

MINUTES
SELECT BOARD
TOWN OF PETERBOROUGH
Tuesday, August 4, 2015 – 5:00pm
1 Grove Street, Peterborough, New Hampshire

Present: Barbara Miller, Ed Juengst, Tyler Ward

Also Present: Pamela Brenner, Rodney Bartlett, Fash Farashahi, Nicole MacStay

Chair Miller called the meeting to order at 5:00pm.

Personnel Handbook Update – Email and Computer Use Policy

Mr. Farashahi explained that the first change is to the email retention policy will be changed from automatic deletion to reflect compliance with RSA 33:1-a. The second change is to clarify that only authorized personnel can post on behalf of the Town to social media websites. Mr. Ward asked if that also applied to board and committee members; Mr. Farashahi said that it only applies to Town staff.

Motion:

Mr. Ward made a motion to accept the changes as presented; Mr. Juengst seconded.

Vote:

Mr. Ward, Mr. Juengst and Chair Miller voted in favor of the motion; the motion carried.

IT and GIS Update

Chair Miller announced that the Town has been awarded a Special Achievement Award for Exceptional Application of GIS by ESRI at its recent national conference. Mr. Farashahi explained that of the over 100,000 organizations in consideration for the special achievement award, only 160 were chosen. He then said that since the last GIS/IT update he gave the Board two years ago, the cloud service has grown exponentially. The town's email server has recently been moved to a hosted service with Microsoft. The costs are about the same, but resiliency is improved dramatically. At the same time, the town's domain has changed to @peterboroughnh.gov, though the old @townofpeterborough.us will remain active for a number of years. Other services that have been moved to the cloud are the library catalog, the fire/rescue database, as well as the social media and community alert services. Ms. Brenner said that staff love the Nixle alert system, but very few people have signed up for it.

Mr. Farashahi continued, saying that there have been a number of technology upgrades, including the financial system upgrade, which is about half-way complete, the encryption of the Fire & Rescue computers for HIPPA compliance, the Library's wifi system, and the unanticipated replacement of the primary network firewall, network switches and the police network switch due to lightning strikes. Mr. Farashahi then reviewed the number and types of devices currently deployed to staff, servers in use and security policies. He also reviewed the data recovery and resiliency plans and projects currently in the works. He then demonstrated some of the applications that he and a contracted developer have designed for use by town staff and the public which utilize the GIS database.

John Patterson – Evans Flats Trail

Mr. Patterson explained that in 2013 the Conservation Commission came to the Select Board to create the Evans Flats Trail through a wildlife area. At the time, Mr. Byk raised some concerns that the project may discourage the wildlife living in that corridor. He explained that the Conservation Commission took the action to bar dogs from the trail to prevent dogs, who are by nature predators, from chasing and barking at animals in this sensitive area. Though Town Code does allow dogs to be leashed or at heel of a competent handler, unleashed dogs will often run far and wide. Because of that, the Conservation Commission would like to restrict dogs from the Evans Flats Trail.

Mr. Juengst said that he read all the material in the Select Board's packet, and thought that there was ample evidence to conclude that dogs can create a problem in areas with a lot of wildlife. From his reading of the Select Board minutes, he believes that the intent was clearly to restrict dogs from the Evans Flats Trail, and he would support a vote to restrict dogs from the trail.

Chair Miller said that a number of reasons were given for making the trail dog-free, but asked if there was a list of criteria that could be applied; Mr. Patterson said that there is no such list, but it is an aggregation of factors and the nature of the habitat.

Victor King, a resident of Robbe Farm Road asked if hunting is allowed there; Mr. Bartlett said hunting is allowed there. Max Sewell said that he is curious about how unique it is, why people can walk it, and what is different from this property and the dam, and they allow dogs; Mr. Patterson said that one of the differences is that the town owns this land; the Cranberry Meadow Pond Trail runs over private land, and the US Army owns McDowell.

Motion:

Mr. Juengst made a motion that dogs be banned from the Evans Flats Trail and that proper signage be erected; Chair Miller seconded.

Vote:

Mr. Juengst, Chair Miller and Mr. Ward voted in favor of the motion; the motion carried.

Signs

The Board then reviewed and selected a template for "clean up after your dog" signs to be erected at each trail head. The signs would include reference to the \$100 penalty for not doing so, and a reference to the pertinent section of the Code Book.

Motion:

Chair Miller made a motion that the chosen sign be erected at trail heads in Peterborough; Mr. Juengst seconded.

Vote on the Conditional Layout of Robbe Farm Road and Legacy Lane

Mr. Bartlett explained that after the public hearing the Board had to wait ten days to vote - we have not received any petitions in opposition; I am working on a timeframe and schedule with SUR to do the paving.

Motion:

Chair Miller made a motion to accept the conditional layout and proceed; Mr. Ward seconded.

Vote:

Chair Miller and Mr. Ward voted in favor of the motion; Mr. Juengst recused himself.

Hall Property Deed Restriction

Mr. Bartlett explained that there was some wetland impact when we built road to the hospital, Parmalee Drive. DES allowed us to mitigate that impact as part of the lagoon closure. What happened over the following five years is that we would not be able to drain the two lagoons closest to the river for a couple of reasons; the difficulty of draining and the cost. DES suggested that we consider a conservation deed restriction that would be appropriate as mitigation - this is where the Hall Property came into play. The Conservation Commission was in favor of that proposal. Pete Throop has finalized the easement; it covers all the usual issues - oversight, limitations, etc. Mr. Ward asked is it ok to put a trail on the Hall property; Mr. Throop said that it is.

Motion:

Chair Miller made a motion to authorize the Town Administrator to execute all required documentations to put a conservation easement on the Hall Property deed; Mr. Ward seconded.

Vote:

Chair Miller, Mr. Ward and Mr. Juengst voted in favor of the motion; the motion carried.

Review and Approval of the Minutes of July 7 and July 21, 2015

Motion:

Mr. Juengst made a motion to accept the minutes as presented; Ms. Miller seconded.

Vote:

Mr. Juengst, Chair Miller and Mr. Ward voted in favor of the motion; the motion carried.

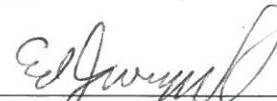
As there was not further business, Chair Miller made a motion to adjourn; Mr. Ward seconded. All in favor, the meeting adjourned at 6:30pm.

Respectfully Submitted,
Nicole MacStay, Assistant Town Administrator

PETERBOROUGH
SELECT BOARD:



Barbara A. Miller, Chair



Ed Juengst



Tyler Ward

ACTION ITEM PENDING LIST

1.