

**MINUTES**  
**SELECT BOARD**  
**TOWN OF PETERBOROUGH**  
Tuesday, December 18, 2012 – 5:00pm  
1 Grove Street, Peterborough, New Hampshire

**Present:** Joe Byk, Barbara Miller, Elizabeth Thomas

Leslie Lewis, Bob Lambert, Roland Patten, Gordon Kemp, Paul Sullivan

**Also Present:** Pamela Brenner, Nancie Vaihinger, Jeff King, Carol Ogilvie, Michael Price, Linda Guyette, Fash Farashahi, Nicole MacStay

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**Chair Miller** called the meeting to order at 5:03pm.

**Jeff King – Request for Approval to Expend Recreation Revolving Fund Money for the Purchase of a Gym Floor for the Community Center**

**Mr. King** said that I'm here to seek approval for the purchase of a gym floor for the community center. Our internal controls dictate that if we're going to spend more than \$2500 on anyone purchase we need to seek Select Board approval. We had intended to install a new gymnasium which would cost \$130,000 or more. By chance, New England College had a floor available to sell for \$25,000 which is an incredible deal. It is in good condition, and has two or three more sandings left in it, which usually needs to happen every ten or fifteen years. The Recreation Committee approved this purchase, and Monadnock Area Youth Soccer will contribute out of their field fund; for indoor soccer, this will be considered a field. **Mr. Byk** asked if having this installed will limit the facility for multipurpose uses, such as the indoor farmer's market in the winter. **Mr. King** said that they are also looking at purchasing a gym floor cover as well; these are large vinyl coverings that can be rolled out and rolled back up. **Mr. Byk** asked what the total cost would be; **Mr. King** replied that they would be spending \$38,000 for the purchase, work to the concrete floor and installation, and the covering was quoted at \$5,400, including storage rack, for a total of \$45,000.

**Motion:**

**Mr. Byk** made a motion to approve the expenditure of \$45,000 from the Recreation Revolving fund for the purchase and installation of a gym floor at the Community Center, and the purchase of a covering for the floor; **Ms. Thomas** seconded.

**Vote:**

**Mr. Byk, Ms. Thomas** and **Chair Miller** voted in favor of the motion; the motion carried.

**Appointment of Peggy Shaughnessy to the Heritage Commission**

**Ms. Shaughnessy** introduced herself to the Board, and said that she was unaware of the Heritage Commission and it's work until last year when she requested a demolition permit for an old barn on her property. She said that with the help of the Heritage Commission the barn is still standing.

**Motion:**

**Mr. Byk** made a motion to appoint Ms. Shaughnessy to the Heritage Commission; **Ms. Thomas** seconded.

**Vote:**

**Mr. Byk, Ms. Thomas** and **Chair Miller** voted in favor of the motion; the motion carried.

**Patrick McHugh, FairPoint New Hampshire State President – FairPoint Communications Expanded Broadband Internet Service**

**Mr. McHugh** thanked the Board and the staff of the Town House for helping FairPoint to spread the word in regards to the expansion of the DSL network in town. **Mr. Byk** said that he and Ms. Brenner had worked for years on broadband expansion into the rural areas in town for almost ten years, and he appreciated the work that FairPoint did in coming through for the town. **Chair Miller** said that the Town cannot attract businesses without widespread high-speed internet service.

**Jim Grant – Sunshine Fund**

**Mr. Grant** said that this fund was created to help fill in the gaps for people who have needs that cannot be met elsewhere, and also helps to support the Food Pantry. He said that they have collected almost \$1,000 in donations over the weekend outside Shaws and Roy’s Market. Shaws has been a fabulous partner, allowing them to solicit donations there and donating foods.

**Wilder-Rotary Park**

**Ms. Brenner** reviewed designs of the new park with the Board, including new fencing, benches and other amenities. She said that the Rotary Club is trying to raise the \$20,000 needed without going to the tax payers. This has been a great project for Rotary, and EMS has had crews out there cleaning up and creating a portage around the dam. There was some discussion about the infrastructure, and the future of the dam.

**Councilor-Elect Debora Pignatelli**

**Ms. Pignatelli** said that she had just been elected to the Governor’s Council again, and is pleased Peterborough remained part of her district. She then asked the Board what they would like her to focus on. **Mr. Byk** said that continues to be concerned about downshifting, and the continued rise in costs in education that is being passed on to taxpayers. **Ms. Brenner** said that the Main Street Bridge project remains stalled, and said that once she is settled in she would like to set-up a meeting that included **Mr. Bartlett**.

**Joint Select Board/Budget Committee Meeting**

The Board was joined by Budget Committee.

