland Security Grants are not yet available for 2013 - <http://www.nh.gov/safety/divisions/homeland/homelandgrants.html>
3. Backflow Prevention Ordinance – R. Bartlett to include the Backflow Prevention Ordinance in his review of other utilities ordinances
4. Annual review of the community center accounting.
5. Check on the potential solar install at the wastewater plant.
6. Six-month review of Select Board retreat goals and objectives progress.
7. Three months review of status of Guernsey building.