**Community Development**

	FY 2013	FY 2014	% Inc. or Dec.
Net Operating	\$280,399	\$279,504	-0.3%
Net Capital	\$0	\$15,000	100%
To be raised through taxation	\$280,399	\$294,504	5.0%

**Ms. Ogilvie** said that \$15,000 has been requested for the GIS Capital Reserve fund, and there is an increase in the gasoline budget. **Mr. Lambert** noted that only \$60,000 has been budgeted for the new OCD Director, and asked if that would be enough; **Ms. Brenner** said that they hope that it will be. He asked if benefits were included; **Ms. Vaihinger** said that retirement, health and dental are included, and she has assumed the most expensive family plan.

**Library**

	FY 2013	FY 2014	% Inc. or Dec.
Net Operating	\$534,278	\$548,801	2.7%
Net Capital	\$0	\$0	0%
To be raised through taxation	\$534,278	\$548,801	2.7%

**Michael Price**, Library Director, said that the budget this year is pretty tame; most of the increases are factors outside of the Trustees' control such as insurance, retirement and utilities. There is an increase in the other professional services line for a new library director. He said that there is also an increase in adult programming, which includes anything that is not specifically children's programming. In past years the Friends of the Library have underwritten that program.

**Marcia Patten**, Chair of the Library Trustees, presented the Select Board and Budget Committee for a request to replace the existing wood pellet furnace with a newer, more efficient furnace which would require less fuel and less maintenance. She presented a memo that outlined the reasons, and projected the savings and efficiencies of the new system [see the attached]. **Mr. Byk** wondered why the Board was being asked to consider a new furnace to replace one that is only six years old when the Trustees are planning to rebuild the library in the next few years. **David Simpson**, Library Trustee, said that it would be incorporated into the new system; **Mr. Price** said that the furnace would be installed in the old section of the library which will not be demolished.

**Ms. Lewis** said as Chair of the Capital Improvements Plan Committee, they were concerned that the furnace that the library now has is only six years old, and the CIP Committee was given no information about the portability of the new furnace; for that matter, the CIP Committee has not yet been presented with a plan for a new library. She said that the CIP Committee felt that there are other facilities in town which needed to be made more fuel efficient before returning to the library's furnace, but in the end the sticking point for the CIP Committee was the uncertainty of the future of the library. **Mr. Byk** said that it may be worth looking back and see if the fuel savings have already paid for the furnace, which it was projected to do originally.

**Ms. Patten** said that the trustees felt strongly enough about this project that they propose to take the \$3,000 allocated to the maintenance of the handicap ramp and apply it to this project. **Mr. Patten** asked if there was a trade-in price for the existing furnace; **Ms. Brenner** said that she was told it would get about \$2,000. **Mr. Lambert** asked if there could be any help from the Friends of the Library; **Ms. Patten** said that she would ask.

**Town Clerk**

	FY 2013	FY 2014	% Inc. or Dec.
Net Operating	\$-787,993	\$-763,804	3.1%
Net Capital	\$0	\$0	0%
To be raised through taxation	\$-787,993	\$-763,804	3.1%

**Ms. Guyette** said that there are line items for a new copier; the current copier is on its last legs, and they are unable to buy parts for it anymore. **Ms. Lewis** noted that the Town Clerk has a capital reserve request for new voting booths. There was an extended discussion about the condition of the voting booths, and options for their replacement.

**Public/Education/Government Cable Station**

**Ms. MacStay** said that there are increases in professional services for the continuation of the All About Town program after the Project Open Voice program concludes in 2014, and funds have been set aside for some additional equipment, particularly software that is needed for video editing.

**Information Technology**

	FY 2013	FY 2014	% Inc. or Dec.
Net Operating	\$96,915	\$99,249	2.4%
Net Capital	\$43,400	\$56,000	29.0%
To be raised through taxation	\$140,315	\$155,249	10.6%

**Mr. Farashahi** said that in addition to the increases in insurance and retirement, 2014 will also be the year that many software licenses will need to be renewed. He has also budgeted for network upgrades, particularly switches, and some lines which are already fifteen years old and are reaching the end of their life. He said that there are no plans to replace any servers next year, but the battery backup system and data storage system need to be replaced.

**Mr. Byk** asked why there was a 3.5% increase in salaries; **Ms. Vaihinger** said that one employee had fallen below the scale and had to be brought up, and the other had an adjustment. There followed a brief discussion of merit increases.

As there was no further business, the meeting adjourned at 7:18pm.

Respectfully Submitted,  
Nicole MacStay, Assistant Town Administrator

PETERBOROUGH  
SELECT BOARD:

  
Barbara A. Miller, Chair

  
Joe Byk

  
Elizabeth M. Thomas

**ACTION ITEM PENDING LIST**

1. Review savings over life of the Library's pellet furnace